

WEST MANCHESTER TOWNSHIP
York County, Pennsylvania

RESOLUTION 25-02

SETTING FEES, RATES, AND COSTS FOR
WEST MANCHESTER TOWNSHIP FOR 2025

WHEREAS, the Board of Supervisors of West Manchester Township desires to set rates for permits, fees, applications, and miscellaneous services of the Township; and

WHEREAS, it is the opinion of the Board of Supervisors of West Manchester Township that fees need to be catalogued;

NOW, THEREFORE, BE IT RESOLVED that the following fees, rates, and costs are set:

<u>Item</u>	<u>Rate Per Hour</u> (unless otherwise specified)
<u>PUBLIC WORKS</u>	
Roller	\$ 30.51
Dump Truck (single axle)	\$ 74.83
Dump Truck (tandem axle)	\$ 117.13
Skid Loader	\$ 78.88
Wheel Loader	\$ 94.20
Leaf Vacuum + cost of 1- or 5-ton truck	\$ 53.67
1 Ton Truck	\$ 26.24
5 Ton Dump Truck	\$ 55.98
Backhoe	\$ 91.69
Street Sweeper	\$ 184.20
Generator/Pump/Power Saw/Compressor	\$ 20.00
Paver with Truck	\$ 146.53
Sewer TV Unit	\$ 65.00
Mini Camera	\$ 45.00
Jet Vac Flush Truck	\$ 107.72
Tractor with Mower	\$ 53.37
Electric Sewer Rodder	\$ 25.00
Labor Per Man Hour - Regular	\$ 60.70
Labor Per Man Hour - Overtime	\$ 91.50
Emergency Portable Lighting	\$ 75.00 (Minimum 2 hours)
Snowplow for on Truck	\$ 23.80
Spreader, Salt, Sand for on Truck	\$ 11.05
Asphalt, Stone, Dirt, Salt and Sand actual cost per ton + \$50 service charge = Total Cost	
Fuel Actual cost per gallon + \$50 service charge = Total Cost	

PARKS AND REC.

R = Resident NR = Non-Resident

Basketball & Volleyball Courts	R: \$ 15/hr.	NR: \$25/hr
Softball, Baseball, and Soccer Fields	R: \$15/hr.	NR: \$25/hr
Green Space	R: \$15/hr	NR: \$25/hr
Equipment Rental Fees	(Based on Cost)	

Small Pavilion Rentals:

R: \$40/day NR: \$50/day

- Broad Street, Derry, Loman, Shetter, and Bennett Williams
+ \$25 refundable trash bag/restroom key deposit

Large Pavilion Rentals:

R: \$50/day NR: \$60/day

- Sunset Lane and Dunedin R: \$50/day
+ \$25 refundable trash bag/restroom key deposit

POLICE

Labor Per Hour for Police Services - Overtime	\$ 98.00/Hour
Parking Tickets	\$ 15.00
Criminal History Record Information	\$ 15.00
Fire Reports	\$ 15.00
Incident Reports	\$ 15.00
Reports less than 5 pages	\$ 15.00
Pages 5 – 6	\$ 5.00/page
Pages 6 to 50	\$ 2.00/page
Pages 51 and up	\$ 1.00/page
Photographs	\$ 1.00/photo
Video	\$ 15.00/video; CD's; DVD's

FIRE

Copy of Fire / Incident Reports	\$15.00
Administrative fee	\$25.00
Labor per Man hour for clean-up	\$55.19
Fire Police Services	\$125.00 per hour
Debris Removal/Cleanup	\$275.00
Medical Extrication (w/Hydraulics)	\$1,500 per patient
EMS Service Fee	Up to \$375.00

Apparatus Fees:

Engine	\$375.00 per hour
Aerial/Ladder	\$425.00 per hour
Rescue	\$325.00 per hour

Utility/Support	\$175.00 per hour
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Equipment Fees:

Self-Contained Breathing Apparatus (SCBA)	\$50.00 each
Hose (per 50')	\$30.00
Gas/CO Detector/Heat Gun	\$50.00 per use
Deodorizer	\$25.00 per use
Extinguisher	\$50.00 per use
Hand Tools	\$15.00 Each
Hydraulic Rescue Tools	\$225.00 Each
Scene Lighting	\$75.00 per hour
Oil Booms	\$50.00 Each
Oil Absorbent Sheets	\$ 3.50 Each
Absorbent Pillows	\$15.00 Each
Oil Dry	\$35.00 per bucket
Portable Pumps	\$30.00 per hour
Power Tools	\$50.00 each
Road Closing/Traffic Control	\$125.00 per hour
Salvage Covers	\$35.00 Each
Flares	\$8.00 Each
Ventilation Fans	\$50.00 Each
Thermal Imaging Camera (TIC)	\$100.00 Each
Foam	\$65.00 per gallon
Cribbing:	
- Passenger	\$100.00 each
- Class B	\$200.00 each
- Trucks – Class A	\$500.00 each
Stabilization Struts	\$50.00 per use
Medical Gloves	\$2.00 per pair
Ladders	\$35.00 per use
Generator	\$50.00 per hour
Hand Lights	\$5.00 per use
Portable Pond	\$150.00 per use
Fire Line Tape	\$0.25 per foot
Trash Bags	\$2.00 per bag
Tyvek Suites (Nonhazardous liquids)	\$35.00 each
Tyvek Suites (Hazardous liquids)	\$80.00 each

ZONING

Zoning Administration Technology Fee:	\$20.00
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Variance:	\$550.00
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Special Exception	\$550.00
Appeal to Zoning Officer's Decision	\$550.00
Interpretation Appeal: (Plus any reimbursable costs above \$275.00)	\$550.00
*Deposit for Public Hearing Signs (Refundable)	\$250.00
Zoning Verification Letter	\$30.00
Any Public Hearing before the Board	\$1,000.00
Zoning Ordinance and Map	\$18.00
Zoning Map	\$5.00
Large Street Map	\$6.00
Subdivision/Land Development Ordinance	\$8.00
Construction Specifications	\$7.00
Comprehensive Plan	\$20.00
Comprehensive Plan – Update	\$20.00
Single Family Residential Subdivision	\$350 + \$10 per lot.
All Other Subdivisions:	\$350 + \$10 per acre or portion thereof
Recreation Fee in Lieu of Land Dedication	\$1500.00 per lot/dwelling unit
Residential Land Development Plan:	\$350 + \$10 per dwelling unit
Non-Residential Land Development Plan:	\$350 + \$10 per 1,000 square feet of floor area on the ground floor or fraction thereof up to 50,000 square feet; plus \$5 per 1,000 square feet or fraction thereof from 51,000 square feet to 100,000 square feet; plus \$1 per 1,000 square feet over 101,000 square feet.
Public Improvement Inspections by Township	\$35.00/Hr.
Sewer Connection Permit:	\$1050.00
Building Permit/Review Fee:	\$5.00 per every \$1,000 worth of construction or fraction thereof if a Building Permit is required PLUS \$15.00 Administrative Fee \$20.00 Technology Fee

Extension of Building Permit Fee:	\$15.00
Zoning Permit/Review Fee:	\$5.00 per every \$1,000 worth of construction or fraction thereof, if NO Building Permit is required PLUS \$15.00 Administrative Fee \$20.00 Technology Fee
Extension of Zoning Permit Fee:	\$15.00
Municipal Code Official Training Fee	\$ 4.50/Permit
Driveway/Sidewalk/Curb Permit:	Minimum of \$25.00 plus any additional expenses incurred, PLUS \$15.00 Administrative Fee
Access Drive Permit:	\$ 75.00, PLUS \$ 15.00 Administrative Fee
Master Plumbing License Registration fee	\$ 50.00
Journeyman Plumbing License Registration fee	\$ 25.00
Extinguisher Training (each additional employee over 50)	\$10.00

ON-LOT SEWAGE ENFORCEMENT

Sewage Permit Applications

- a. New on-lot system, Repair, Modification..... \$300.00
Repair in this category shall be limited to septic tank replacement or absorption area replacement.
- Above stated fee includes one (1) inspection. Add'l inspections may be required.
Modification in this category shall be limited to expansion or enlargement of an existing absorption area.
- b. Repair, Modification, or Temporary Holding Tank..... \$200.00
Repair in this category includes replacing broken pipes, pumps, float controls, sealing watertight joints, replacing cracked lids, gas deflectors, and solids retainers.
- Above stated fee includes one (1) inspection. Add'l inspections may be required.

Modification in this category includes installation of a grease trap, adding a manhole extension to an existing septic tank, adding effluent filters, or adding hardware that changes the treatment process from anaerobic to aerobic.

Soil Profile Description (Probe)..... \$150.00

Percolation Test..... \$350.00

Holes dug by Sewage Enforcement Officer.....add \$250.00

Water provided by Sewage Enforcement Officer.....add \$250.00

Planning Activities and related work, not covered by the above schedule of fees, will be billed at the rate of \$90.00 per hour. These fees will first be collected from the applicant and reported on the monthly report, labeled planning.

Field Work, Inspections, Plot Plans, Letter for Real Estate Transactions... \$90.00 per hour

Well Isolation Waiver Agreements – Admin Work.....\$90.00 per hour

Request for Septic Tank Pumping Interval Extension.....\$100.00

Holding Tank – One Annual Inspection, Report and Tracking, \$130.00

Inspections of construction of on-lot septic systems, investigation of malfunctions, enforcement activities and related work not covered by the above schedule of fees will be billed to municipality at the rate of \$90.00 per hour.

OLM Inspections per Ordinance requirements. One inspection and 2 hours of administration included \$200.00

Two hard copies of septic designs must be provided to the SEO with the application for new systems. For the SEO to print design copies, the cost is \$0.25 per single-sided page x 2 copies.

Storm Water Management Ordinance: \$5.00

Stormwater Site Plan: \$ 25.00 AND any additional expenses incurred

Flood Plain Ordinance: \$5.00

Storm Water Management Fees: \$1.00 per square foot or fraction thereof up to 10,000 square feet; plus \$.50 per square foot or fraction thereof from 10,001 square feet to 20,000 square feet; plus \$.10 per square foot or fraction thereof over 20,000 square feet.

Operation and Maintenance Agreement Recording:	\$45.00
Highway Occupancy Permit:	See Penn Dot "Schedule of Fees for Highway Occupancy Permits."
Burning Permit (This would cover anything that does not involve any further services from the Fire Dept. or the Township other than inspecting the site and processing the permit.)	\$50.00
Burn Permit w/ Extinguisher Training (1 – 15 Employees) (This would cover the cost to have the extinguishers re-charged, the time to teach the class, plus the processing of the permit)	\$150.00
Burn Permit w/ Extinguisher Training (16 – 50 Employees) (This would cover the cost to have the extinguishers re-charged, the time to teach the class, plus the processing of the permit)	\$200.00

ADMINISTRATIVE

Administrative Posting Fee	\$25.00/posting
Garbage Stickers:	\$2.00/sticker
Kraft Biodegradable Bags	\$.50/bag
Photo Copies	\$.35/copy

SEWER/STORM WATER ENGINEER FEES (HRG)

Administration I	\$65 - \$80
Administration II	\$80- \$95
Environmental Scientist I	\$90 - \$120
Environmental Scientist II	\$120 - \$150
Senior Environmental Scientist	\$150 - \$165
Planner I	\$95 - \$120
Planner II	\$120 - \$145
Senior Planner	\$145 - \$175

Landscape Architect I	\$90 - \$120
Landscape Architect II	\$120 - \$150
Senior Landscape Architect	\$150 - \$165
Surveyor I	\$80 - \$115
Surveyor II	\$115 - \$140
Senior Surveyor	\$140 - \$165
GIS Professional I	\$90 - \$125
GIS Professional II	\$125 - \$140
Senior GIS Professional	\$140 - \$165
Resident Project Representative I	\$80 - \$120
Resident Project Representative II	\$120 - \$145
Senior Resident Project Representative	\$145 - \$165
Junior Technician	\$75 - \$95
Technician I	\$100 - \$130
Technician II	\$130 - \$155
Senior Technician	\$155 - \$180
Financial Specialist	\$115 - \$145
Engineering Professional I	\$130 - \$160
Engineering Professional II	\$160 - \$175
Project Engineer	\$175 - \$195
Senior Project Engineer	\$195 - \$205
Assistant Project Manager	\$145 - \$170
Project Manager	\$175 - \$195

Senior Project Manager	\$195 - \$210
Operations Manager/Senior Technical Leader	\$180 - \$230
All Terrain Vehicle	\$100.00/Day
Concrete Monuments	\$30.00/Each
Hydrographic System	\$100.00/Day
Lodging	At Cost
Maps, Permits, Licenses	At Cost
Meals	At Cost
Mileage	IRS Allowable
Miscellaneous Charges	At Cost
Pocket Colorimeter	\$50.00/Day
Postage	As Weighed
Sub-Surface Inspection Pole Camera	\$75.00/Day
Technology Equipment Charge	\$150.00/Day
Traffic Counters	\$25.00/Day
Wide Format Printing/Copying	\$.50/Sq. Foot

*All Expenses are subject to a 10% markup, including, but not limited to travel, printing, postage, survey supplies, etc.

ENGINEER FEES (DAWOOD ENGINEERS)

Principal	\$255.00
Group Director	\$210.00
Senior Professional III	\$198.00
Senior Professional II/Senior Municipal Engineer	\$187.00
Senior Project Engineer	\$180.00
Senior Professional I/Staff Engineer III	\$172.00

Project Professional III/ Traffic Reviewer	\$160.00
Project Professional II	\$151.00
Project Professional I	\$142.00
Staff Professional III	\$135.00
Staff Professional II/ Staff Planner II	\$130.00
Staff Professional I/Staff Planner I	\$122.00
Designer III	\$125.00
Designer II	\$118.00
Designer I	\$104.00
Technician III	\$120.00
Technician II/Senior Inspector	\$109.00
CADD Technician	\$90.00
Technician I/ Inspector	\$88.00
Administrative Assistant	\$78.00
Technician	\$68.00
Scanning Crew	\$225.00
2-Man Survey Crew	\$200.00
Utility Locating Crew	\$2,250/day
Meeting Rate	\$145.00/meeting
Mileage Rate	Current IRS Mileage Rate
Reimbursable Expenses	Cost plus 10%
Permit fees > \$5,000	Cost plus 5% carrying charge
Copies Waived	
Color Copies Waived (unless large order)	
No fee for internal blueprints copies associated with Township business	

BE IT FURTHER RESOLVED that this Resolution be effective January 6th, 2025.

RESOLVED by the Board of Supervisors of West Manchester Township this 6th day of January
2025.

WEST MANCHESTER TOWNSHIP
Board of Supervisors

Chairman

Ronald G. Riemer

Vice-Chairman

Attest:

[Signature]

Secretary

[Signature]

Supervisor