

PUBLIC BOARD MEETING MINUTES

September 24, 2020

Chairman Harlacher called the meeting to order at 7:10 p.m.

ATTENDANCE:

Supervisors Present Remotely:

Steven Harlacher – Chairman
Dave Markel – Vice-Chairman
Rosa Hickey – Supervisor

Staff Present:

Kelly Kelch – Township Manager
John Herrold – Solicitor
(Remotely)
Laura Mummert – Stenographer

CALL TO ORDER:

Manager Kelch stated that this Public Meeting would be closed to the public due to the COVID-19 Pandemic and the Governor's instruction for Stay-At-Home practices. However, this meeting was live to the public through the Township's Recreation and Fire Department Facebook pages. It was also stated that residents could make public comment on these pages and it would be addressed. Manager Kelch also provided two phone numbers that the public could call in with any concerns/questions.

Manager Kelch announced there was an Executive Session held prior to tonight's meeting to discuss personnel matters. No action was taken.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

- A. The minutes of the August 27, 2020 Public Board Meeting were provided for approval. Motion to approve the Public Meeting Minutes of August 27, 2020 as presented.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- B. The minutes of the September 14, 2020 Public Hearing Meeting were provided for approval. Motion to approve the Public Hearing Meeting Minutes of September 14, 2020 as presented.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

OPEN FLOOR DISCUSSION:

No discussion was made.

OLD BUSINESS:

None.

NEW BUSINESS:

- A. **T-853 FINAL REVERSE SUBDIVISION PLAN FOR LONNIE M. GRAYBILL:**

Motion to approve a final reverse subdivision plan for Lonnie M. Graybill joining two parcels located at 1311 Beeler Avenue. Let it be known that on the Board of Supervisor's Meeting Agenda this item listed the parcels at 1311 Graybill Road. This was typed in error, and the correct road is Beeler Avenue.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- B. **PAYROLL TAX DEFERRAL EXECUTIVE ORDER:** Motion to ratify decision to not defer federal payroll taxes for Township employees due to the fact it is only a deferment, not tax forgiveness.

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- C. **PENSION PLAN:** The Board of Supervisors acknowledged the MMO for the 2021 Pension Plan as presented.

- D. RESOLUTION 20-20, LIQUOR LICENSE TRANSFER: Motion to approve Resolution 20-20, approving the liquor license transfer of restaurant liquor license #R-18152 from Hanover Borough, York County, Pennsylvania to premises situate in West Manchester Township, York County, Pennsylvania known as 2345 Carlisle Road, York, PA 17408.

MOTION: D. Markel
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- E. SALE OF WEST MANCHESTER FIRE DEPARTMENT ITEMS: Motion to approve permitting staff to sell portable radios, mobile vehicle radios, and 2 pieces of exercise equipment no longer needed. Proceeds will go back into the West Manchester Township Fire Department Capital Equipment Fund.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- F. WARRANTLESS ARREST RESOLUTION 2020-21: Motion to approve Resolution 2020-21, promulgating guidelines for a warrantless arrest. These guidelines are already in place but need to be in writing in order to complete the accreditation process the Police Department is working to achieve.

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- G. YORK CITY SEWER AUTHORITY APPOINTMENT: Motion to approve appointing David Beecher, Township resident, to represent the Township on the newly created York City Sewer Authority.

MOTION: R. Hickey
SECOND: D. Markel

MOTION PASSED UNANIMOUSLY

- H. TRAFFIC STUDY: Motion to approve doing a traffic study on North Forrest Street, for the possibility of a speed reduction from 35 mph to 25 mph, as requested by a Township resident that resides on this street.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- I. ROAD CLOSURE: Motion to ratify a road closure request for a block party at 2835 Loman Avenue between Hempfield and Walnut Bottom Roads. This closure will take place on October 31, 2020.

MOTION: S. Harlacher
SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

- J. ROAD CLOSURE: Motion to ratify a road closure request for October 3, 2020 from 3 p.m. to 9 p.m. The closure would be on Bank Lane, between Maple and Manor Roads for a Food Truck Event at the Fire House.

MOTION: R. Hickey
SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

ADMINISTRATIVE REPORTS:

- A. RECREATION DIRECTOR: Director Trimmer's report was reviewed. No further questions.
- B. FINANCE DIRECTOR: Director Whittaker's report was reviewed. No further questions.
- C. FIRE CHIEF: Chief Laughman's report was reviewed. No further questions.
- D. POLICE CHIEF: Chief Snyder's report was reviewed. No further questions.
- E. TOWNSHIP MANAGER: Manager Kelch informed the Board and Township residents that Trick or Treat will be held on October 31, 2020 from 6 p.m. to 8 p.m. and for interested residents to turn on their porch or street lamp during this time. Manager Kelch also mentioned that the Township neither promotes nor discourages participating in Halloween events, and that this was also advertised on the Township website and Facebook pages.

- F. ENGINEER: Engineer Cordaro's report was reviewed. No further questions.
- G. ZONING OFFICER: Officer Sampere's report was reviewed. No further questions.
- H. SOLICITOR: Solicitor Herrold's report was reviewed. No further questions.
- I. PUBLIC WORKS DIRECTOR: Director Callahan's report was reviewed. No further questions.

BILLS: Motion to pay bills as presented:

<u>FUNDS</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
General Fund	29554-29673	\$ 689,590.94
Liquid Fuels	896-907	\$ 32,003.25
Sewer Fund	4499-4526	\$ 55,249.30
Payroll#18 Pay Ending 08/29/20	Paytime Vouchers	\$ 109,788.78
Payroll#19 Pay Ending 09/12/20	Paytime Vouchers	\$ 111,820.83

MOTION: D. Markel
 SECOND: R. Hickey

MOTION PASSED UNANIMOUSLY

ADJOURNMENT:

Motion to adjourn the regular meeting at 7:28 p.m.

MOTION: R. Hickey
 SECOND: S. Harlacher

MOTION PASSED UNANIMOUSLY

Attest:

 Secretary

 Chairman

 Vice Chairman

 Supervisor