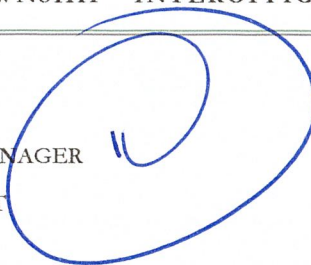


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WEST MANCHESTER TOWNSHIP - INTEROFFICE MEMORANDUM

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**TO:** BOARD OF SUPERVISORS  
**FROM:** KELLY K. KELCH, TOWNSHIP MANAGER  
**SUBJECT:** APRIL 2024 – MANAGER'S REPORT  
**DATE:** 4/19/2024



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1. Resolution 24-09 Recognizing the Service of Officer David Keller – Officer Dave Keller retired from the West Manchester Township Police Department on April 2, 2024 after 31+ years of service to the Township. The Township will consider Resolution 24-09 which recognizes Officer Keller's tireless dedication to serving the residents of West Manchester Township. I will provide a copy of the resolution next week, once it has been prepared. Consideration of this Resolution will be placed on the agenda for action by the Board at its meeting of April 25<sup>th</sup>.
  2. West York School District Proposed Athletic Renovations – As the Board was previously informed, the Township Planning Commission, at its meeting of April 9<sup>th</sup>, recommended denial of the variances for the height of the lights at Sunset Lane Park, the height of the field house at the main campus and the impervious lot coverage at the main campus. The Zoning Hearing Board will consider the proposed variance for action at its meeting of April 23<sup>rd</sup> at 5:30 pm. The meeting will start earlier than its usual time at 7:00 pm due to the anticipated turnout.
  3. West York School District Tax Increase – The WYSB discussed a proposal to increase taxes by 5.3% at its meeting on April 16<sup>th</sup>. My understanding is that they decided on a 3.5% increase for the following year which was passed by an 8-1 majority. This would be the first increase for the district in the last 6 years.

4. Wolf/Loucks Cemetery – As the Board was previously informed, I was contacted by Randy Drais regarding the Wolf/Loucks Cemetery on Loucks Road in front of the Myers Bakery Facility. Randy has a group of volunteers and is trying to find the owner of the cemetery to obtain permission to go in and clean all of the headstones. According to the county tax maps, the owner is listed as “unknown”. The Township has received some calls stating that the Township was given ownership of the graveyard and was responsible for its maintenance. This fact was never confirmed. Randy informed that he did hear from representatives of the Appell Foundation who were providing the yearly maintenance of the cemetery and received permission to clean the headstones. This service will be performed on Saturday, May 18<sup>th</sup> from approximately 9am to 1pm by volunteers of the West Manchester Township Historical Society, the Shiloh Lions Club and a Local Boy Scout Troop from the area. I will keep the Board informed on this event.
  
5. PSATS Educational Conference - The Pennsylvania State Association of Township Supervisors Annual Conference was held from April 14<sup>th</sup> to the 17<sup>th</sup> and offered an unparalleled training and networking opportunity for township officials and employees, as well as the biggest municipal exhibit show of its kind in Pennsylvania. In addition, voting delegates adopted bylaws changes, considered resolutions that will direct PSATS legislative direction, and elected Association officers and Executive Committee members. Once again, I am honored to have been asked to participate as a guest speaker on the Manager’s Roundtable and Secretary/Manager Q&A. I was also both honored and humbled to be the recipient of the 2024 President’s Leadership Award. Thank you to the Board for allowing me to attend with other members of staff and to Chairman Harlacher for nominating me for this award.
  
6. Sale of Municipal Sewer and Water Systems Panel Discussion – I have been asked to sit on a statewide panel discussion regarding the sale of municipal assets such as water and sewer systems. I don’t have a lot of details but have a meeting scheduled on April 22<sup>nd</sup> to discuss the event. I will update the Board as more information is available.

7. Beeler Ave. Issues – I had an update from some of the residents who live on Beeler Avenue regarding the issues with gangs of teens in the neighborhood. Apparently, the teens are still very visible during the evening and nighttime hours. While there have been no “major incidents”, the residents are still very concerned about the potential for issues and have requested an increased police presence in the area. Chief Snyder has scheduled a meeting with some of the residents and can update the Board at its meeting of April 25<sup>th</sup>.
8. Police/Fire Recognition Ceremony –The Township has scheduled its annual Police and Emergency Services Awards meeting to be held on Thursday, May 16<sup>th</sup> at 6:00 p.m. The meeting is traditionally held during National Police Week, which this year is May 12, 2024, until May 18, 2024. This event recognizes all of the yearly award winners from both the Fire Department and Police Department. In advance of the meeting, the Township would like to take this opportunity to thank all of the men and women of the West Manchester Township Police Department and West Manchester Township Fire Department and Emergency Services who so unselfishly give of their time and skills for the well-being of others.
9. Canary Circle Dangerous Building – At its meeting of March 28, 2024, the Board held a public hearing and declared the property at 203 Canary Circle a dangerous building. The documents have been prepared for service and provided to the constable to serve the property owner. If no sincere attempt to clean-up the property has taken place within ten (10) days from the acceptance of the letter, the Township can enter the property and begin the clean-up at the expense of the property owner. Rachelle will be prepared to update the Board on this matter at the meeting of April 25<sup>th</sup>.
10. Dover Fire Company Complaint – The Township has had several calls about Dover Township volunteer firefighters driving and speeding on Carlisle Road when responding in the Township. The complaints were forwarded to the Dover Township Manager and Chief Laughman scheduled a meeting with the Dover Township Chief, but he cancelled on two (2) different occasions. Chief Laughman still has not be in touch with the Dover Chief but has been working cooperatively with members of the Dover FD without issues. I will keep the Board informed.

11. Delinquent Garbage Bills – As the Board is aware, in February of 2019 the Township passed Ordinance 2019-03 which allowed for the collection of Attorney’s fees and other charges incurred during the collection of delinquent garbage accounts. As it does periodically since this time, the Township has reviewed its status of delinquent accounts and has begun once again working with the Township Solicitor on the execution of delinquent garbage accounts. Liz Gangloff from MPL has been doing an outstanding job working with staff and to date has collected over \$34,000 of the approximate \$55,000 of unpaid debt owed to the Township. I will keep the Board informed on this matter.
12. Shentel GLO Fiber – Staff met with representatives of Shentel GLO fiber regarding the permitting and engineering stage of their cable installation in the Township. It appears they will be installing 42 miles of lines via co-location on existing poles and approximately 20 miles of underground lines, providing service opportunities to about 6,900 homes. I was informed that they started applying for permits in early March and we anticipate work to start soon. I asked staff to place a small blurb on the website to inform residents.
13. Frito Lay Meeting – The scouring work has been completed. It is my understanding that Frito Lay will now begin monitoring the lines. At some point, I expect Frito to request another meeting to discuss the results of the monitoring and continue discussions on increasing the concentration of the sewer affluent that is discharged from the plant. I will keep the Board informed on this matter.
14. 457 Plan Transition – Individual staff members have met with representatives of Conrad Siegel and have begun the process of transferring the accounts to their firm. It appears that all efforts are going smoothly at this time. An ordinance will need to be adopted by the Board stating that the plan is in compliance with all state and federal regulations. I have provided a sample ordinance which will be placed on WMT letterhead. A motion to have the Solicitor prepare and advertise the ordinance will be placed on the agenda for consideration by the Board at its meeting of April 25<sup>th</sup>.

15. Road Closure Ratification (Trolley Road) - As the Board was notified, Trolley Road will be closed on April 24<sup>th</sup> thru April 25<sup>th</sup> for a storm sewer repair. By consensus, the Board agreed to the closing. This item will be placed on the agenda at the meeting of April 25<sup>th</sup> for official ratification by the Board.
16. Road Closure Ratification (Greenwood Road) - As the Board was notified, Greenwood Road was closed on April 15<sup>th</sup> thru April 17<sup>th</sup> for an emergency sewer line repair. By consensus, the Board agreed to the closing. This item will be placed on the agenda at the meeting of April 25<sup>th</sup> for official ratification by the Board.
17. Voith Hydro Ribbon Cutting – On Tuesday, April 23<sup>rd</sup>, Supervisor Ruman and I will be attending the ribbon cutting event for Voith Hydro’s newest, multi-million dollar industrial-scale capital investment in American manufacturing: the addition of a PAMA Speedram 3000 horizontal boring mill (HBM) at Voith Hydro. The PAMA HBM is one of the most advanced horizontal boring and milling machines to be installed in North America. At nearly 200 tons and approximately 30 feet tall, it will be used to machine components crucial to the operations of North American hydropower facilities and the generation of clean, renewable hydroelectric power. This is just the latest investment for Voith Hydro as it responds to the needs of our customers. The PAMA HBM will allow for increased production speed, increased production and project capacity, and increased energy efficiency. The investment will also help Voith meet growing demands for domestic clean energy equipment spurred by the Infrastructure Investment and Jobs Act and the Inflation Reduction Act. Voith Hydro traces its roots in Pennsylvania and the U.S. back nearly 150 years. Their York facility is home to almost 350 hydropower professionals, including 91 members of the IAMAW (International Association of Machinists and Aerospace Workers) union. Voith’s location in York is one of the largest, dedicated hydropower turbine equipment manufacturing facilities in the world, and the only hydropower manufacturing facility in North America with a hydraulic test lab and a dedicated staff of engineers designing, fabricating, and refurbishing hydroelectric equipment. Congratulation Voith!

18. West Manchester/Dover Township Little Conewango Floodplain Mitigation Project – The Board was previously informed that the project has been approved by FEMA. The project will remove excess sediment, improve groundwater connectivity, and create a vast stream-wetland floodplain complex. Restoration efforts will restore habitats, add flood storage, reduce sediment loading, and help to process pollutants. It will also mitigate potential infrastructure failure, such as the 30-inch sanitary sewer interceptor. It will help the county reduce its annual pollutant load as well. The floodplain will be seeded with native grass, sedge, and rush mix and as such will provide stability, habitats and carbon sources. It was originally anticipated that it will take approximately 3 -6 months to process the grant and then 9-12 months to complete the project. We were also informed that FEMA will require additional permits due to disturbing the flood plain. It is now anticipated that the work will not begin until sometime in 2025. In addition, Reid Garner left the organization, and we have a new contact. I will keep the Board informed regarding this matter.
  
19. Grandview Golf Course Streambank Restoration Project – Staff met with representatives of Grandview Golf Course and Dover Township regarding a proposed streambank restoration project, which is a continuation of the one done with Dover Township for the Little Conewango Creek. The applicant has received funding from the York County Stormwater Consortium for permitting and design. The purpose of the meeting was to update the Township and inform us that they will be seeking grant opportunities and may be approaching the Township for assistance, including financial as well as a letter of support. They plan to make a brief presentation in the near future to update the Board on the project.
  
20. Route 30 Accident – Fire, Police and EMS responded to a 13-vehicle crash on Route 30 in West Manchester Township on Tuesday, April 16<sup>th</sup>. A box truck heading east on Route 30 struck several vehicles at the intersection of Rt. 30 and Kenneth Road. There were several injuries and 2 fatalities from the accident. Although still under investigation, it appears that the driver of the truck may have fallen asleep causing the accident. I will provide more information as it becomes available.

21. Fallen Firefighters Memorial – Members of the WMTFD have been asked to display one of their pieces of equipment at the Fallen Firefighters Memorial. They have been requested to bring our newest engine to display during National Fallen Firefighter weekend from May 3<sup>rd</sup> to May 5<sup>th</sup>. This is quite an honor and congratulations to Chief Laughman and the volunteers of he WMTFD.
22. Comp Plan Update – We anticipate to have two (2) additional steering committee meetings on May 2<sup>nd</sup> and May 4<sup>th</sup> to review natural & historic features and services, as well as to review the public meeting info prior to the next scheduled public meeting on May 21<sup>st</sup> at 6:30 pm
23. Township Sign Logo – At its March meeting the Board authorized staff to spend up to \$7,000.00 for a professional graphic, similar to the one shown below. The Township Public Works Department has prepared the wall for a future application and in my opinion, has done an outstanding job. Stoner Graphics is preparing a quote, and I will inform the Board when we are ready to proceed.

