

PUBLIC MEETING AGENDA

September 22, 2022

I. CALL TO ORDER

II. PUBLIC COMMENTS

The Chairperson will entertain comments from the public regarding any matter not scheduled for discussion on the agenda.

III. APPROVAL OF MINUTES

- A. APPROVAL OF MINUTES: Motion to approve or modify the minutes from the August 25, 2022, Regular Public Meeting as presented.

IV. OPEN FLOOR DISCUSSION

V. UNFINISHED BUSINESS

- A. TOWNSHIP VOLUNTEER FIREFIGHTER TAX RELIEF: Continuing discussion on volunteer firefighter tax relief program and possible regionalization.

VI. NEW BUSINESS

- A. RESOLUTION 22-15, LIQUOR LICENSE TRANSFER: Motion to approve, revise, table or deny Resolution 22-15, request to transfer a liquor license from York City (Cobblestone's at 205 South George Street, York, PA) to West Manchester Township (Rutter's at 1590 Kenneth Road, York, PA).
- B. STORMWATER MANAGEMENT ORDINANCE AMENDMENT: Motion to approve, revise, table or deny a request from the Zoning Department to authorize the Township Solicitor to advertise an amendment to the stormwater management ordinance to address illicit discharges and riparian buffers as mandated by Pennsylvania DEP.
- C. 2023 STRAY ANIMAL HOUSING AGREEMENT: Motion to approve, revise, table or enter into an agreement with the SPCA of York County for stray animal housing for the year 2023. The cost will be \$9,730.41, which is the same as last year.
- D. ROAD CLOSURE: Motion to ratify a road closure that occurred on Hillside Terrace from September 6th to September 16 and September 19th for Columbia Gas to replace a gas line.
- E. TRAFFIC SIGNAL MAINTENANCE CONTRACT AWARD: Motion to approve, revise, table or deny awarding the traffic signal maintenance contract to Signal Services Inc. Documentation was provided to the Board. Signal Services Inc. was the lowest bidder for services the Township utilizes the most between the two companies that bid.

- F. HANDICAP PARKING REQUEST: Motion to approve, revise, table or deny staff recommendation to authorize the Township Solicitor to prepare and advertise an ordinance for a handicap parking spot located at 1349 Old Salem Road. This ordinance will then be placed on the agenda for Board consideration at its October Meeting. The Board has been provided with the traffic and engineering study.
- G. T-861 EASEMENT AGREEMENT: Motion to approve, revise, table or deny the proposed easement agreement between White Street Associates and West Manchester Township. This allows the developer to construct a drive through exit area on the site requiring Developer to pave over land which lies within the Township sanitary easement. The Township requires that the Developer agree to be responsible for all costs associated with the Township's necessary repair, maintenance, and/or replacement of any part of the easement area including, but not limited to paving and curbing. The Developer also agrees to pay fees incurred by Solicitor's review and comments.
- H. PENSION PLAN TOWNSHIP MMO ACKNOWLEDGEMENT: Motion to approve, revise, table or deny acknowledging the MMO for 2023 for both the Uniform and two (2) Non-Uniform pension plans. The anticipated amount for all plans is \$1,279,227.00.
- I. STRATEGIC PLAN CONSULTANT: Motion to approve, revise, table or deny selecting a consultant for the strategic plan.
- J. ORDINANCE 22-07 NO PARKING REQUEST: Motion to approve, revise, table or deny Ordinance 22-07, to prohibit parking at all times on the south side of Gillespie Drive for approximately 150 feet directly across from the entrance/exit to the Frito Lay private trailer parking lot area.
- K. ROAD CLOSURE REQUEST: Motion to approve, revise, table or deny a road closure request for Zarfoss Road occurring on October 21st to the 24th, 2022. This will be for railroad crossing work.
- L. ROAD CLOSURE: Motion to ratify a road closure request for Hempfield Road between Loman Avenue and Dove Drive for the annual Truck or Treat event held by the Township Fire Department. This closure will occur on October 31st from 6 to 8 p.m.
- M. AUTHORIZATION TO BID THE PUBLIC WORKS BUILDING ANNEX PROJECT: Motion to approve, revise, table or deny authorizing Dawood Engineering to bid the West Manchester Township Public Works Building Annex Project. This project was budgeted for \$290,000.00.
- N. GARBAGE CONTRACT EXTENSION: Motion to approve, revise, table or deny entering a one (1) year contract extension with Penn Waste as per the agreed upon guidelines set in the current garbage contract.

- O. AUTHORIZATION TO DRAFT ORDINANCE FOR ACT 57: Motion to approve, revise, table or deny authorizing the Township Solicitor to draft an ordinance to comply with the ACT 57 of 2022 regarding real estate tax bills.

VII. ADMINISTRATIVE REPORTS

- A. RECREATION DIRECTOR
- B. FINANCE DIRECTOR
- C. FIRE CHIEF
- D. POLICE CHIEF
- E. TOWNSHIP MANAGER
- F. ENGINEER
- G. ZONING OFFICER
- H. SOLICITOR
- I. PUBLIC WORKS DIRECTOR

VIII. BILLS

- A. MOTION TO PAY BILLS

IX. ADJOURNMENT

- A. MOTION TO ADJOURN