##### PUBLIC MEETING MINUTES

September 26, 2019

Vice-Chairman Harlacher called the Public meeting to order at 8:18 p.m.

**ATTENDANCE**

Supervisors Present: Steve J. Harlacher, Vice-Chairman

Dave Markel, Supervisor

Supervisors Absent: Rosa Hickey, Chairperson

Staff Present: Kelly Kelch, Township Manager

Lori Trimmer, Recreation Director

Keith Whittaker, Finance Director

Stephen Callahan, Public Works Director

Rachelle Sampere, Zoning Officer

John Snyder, Chief of Police

Clif Laughman, Fire Chief

Steve Cordaro, Township Engineer

John Herrold, Township Solicitor

Tricia Smeltzer, Stenographer

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**EXECUTIVE SESSION**

Vice-Chairman Harlacher announced an Executive Session was held prior to tonight’s meeting to discuss personnel matters. No action was taken.

**NEW BUSINESS**

1. ORDINANCE 19-05 REZONING REQUEST: After hearing the many comments during the Public Hearing, a motion was made to deny Ordinance 19-05, a request from Benrus Stambaugh, Harry McKean and Eugene L. Finnegan Credit Shelter Trust to rezone three (3) parcels along West Market Street (US Route 30), Hadleigh Drive and Hanover Road (Route 116) from Professional Office (and a small portion of R-2 Residential) to Highway Commercial.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

**AWARDS AND RECOGNITIONS**

1. RESOLUTION 19-24: A RESOLUTION HONORING KEITH ROEHM:

Motion to approve Resolution 19-24, Honoring Officer Keith Roehm for his 29 years of Police service to the West Manchester Township community, presented by Manager Kelch. Senator Kristin Phillips-Hill presented Officer Roehm with a Citation. Chief Snyder presented Officer Roehm with his retirement badge and I.D. card. All three spoke briefly to honor and congratulate Officer Roehm.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

1. RESOLUTION 19-25: A RESOLUTION HONORING JEFF SNELL:

Motion to approve Resolution 19-25, Honoring Detective Sergeant Jeff Snell for his 39 years of Police service to the West Manchester Township community, presented by Manager Kelch. Senator Kristin Phillips-Hill presented Detective Sergeant Snell with a Citation. Chief Snyder presented him with his retirement badge and I.D. card.

All three spoke briefly to honor and congratulate Detective Snell.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

1. RESOLUTION 19-26: A RESOLUTION HONORING RICK TROUT:

Motion to approve Resolution 19-26, Honoring Sergeant Rick Trout for his 31 years of Police service to the West Manchester Township community, presented by Manager Kelch. Senator Kristin Phillips-Hill presented Sergeant Rick Trout with a Citation. Chief Snyder will be giving Sergeant Trout his retirement badge and I.D. card. Sergeant Trout was absent from tonight’s meeting.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

1. PROMOTION TO SERGEANT: With the retirement of Rick Trout, Josh Sefchick was promoted to Sergeant effective October 8, 2019. Chief Snyder and Sergeant Sefchick’s wife presented Josh Sefchick with his Sergeant’s badge.
2. PROMOTION TO DETECTIVE SERGEANT: With the retirement of Jeff Snell, Sean Conway was promoted to Detective Sergeant effective September 9, 2019. Chief Snyder and Detective Conway’s wife presented Sean Conway with his Detective Sergeant’s badge.

**PUBLIC COMMENTS**

A. A resident thanked all of the Retirees and Police Department for their service to the

Township.

#### APPROVAL OF MINUTES

1. The minutes of the August 22, 2019, regular Public Meeting were presented for approval. Motion to approve the minutes of the August 22, 2019 regular Public Meeting as presented.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

#### OPEN FLOOR DISCUSSION

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

1. ROAD CLOSURE: Motion to ratify a previously approved request to close the 1900 block of Filbert Street on September 21, 2019 for a Neighborhood Block Party.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

1. ACKNOWLEDGEMENT OF THE 2020 PENSION MMO: Acknowledgement by the board for the uniform and non-uniform mandatory municipal obligations. The total amount of the pension plans are $1,107,998.00 prior to state aid.

1. AUDITOR AGREEMENT: Motion to approve authorizing entering into a 3 year contract with Maher Duessel, CPA’s, to prepare the 2019, 2020, and 2021 audit reports and financial statements in place of the elected Board of Auditors.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. GARBAGE BID ADVERTISEMENT: Motion to ratify the previous authorization of the advertisement of the Garbage Bid Proposal for contract year 2020-2023 with the possibility of two (1 year) extensions.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

1. BID AWARD: Motion to approve awarding the Garbage/Recycling Collection contract to Penn Waste, at a bid of $3,587,648.40 for 3 years with an optional year bid of $1,329,080.40 for 2023 and an optional year bid of $1,411,605.00 for 2024.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

1. 2020 STRAY ANIMAL HOUSING AGREEMENT: Motion to approve a request to enter into an agreement with the SPCA for stray animal housing at a cost of $9,730.41 for 2020, which is a 3% increase from 2019.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. RESOLUTION 19-27: Motion to approve signing Resolution 19-27 opposing House Bill 103.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

1. HEART & LUNG REQUEST: Motion to approve a request to cover an eligible police officer injured in the line of duty under the PA Heart & Lung Act for a surgery scheduled on September 27th.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

1. ‘TRUCK OR TREAT’ ROAD CLOSURE:  Motion to approve a request from Fire Chief Laughman to close Hempfield Road between Loman Road and Dove Drive for the Annual Truck or Treat on October 31st.   They will have fire apparatus parked in this section and will be handing out candy.  Because of these factors, it will be much safer for the kids by having the road closed.

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

1. T-836 FINAL LAND DEVELOPMENT SURETY REDUCTION: Motion to approve a request from Thomas L. Godfrey, P.E. of Dawood Engineers for UPMC Pinnacle Ambulatory Care Building to reduce the original surety amount of $389,853.45 by $331,145.93 retaining $58,478.02 (15%) for a required maintenance guaranty for eighteen (18) months.

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

### ADMINISTRATIVE REPORTS

1. Recreation Director: Trimmer’s report was reviewed. Director Trimmer reminded everyone of Food Truck Friday, tomorrow night, September 27th at Sunset Lane from 5-8pm. No additional comments.
2. Finance Director: Whittaker’s report was reviewed. Finance Director Whittaker stated the Budget is still being worked and a draft copy will be available at the October meeting. No additional comments.
3. Fire Chief: Chief Laughman’s report was reviewed. Chief Laughman stated $2,500 has been brought into the township funds through the increase of False Alarm rates. No additional comments.
4. Police Chief: Police Chief Snyder’s report was reviewed. He thanked Manager Kelch in helping with the promotions of officers and he thanked Officer Tim Fink for helping with the Police website, background checks of new hires, a few months of detective work, and for helping to prepare I.D.’s for the retirees.

Vice-Chairman Harlacher asked if only SRO’s are allowed to go into the schools. Chief Snyder replied by advising that any officer on duty can walk the halls of any school.

No additional comments.

1. Manager: Manager Kelch’s report was reviewed. No additional comments.
2. Engineer: Engineer Cordaro’s report was reviewed. No additional comments.
3. Zoning Officer: The Zoning report was reviewed. No additional comments.

1. Solicitor: Solicitor Herrold’s report was reviewed. No additional comments.
2. Public Works Director: Callahan’s report was reviewed. No additional comments.

**STORM WATER MANAGEMENT/MS4**:

Zoning Officer Sampere noted, during her report, that the Township’s MS4 Storm Water Inspector is available Monday thru Friday, 8 am to 4:30 pm to answer any questions relating to storm water management.

#### APPROVAL OF BILLS

**Bills**: Motion to pay the following bills as presented:

**Fund** **Check No.** **Amount**

Warrant 19-09 Fund 01 27929 - 28081 $ 1,561,752.60

WMT Sewer Fund 4096-4129 $ 143,077.59

Liquid Fuels 758-768 $ 23,328.96

Payroll 18: Pay Pd. Ending 08/31/19 Paytime Vouchers $ 158,353.22

Payroll 19: Pay Pd. Ending 09/14/19 Paytime Vouchers $ 186,741.85

MOTION: D. Markel

SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT**

Motion to adjourn the regular meeting at 9:00 pm

MOTION: S. Harlacher

SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

Respectfully Submitted,

Kelly K. Kelch, Secretary

Trish Smeltzer/Stenographer

MOTION TO APPROVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECOND: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_