

PUBLIC MEETING AGENDA

November 10th, 2022

I. CALL TO ORDER

II. PUBLIC COMMENT

The Chairperson will entertain comments from the public regarding any matter not scheduled for discussion on the agenda.

III. APPROVAL OF MINUTES

- A. APPROVAL OF MINUTES: Motion to approve or modify the minutes from the October 27, 2022, Regular Public Meeting as presented.

IV. OPEN FLOOR DISCUSSION

None

V. OLD BUSINESS

- A. WEST YORK SCHOOL DISTRICT SRO: This matter was tabled at the October Board meeting due to price negotiation not being met. Motion to approve, revise, table, or deny entering into an agreement with the West York School District for an additional School Resource Officer (SRO). If approved, this would be on condition that the West York School Board approves the contract at its meeting on November 17th, 2022.
- B. T-872 PRELIMINARY/FINAL LAND DEVELOPMENT PLAN FOR PROPOSED RETAIL BUILDING AND DRIVE-THRU/FAST FOOD RESTAURANTS FOR WEST MANCHESTER TOWN CENTER: This item was tabled at the October Board meeting due to outstanding comments. Depict the proposed construction of a retail building and two (2) drive-thru restaurants with associated parking, access drives and stormwater management as part of a shopping center located on the 2.34-acre residual Lot 4 of West Manchester Town Center in the Regional Commercial Zone.

VI. NEW BUSINESS

- A. PREPARE 2022 AUDIT ADVERTISEMENT: Motion to approve, revise, table, or deny authorizing the advertisement of MaherDuessel, CPAs to prepare the 2022 audit report and financial statement in place of the elected Board of Auditors.

- B. 2023 GENERAL FUND BUDGET: Presentation of the Final Draft of the 2023 Budget. Motion to approve, revise, table, or deny advertising for the adoption of the 2023 General Fund Budget for adoption at the December 15, 2022, meeting.
- C. AUTHORIZE ADVERTISEMENT FOR RE-ORG MEETING AND AUDITOR'S MEETING: Motion to approve, revise, table, or deny, to authorize the advertisement of the Re-Organization meeting for 2023 as January 3rd at 7:30 a.m. and to authorize the advertisement of the Township Auditor's meeting as January 4th at 4 p.m.
- D. CITIBOT TEXT ALERT SYSTEM: Motion to approve, revise, table or deny authorizing staff to enter a contract with CitiBot for a three (3) year term. This alert system will allow Township staff to alert residents of important information via text messaging and allow residents to reach out through web chat to find answers. Cost for initial setup and subscription will be \$10,800.00.
- E. BAM WESTGATE AUTHORIZATION: Motion to approve, revise, table or deny authorizing the Township Solicitor to advertise an Ordinance to accept the offered portion of the Westgate Drive extension for dedication conditioned on the review and acceptance of the submitted information by staff and Township Solicitor.
- F. ORDINANCE 22-10, CABLE FRANCHISE AGREEMENT: Motion to approve, revise, table or deny Ordinance 22-10, approval of a cable franchise agreement with Shentel Glo Fiber.
- G. SURETY REDUCTION FOR T-854 FINAL LAND DEVELOPMENT PLAN FOR PROJECT PHOENIX: Motion to approve, revise, table or deny a request from Kinsley Properties to reduce the required surety from \$627,283.55 to \$62,972.11. Dawood Engineers has reviewed the request and provided their recommendation to the Board to reduce the required surety and retain \$390,667.00 which is 15% of the total estimated construction costs.
- H. DCED GRANT AUTHORIZATION: Motion to approve, revise, table or deny authorizing Township staff to apply for the H2O or Small Water grant through DCED for the Warwick Road project. Estimated cost for Dawood Engineer to create necessary supporting documents for this grant would be between \$6,000.00 to \$8,000.00.
- I. ROAD CLOSURE REQUEST: Motion to approve, revise, table or deny a road closure request from York Excavating to close Baker Road between Route 30 and Zeigler Road on November 12th, 2022, to tie in the Colonial House sewer main.
- J. FRITO LAY WASTEWATER DISCHARGE: Discussion by the Board on a request by Frito Lay that the Township scour the lines from the Frito Lay plant to the pump station. Approximate cost for this maintenance would be \$30,000.00. Frito Lay stated they would be willing to pay 50% of the cost.

- K. 4655 DARLINGTON ROAD: Discussion by the Board regarding complaints and violations for the 4655 Darlington Road property. Complaints have been received by residents, and the Zoning & Codes Department has followed protocol with sending violation letters and citations. The Township Solicitor recommends consideration to petition the court to open an estate and name and executor.
- L. BAKER ROAD GUARDRAIL: Discussion by the Board for a request by a resident located at 1980 Baker Road to install a guardrail at the sharp curve of his property due to continuous car accidents occurring there. The Public Works Director has given his recommendation to consider placing more warning signs of the upcoming curve, and the possibility of a guardrail to protect the utility pole area. Director Shaw has provided the Board with an estimation for cost of this project.
- M. STORMWATER AND SEWER 2023 PROJECTS: Discussion by the Board on possible stormwater and sewer projects for approval in the 2023 budget. The list of projects have been provided to the Board by the Township Engineer.

VII. ADMINISTRATIVE REPORTS

- A. RECREATION DIRECTOR
- B. FINANCE DIRECTOR
- C. FIRE CHIEF
- D. POLICE CHIEF
- E. TOWNSHIP MANAGER
- F. ENGINEER
- G. ZONING OFFICER
- H. SOLICITOR
- I. PUBLIC WORKS DIRECTOR

VIII. BILLS

- A. MOTION TO PAY BILLS

IX. ADJOURNMENT

- A. MOTION TO ADJOURN