

PUBLIC MEETING AGENDA

October 26, 2023

I. CALL TO ORDER

II. PUBLIC COMMENTS

The Chairperson will entertain comments from the public regarding any matter not scheduled for discussion on the agenda.

III. APPROVAL OF MINUTES

- A. APPROVAL OF MINUTES: Motion to approve or modify the minutes from the September 28, 2023, Regular Board Meeting.

IV. OPEN FLOOR DISCUSSION

None

V. UNFINISHED BUSINESS

None

VI. NEW BUSINESS

- A. RESOLUTION 23-15 HONORING SUPERVISOR DAVE MARKEL: Motion to approve, revise, table or deny Resolution 23-15, recognizing Supervisor Dave Markel for his twenty-three (23) years of outstanding service to the residents of West Manchester Township as Township Supervisor.
- B. APPOINTMENT OF SUPERVISOR: Discussion and motion on appointment of Township Supervisor to serve the remainder of Dave Markel's term, which will begin immediately and end on December 31st, 2025. Six residents applied for this vacancy and were all interviewed by the current Board.
- C. CAPITOL FUND TRANSFERS: Motion to approve, revise, table or deny the transfer of access revenue in accordance with the memo provided to the Board from the Township Manager and Finance Director.
- D. T-880 PRELIMINARY/FINAL LAND DEVELOPMENT PLAN FOR STOLTZFUS-WEST MARKET STREET: Motion to approve, revise, table or deny a preliminary/final land development plan depicting the proposed development of a 4,800 square foot commercial building on Lot 1, associated parking facilities, stormwater facilities and a shared limited access drive between Lot 1 and Lot 2 located at 4380 West Market Street in the Local Commercial Zone.
- E. "TRUCK OR TREAT" ROAD CLOSURE REQUEST: Motion to approve, revise, table or deny a road closure request for the annual "Truck or Treat" event on October 31st from 6 to 8 p.m. Staff requests the road closure for the area of Hempfield Road between Loman Road and Sparrow Drive for this event.

- F. 2024 FUND BALANCE POLICY: Motion to approve, revise, table or deny staff recommendation to establish the 2024 fund balance at a minimum of \$2,649,205.00. This policy is in place to ensure funds are available to pay bills acquired during the first quarter of the following year until revenues for that same year are collected.
- G. REQUEST FOR TEMPORARY SEWER/TRASH BILL DISMISSAL: Discussion by the Board on a request made by Mr. Rick Newmoyer on behalf of Leslie Landis, owner of Repunzel's Hair Creations located at 2260 Carlisle Road. This request asks the Board to waive sewer and trash fees as the property is currently vacant and for sale and is no longer utilizing these services. This dismissal would be until the property is bought by a new owner.
- H. AUTHORIZATION FOR ADVERTISEMENT: Motion to approve, revise, table or deny authorizing the Township Solicitor to advertise the proposed noise ordinance for consideration at the November 9th, 2023, Board meeting.
- I. BID AWARD FOR RAINBOW CIRCLE PROJECT: Motion to approve, revise, table or deny awarding Wexcon, Inc., the Rainbow Circle Area Stormwater Repair Project in the amount of \$93,564.00. Wexcon, Inc. was the lowest bidder for this project.
- J. APPLICATION FOR PAYMENT: Motion to approve, revise, table or deny application for payment #6 for the Hayward Area Sewer Rehabilitation Project to Mr. Rehab, LLC. The amount of this invoice is \$149,818.80.

ADMINISTRATIVE REPORTS

- A. RECREATION DIRECTOR
- B. FINANCE DIRECTOR
- C. FIRE CHIEF
- D. POLICE CHIEF
- E. TOWNSHIP MANAGER
- F. ENGINEER
- G. ZONING OFFICER
- H. SOLICITOR
- I. PUBLIC WORKS DIRECTOR

VII. BILLS

- A. MOTION TO PAY BILLS

VIII. ADJOURNMENT

- A. MOTION TO ADJOURN