

**West Manchester Township  
Recreation Advisory Committee Minutes  
Wednesday, February 19, 2025**

**Members Present:** Tom Wolfgang, Ron Stare, Dylan Smith, Lisa Krout, Tim Young, Jenn Bennett  
**Delegates Present:** Zach Kern, Charlie Jacobs  
**School Board Liaison:** Jeanne Herman  
**Lions Representative:** None  
**Parks & Rec Staff:** Lori Trimmer & Kristi Swartz  
**Guest:** None

The meeting was called to order by Jenn Bennett at 6:00 at the West Manchester Township Building. Tom Wolfgang made a motion to approve the December 18, 2024 minutes. Ron Stare offered a second to the motion.

**Unfinished Business:**

- A. Approval of RAC Members/Delegates for 2025
  1. Laura Mummert submitted her resignation letter as a Delegate.
  2. There were not any RAC Members required to approve.
  3. Roy Gentzler, Denise Drais – Approval for RAC (2025-2026) – Ron made a motion to reappoint Roy Gentzler and Denise Drais as Delegates for 2025-2026. Tim offered a second to the motion.
  4. Election of Officers for 2025-2026 – Ron stepping down as Vice Chair. Jenn willing to stay as President; Lisa – Secretary; Tim – Assistant Secretary; Tom willing to be Vice Chair – Tim made a motion to nominate Tom Wolfgang as Vice Chair. Dylan offered a second to the motion. Tom made a motion to approve the following Slate of Officers for 2025/2026:
    - Jenn Bennett – President
    - Tom Wolfgang – Vice Chair
    - Lisa Krout – Secretary
    - Tim Young – Assistant SecretaryTim offered a second to the motion.
- B. Upcoming activities, events, programs, and registrations
  - Softball Registration Deadline – February 7 – Micro Team (11); 10 & under (2 teams); 12 (2 Teams); 14 (1 Team) and all age groups have coaches!!!
  - Tee Ball Registration Deadline – March 21 – coming in slowly
  - St. Patrick's Day Bingo for Seniors – Thursday, March 13 (1:00-3:00) – Have 40 to date.
  - Gift Card Bingo – March 23 – Sold out by end of January. Sold 177 tickets.
  - Dairy Queen Snow Sculpture Contest – Deadline April 4 – have 2 entries to date – RAC will vote at the April 16, 2025 meeting
  - Carving Class with Tom Wolfgang – Feb 4 (Info), Feb 11 & 18 (Carving) – 4 attendees – carved spoons and birds – great class!

**Reports:**

- A. Recreation Director's Report – Lori shared the January 2025 Report – No questions
- B. School Board Liaison's Report – Jeanne Herman distributed her report. (See attachment)
- C. Committees on Parks, Buildings and Grounds - nothing
- D. Committee on Programs – nothing

**New Business:**

- Spring/Summer Newsletter Edition – Work in progress – Megan Ness
- Summer Paid Staff and CIT Applications – Accepting Applications (Jan 2 through March 3) – Slowly coming in. Have 6 openings for paid staff.
- LCCCA – (Little Conewago Creek Conservation) – Stormwater Project 2025 – Moving forward. To be completed this year. Three bridges will connect for recreation park and trails. Bow and arrow hunting is permitted now. Brush will be knocked down so uncertain if deer will remain.
- Sunset Lane – Stormwater Project – West Side of Park – this was to be completed in a couple weeks. It has taken longer and is a muddy mess.
- Resignation of Lori Trimmer 1989-2025 and Kristi Swartz 1997- 2025 – Lori and Kristi have sat in on

some interviews. There is a possible candidate for Lori's position. Some members from RAC may be invited to meet the person in the near future. Several people from RAC thanked Lori and Kristi for their fantastic years of service. You both will be missed!

- Marcellus Shale Grant – Received \$20,000 Grant – Bennett Williams Basketball Court – will start as soon as the weather breaks
- Event Sponsors for 2025 – Lori and Kristi are working on getting the sponsors lined up for the year.
  - Summer Social Movie **(\$600)**
    - \$200 Church & Dwight
    - \$400 John Dotzel
  - Summer Social DJ/ Movie Projector **(\$500)**
  - Olde Tyme Carnival DJ – **(\$400)**
  - Olde Tyme Inflatables/activities – **\$3000**
    - \$200 Church & Dwight
  - Olde Tyme Carnival Fireworks Donation - **(\$3,950)**
    - \$3950 The Stewart Foundation
  - Adult Dinner & Entertainment Night – **(\$2,500)**
    - \$400 Church & Dwight
    - \$1000 Lee and Barbara Woodmansee
  - Tee Ball – **(\$1,000)**
    - \$1,000 - Odd Fellows

## VI. OLD BUSINESS

A. Supervisor Ron Ruman will not be attending this meeting

B. Capital Improvements Status

- Lining all parking lots – Dunedin, Bennett, American Legion, Broad Street
- Bennett Williams Park – Install new basketball court and surface
- Loman Park – Replace Roof
- Derry Park and Broad Street Park – Install HC Path from parking lot to swing sets
  - Clear Coat Safety Surfaces on Playground Safety Surfaces
- Sunset Lane, Dunedin, Bennett Williams, Broad St., Loman, Shetter Park
- Purchase New Park Maintenance Truck
- Broad Street Park – Install New Yellow Caps on Fence **(Completed)**
- Derry Park – Repair/Replace Bridge – Going to be done in-house
- Sunset Lane – Replace T-111 Siding on Pavilion (Shiloh Lions)

## VII. EXECUTIVE SESSION

## VIII. OPEN FLOOR DISCUSSION

- A. Lori and Kristi thanked all of us for many great years!
- B. Charlie Jacobs asked if Lori and Kristi and any of the RAC knew anything about Glow Fiber. Members discussed digging in their yards, etc. Lori suggested Charlie call Rachelle or Kelly at WMT. Info will be in upcoming Newsletter.
- C. Discussion among RAC about attending meetings in WMT.
- D. Next RAC Meeting – Wednesday, April 16, 2025 @ 6:00 PM
- E. Next BOS Meeting – Thursday, February 27, 2025 @ 7:00 PM

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Respectfully Submitted,  
Lisa Krout, Secretary