

PUBLIC MEETING MINUTES

October 24, 2019

Vice-Chairman Harlacher called the Public meeting to order at 7:00 p.m

ATTENDANCE

Supervisors Present: Steve J. Harlacher, Vice-Chairman
Dave Markel, Supervisor

Supervisor Via
Conference Call: Rosa Hickey, Chairperson

Staff Present: Kelly Kelch, Township Manager
Lori Trimmer, Recreation Director
Stephen Callahan, Public Works Director
Rachelle Sampere, Zoning Officer
John Snyder, Chief of Police
David Markle, Acting Fire Chief
Steve Cordaro, Township Engineer
John Herrold, Township Solicitor
Tricia Smeltzer, Stenographer

Staff Absent: Keith Whittaker, Finance Director

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

Vice-Chairman Harlacher announced an Executive Session was held prior to tonight's meeting to discuss personnel matters. No action was taken.

AWARDS AND RECOGNITIONS

- A. **RESOLUTION 19-28: A RESOLUTION HONORING KIM WILKINS:**
Motion to approve Resolution 19-28, Honoring Kim Wilkins for his 32 years of service in the Public Works Department and to the citizens of West Manchester Township.

MOTION: D. Markel
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

PUBLIC COMMENTS

- A. Jay Lapp, of 1387 White Street, was in attendance to voice his concerns with the handling of his neighbor's animal feces in the garbage and to complain about their weeds. He noted that he gave his complaint to the Township Zoning Officer, but the process is slower than he would like and he is upset that his neighbor's situation has not changed since his first complaint. Manager Kelch and Zoning Officer Sampere noted that the neighbor was actually fined but instead of correcting the situation, the neighbor paid the fine. Manager Kelch suggested to Zoning Officer Sampere that the next fine be set to the highest limit and do this on a weekly basis, and then on a daily basis until the owner complies.
- B. Chris Bronder and Ron Ruman gave the history of the Fair Districts of PA and briefed the Board on past incidents of Gerrymandering. They each spoke and asked the Board to consider adopting a Resolution to stop Gerrymandering.

APPROVAL OF MINUTES

- A. The minutes of the September 26, 2019 Public Hearing Meeting were presented for approval. Motion to approve the minutes of the September 26, 2019 Public Hearing Meeting as presented.

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- B. The minutes of the September 26, 2019 Regular Public Meeting Motion to approve the minutes of the September 26, 2019, Regular Public Meeting as presented.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION

None

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. T-849 FINAL SUBDIVISION PLAN FOR PARCEL 65 & 48C FOR NORRIS FAMILY IRREVOCABLE TRUST OF 2012 – Clark Crawmer, Surveyor for the family, gave a brief synopsis of the subdivision. They are looking to subdivide an existing farm into three parcels. They are not proposing any new buildings. Motion to approve a final subdivision plan for Norris Family Trust of 2012 located at 555 Hanover Road in West Manchester Township and Jackson Township with the following outstanding comments and waivers:

Outstanding Comments:

1. All administrative items shall be addressed prior to plan recording (payment of all invoices, etc.)
2. A new deed must be prepared for the newly created lots and recorded with the plan so that the County Tax Map is changed.
3. As this plan involves two (2) municipalities and requires approval of each, the applicant must carefully coordinate the approval of the plan by the Jackson Township Board of Supervisors and the West Manchester Township Board of Supervisors and the plan must be recorded within 90 days of the date of each of the municipality’s signatures.

Waiver:

W1. Existing features. §121-15.C. Which requires existing features within 200’ of the property lines to be shown on the plan.

MOTION: S. Harlacher
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- B. 3185 RIDINGS WAY REQUEST – Motion to approve a request from Sean and Christine Simonds to allow the placement of a fence and a shed through the storm drainage easement on their property. Board approval was contingent upon the owners signing an agreement that Solicitor Herrold will be drafting. It was also contingent upon the owners filing and recording the easement agreement with the County.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS

- A. Recreation Director: Trimmer's report was reviewed. No additional comments.
- B. Finance Director: Whittaker's report was reviewed in his absence. No additional comments.
- C. Fire Chief: Chief Laughman's report was reviewed in his absence. Chief Markle was in attendance for any questions. No additional comments.
- D. Police Chief: Police Chief Snyder's report was reviewed. No additional comments.
- E. Manager: Manager Kelch's report was reviewed. The Board of Supervisors were provided with a draft of the 2020 Budget. The November board meeting will allow for discussion of the Budget and then it will be up to the Supervisors to approve advertising of the 2020 Budget. Manager Kelch thanked the solicitors for all of their hard work with the extra workload that has put upon them recently. No additional comments.
- F. Engineer: Engineer Cordaro's report was reviewed. No additional comments.
- G. Zoning Officer: The Zoning report was reviewed. No additional comments.
- H. Solicitor: Solicitor Herrold's report was reviewed. He thanked Manager Kelch for his part in obtaining the additional monies in the UPMC project. No additional comments.
- I. Public Works Director: Callahan's report was reviewed. He thanked Kim Wilkins for his many years of hard work and dedication to the township. No additional comments.

STORM WATER MANAGEMENT/MS4:

Zoning Officer Sampere noted, during her report, that the Township's MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

APPROVAL OF BILLS

Bills: Motion to pay the following bills as presented:

<u>Fund</u>	<u>Check No.</u>	<u>Amount</u>
Warrant 19-10 Fund 01	28082 - 28176	\$ 189,783.17
WMT Sewer Fund	4130-4157	\$ 752,084.71
Liquid Fuels	769-774	\$ 15,372.29

Payroll 20: Pay Pd. Ending 09/28/19 Paytime Vouchers \$ 152,524.26
Payroll 21: Pay Pd. Ending 10/12/19 Paytime Vouchers \$ 163,415.77

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Motion to adjourn the regular meeting at 7:44 pm

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary
Trish Smeltzer/Stenographer

MOTION TO APPROVE: _____

SECOND: _____

DATE: _____