

## PUBLIC BOARD MEETING MINUTES

October 22, 2020

Chairman Harlacher called the meeting to order at 7:00 p.m.

### ATTENDANCE:

Supervisors Present Remotely:

Steven Harlacher – Chairman  
Dave Markel – Vice-Chairman  
Rosa Hickey – Supervisor

Staff Present:

Kelly Kelch – Township Manager  
Andrew Herrold – Solicitor  
(Remotely)  
Clif Laughman – Fire Chief  
Laura Mummert – Stenographer

### CALL TO ORDER:

Manager Kelch stated that this Public Meeting would be closed to the public due to the COVID-19 Pandemic and the Governor's instruction for Stay-At-Home practices. However, this meeting was live to the public through the Township's Recreation and Fire Department Facebook pages. It was also stated that residents could make public comment on these pages and it would be addressed. Manager Kelch also provided two phone numbers that the public could call in with any concerns/questions.

### PUBLIC COMMENT:

None.

### APPROVAL OF MINUTES:

- A. The minutes of the September 24, 2020 Public Board Meeting were provided for approval. Motion to approve the Public Meeting Minutes of September 24, 2020 as presented.

MOTION: D. Markel

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- B. The minutes of the September 24, 2020 Public Hearing Meeting were provided for approval. Motion to approve the Public Hearing Meeting Minutes of September 24, 2020 as presented.

MOTION: R. Hickey  
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

**OPEN FLOOR DISCUSSION:**

No discussion was made.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

- A. NORTH FORREST STREET SPEED REDUCTION: Motion to approve the Township Solicitor to draft and advertise the adoption of an ordinance to reduce posted speed limit on N. Forrest St. from 35 mph to 25 mph.

MOTION: S. Harlacher  
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- B. ACKNOWLEDGMENT OF OFFICERS: Motion to acknowledge the expiration of probationary period for Brad Engle, Colin Harner, and Eric Rush and becoming Officers of the First Class with the department.

MOTION: S. Harlacher  
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- C. SALE OF POLICE DEPARTMENT EXCESS EQUIPMENT: Motion to approve allowing the police department to auction excess equipment to the highest bidder, and also offer (3)three duty weapons that will be replaced to the officers that carried them at the quoted value price.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

D. PENSION PLAN FEES: Motion to revise staff recommendation from having the plan assets pay for administration fees to the Township pay for the fees for the newly created defined contribution pension plan.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

E. AT&T WIRELESS FACILITES AGREEMENT: Motion to approve a Small Cell Wireless Facilities Agreement with AT&T as recommended by the Township Solicitor.

MOTION: R. Hickey

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

F. 2021 STRAY ANIMAL HOUSING AGREEMENT: Motion to approve entering into an agreement for 2021 with the SPCA of York County for stray animal housing at a cost of \$9,730.41

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

G. TEE TO GREEN TURF PROPOSAL: Motion to approve entering into a 3-year contract with Tee to Green at the price of \$57,710.00 per year in accordance with the terms listed in original contract.

MOTION: S. Harlacher

SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

**ADMINISTRATIVE REPORTS:**

- A. RECREATION DIRECTOR: Director Trimmer’s report was reviewed. No further questions.
- B. FINANCE DIRECTOR: Director Whittaker’s report was reviewed. No further questions.
- C. FIRE CHIEF: Chief Laughman’s report was reviewed. No further questions.
- D. POLICE CHIEF: Chief Snyder’s report was reviewed. No further questions.
- E. TOWNSHIP MANAGER: Manager Kelch informed the Board and Township residents that Trick or Treat will be held on October 31, 2020 from 6 p.m. to 8 p.m. and for interested residents to turn on their porch or streetlamp during this time. He mentioned that police presence will be increased for safety measures.  
Manager Kelch also mentioned that the Township draft copy of the 2021 Budget will be presented at the November meeting. There will be no tax increase due to the hardships of residents and businesses faced during the COVID-19.
- F. ENGINEER: Engineer Cordaro’s report was reviewed. No further questions.
- G. ZONING OFFICER: Officer Sampere’s report was reviewed. No further questions.
- H. SOLICITOR: Solicitor Herrold’s report was reviewed. No further questions.
- I. PUBLIC WORKS DIRECTOR: Director Callahan’s report was reviewed. No further questions.

**BILLS:** Motion to pay bills as presented:

<b><u>FUNDS</u></b>	<b><u>CHECK NO.</u></b>	<b><u>AMOUNT</u></b>
General Fund	29674-29771	\$ 1,589,727.44
Liquid Fuels	908-921	\$ 13,526.18
Sewer Fund	4527-4555	\$ 691,866.25
Payroll#20 Pay Ending 09/26/20	Paytime Vouchers	\$ 108,203.58
Payroll#21 Pay Ending 10/10/20	Paytime Vouchers	\$ 108,680.46

MOTION: R. Hickey  
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT:**

Chairman Harlacher announced there was an executive session held prior to tonight's meeting to discuss personnel matters. No action was taken.

Chairman Harlacher thanked Manager Kelch, Keith Whittaker, and all Department Heads on their work with the budget. He also thanked Chief Laughman and anyone else for their work on grants.

Motion to adjourn the regular meeting at 7:16 p.m.

MOTION: S. Harlacher  
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Attest:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Vice Chairman

\_\_\_\_\_  
Supervisor