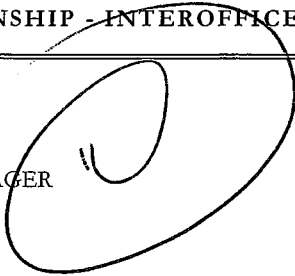

WEST MANCHESTER TOWNSHIP - INTEROFFICE MEMORANDUM

TO: BOARD OF SUPERVISORS
FROM: KELLY K. KELCH, TOWNSHIP MANAGER
SUBJECT: MARCH 2024 – MANAGER'S REPORT
DATE: 3/21/2024



1. Street Light Tax Reduction Request – Attached please find an email and supporting information from Mr. Joel Jackson of 1200 Taxville Road regarding his street light assessment. Mr. Jackson is requesting that the Board adjust his bill because of the inordinate amount of street frontage due to being a corner lot. Section 7 of the ordinance specifically allows for the Board to allow for a reduction in lots located at an intersection, such as Mr. Jackson. Mr. Jackson has approximately 520' of linear road frontage and is being charged for 200' of linear frontage of frontage. It appears to me that, if acceptable to the Board, the amount could be reduced to 160' of linear frontage, bringing the bill to \$\$96.00. This would be the same amount as the property owner at 1201 Taxville Road. This matter will be placed on the agenda for consideration by the Board at its meeting of March 28th.

2. West York School District Proposed Athletic Renovations – Staff met with representatives of the West York School District (WYSD) on Tuesday, March 12th to preliminarily review their variance applications prior to preparation and submission. A number of variances will be needed both for the main complex as well as the Brenda Road Fields. The variances requested will include impervious surface, building and accessory structure height and setbacks, among others. The Zoning Hearing Board is considering having a special meeting for the requests due to the number of attendees anticipated. I will provide the Board with a copy of the request once it has been submitted. In addition, there is a rumor circulating that the Township also already approved the field improvements on Brenda Road, which is not true.

3. Wolf/Loucks Cemetery – I was contacted by Randy Drais regarding the Wolf/Loucks Cemetery on Loucks Road in front of the Myers Bakery Facility. Randy has a group of volunteers and is trying to find the owner of the cemetery to obtain permission to go in and clean all of the headstones. According to the county tax maps, the owner is listed as “unknown”. The Township has received some calls stating that the Township was given ownership of the graveyard and was responsible for its maintenance. The attached letter from the former property owner to the Pennsylvania Historical Commission was provided as “proof” that the Township was responsible for its maintenance. The minutes of the Board at that time show that acceptance of the property was never discussed or acted upon. According to the Second-Class Township Code, the Township does have the authority to pass an ordinance requiring the maintenance of cemeteries and upon failure of the owner to do so, authorize the clean-up at the Township’s expense and assessed against the owner. The issue at this time is, no owner can be located. Randy was going to continue the search for the owner. At this time, no action is needed by the Board but I wanted you to be aware of the situation.
4. Beeler Ave. Issues – I received a call from some property owners who live on Beeler Avenue and plan on attending the Board meeting on March 28th to discuss issues with gangs of teens in the neighborhood. Apparently, the gangs roam the streets at night, knocking on doors and windows. I was informed by the police that while the property owners see the kids on the street, they don’t have definitive proof that these were the kids who were causing the issues. The police have responded in the past and are increasing their patrols in the area. The police department is aware of this issue and will be prepared to respond.
5. Brenda Road Police Enforcement – The Township received a call from a concerned resident regarding cars stopping at the stop sign at the intersection of Brenda and Potomac. This issue was forwarded to the police department who advised that they have scheduled some directed patrols and monitoring at that stop sign. I will have the Police update that Board at the meeting of March 28th.

6. Old Police Radios - Last year the Township purchased new portable radios for the police and fire departments. The old police portables have been sitting in the police department since the new ones were issued, and there is not much of an outlet for them due to the manufacturer phasing out parts and support for them. Lt. Emig was able to broker a deal with YC911, who is interested in the old radios to hand out to first responders that didn't have radios. In exchange, they are giving us a set of new batteries that we need for our new radios. This would be a several thousand dollar savings to the Township, as the last time we purchased batteries was in 2020 at a cost of \$2719.50. The cost for the batteries we need would be substantially more now. I checked with Andy and he advised that this would be permissible under the second class township code. Based on my discussions with Lt. Emig and the Solicitor, I approved this trade. I just wanted the Board to be aware.
7. 2024 Liquid Fuels Application – As per the attached letter from the Pennsylvania Department of Transportation, the Township has received its liquid fuels payment of \$631,181.76. The amount of money received from the state is based on the municipality's population and miles of qualifying roads. The state receives the majority of this money for disbursement from the gas tax as well as drive and vehicle fees. The amount received was approximately \$6,200.00 more than budgeted.
8. Emergency Services Appreciation Banquet – The West Manchester Township Fire Department held their Annual Appreciation Banquet on Saturday, March 2nd at the Wyndham Garden Resort. Award winners from this event will be recognized by the Board at the annual Police and Emergency Services Award Meeting to be held on Thursday, May 16th. Thank you to everyone who attended and for all that you do for WMT.
9. Canary Circle Dangerous Building – At its meeting of February 22, 2024, the Board authorized the Township Solicitor to advertise a public hearing to consider declaring the property at 203 Canary Circle a dangerous building. The property owner has been notified and the hearing has been properly advertised. Zoning has checked the property, and nothing has been done since the time of the original notice of violation. This matter has been placed on the agenda for consideration by the Board at its meeting of March 28th.

10. Dover Fire Company Complaint – The Township has had several calls about Dover Township volunteer firefighters driving and speeding on Carlisle Road when responding in the Township. The complaints were forwarded to the Dover Township Manager and Chief Laughman scheduled a meeting with the Dover Township Chief, but he cancelled on two (2) different occasions. I will keep the Board informed.
11. Delinquent Garbage Bills – As the Board is aware, in February of 2019 the Township passed Ordinance 2019-03 which allowed for the collection of Attorney’s fees and other charges incurred during the collection of delinquent garbage accounts. As it does periodically, the Township has reviewed its status of delinquent accounts and has begun once again working with the Township Solicitor on the execution of delinquent garbage accounts. While the Township has been very mindful of the economy, rising costs and the toll it has taken on our residents, we must continue this process to ensure that our bills can be paid and out of fairness to those who continued to be current on their accounts during this time. Notices were sent out and enforcement has begun. As of present, the Township has had 8 properties come current on past owed amounts totaling over \$5,200.00. I will keep the Board informed on this matter.
12. Shentel GLO Fiber – Staff met with representatives of Shentel GLO fiber regarding the permitting and engineering stage of their cable installation in the Township. It appears they will be installing 42 miles of lines via co-location on existing poles and approximately 20 miles of underground lines, providing service opportunities to about 6,900 homes. I was informed that they started applying for permits in early March and we anticipate work to start soon. I asked staff to place a small blurb on the website to inform residents.
13. Frito Lay Meeting – The scouring work has been completed. It is my understanding that Frito Lay will now begin monitoring the lines. At some point, I expect Frito to request another meeting to discuss the results of the monitoring and continue discussions on increasing the concentration of the sewer affluent that is discharged from the plant. I will keep the Board informed on this matter.

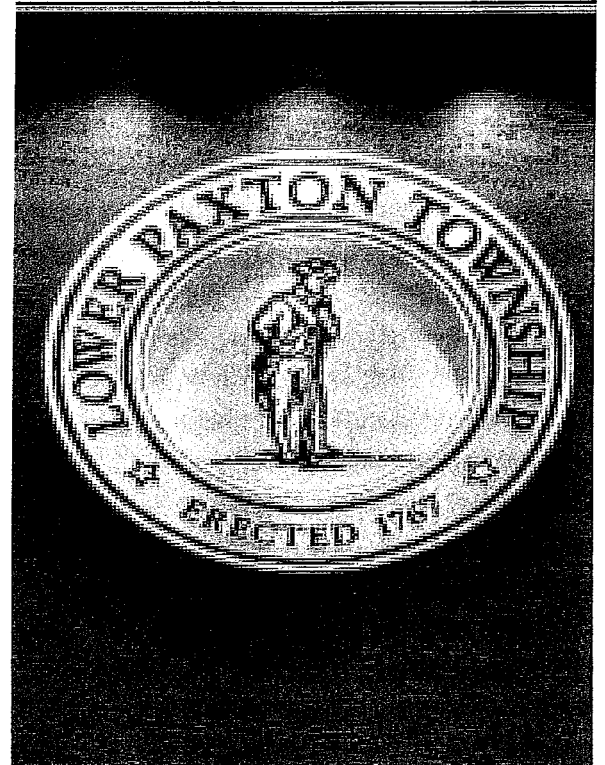
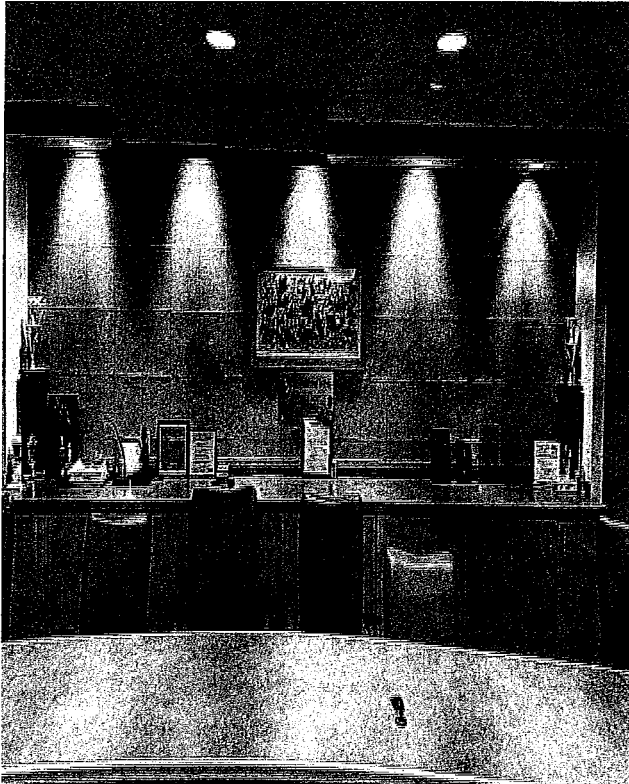
14. Voith Hydro Ribbon Cutting – Various members of staff and the Board were invited to attend the ribbon cutting event for Voith Hydro’s newest, multi-million dollar industrial-scale capital investment in American manufacturing: the addition of a PAMA Speedram 3000 horizontal boring mill (HBM) at Voith Hydro. The event will be held from 10:30 a.m. to 11:30 a.m. EDT on Tuesday, April 23, 2024 at its York, Pennsylvania manufacturing facility. The PAMA HBM is one of the most advanced horizontal boring and milling machines to be installed in North America. At nearly 200 tons and approximately 30 feet tall, it will be used to machine components crucial to the operations of North American hydropower facilities and the generation of clean, renewable hydroelectric power. This is just the latest investment for Voith Hydro as it responds to the needs of our customers. The PAMA HBM will allow for increased production speed, increased production and project capacity, and increased energy efficiency. The investment will also help Voith meet growing demands for domestic clean energy equipment spurred by the Infrastructure Investment and Jobs Act and the Inflation Reduction Act. Voith Hydro traces its roots in Pennsylvania and the U.S. back nearly 150 years. Their York facility is home to almost 350 hydropower professionals, including 91 members of the IAMAW (International Association of Machinists and Aerospace Workers) union. Voith’s location in York is one of the largest, dedicated hydropower turbine equipment manufacturing facilities in the world, and the only hydropower manufacturing facility in North America with a hydraulic test lab and a dedicated staff of engineers designing, fabricating, and refurbishing hydroelectric equipment. Congratulations Voith!
15. “My WMT” Citizen Engagement System – On March 1, 2023 the Township officially launched “My WMT”. Township Residents can text "Hello" to 855-976-9968 to sign up for MyWMT. The service, launched through a partnership with Citibot, will allow community members to ask questions, report an issue and receive text alerts. The system has been very consistent, seeing continual resident sign-up. Staff has also been very proactive with the system, asking residents who contact the Township if they would like to sign-up and going over the enrollment with them over the phone or email.

16. West Manchester/Dover Township Little Conewango Floodplain Mitigation Project – The Board was previously informed that the project has been approved by FEMA. The project will remove excess sediment, improve groundwater connectivity, and create a vast stream-wetland floodplain complex. Restoration efforts will restore habitats, add flood storage, reduce sediment loading, and help to process pollutants. It will also mitigate potential infrastructure failure, such as the 30-inch sanitary sewer interceptor. It will help the county reduce its annual pollutant load as well. The floodplain will be seeded with native grass, sedge, and rush mix and as such will provide stability, habitats and carbon sources. It was originally anticipated that it will take approximately 3 -6 months to process the grant and then 9-12 months to complete the project. We were also informed that FEMA will require additional permits due to disturbing the flood plain. It is now anticipated that the work will not begin until sometime in 2025. In addition, Reid Garner left the organization, and we have a new contact. I will keep the Board informed regarding this matter.

17. Grandview Golf Course Streambank Restoration Project – Staff met with representatives of Grandview Golf Course and Dover Township regarding a proposed streambank restoration project, which is a continuation of the one done with Dover Township for the Little Conewango Creek. The applicant has received funding from the York County Stormwater Consortium for permitting and design. The purpose of the meeting was to update the Township and inform us that they will be seeking grant opportunities and may be approaching the Township for assistance, including financial as well as a letter of support. They plan to make a brief presentation in the near future to update the Board on the project.

18. Chief Snyder Outside Employment – Chief Syner met with me to request permission to teach criminal justice classes at York College. His contract specifically allows for outside employment provided it is not a conflict and does not interfere with his duties as Chief. The personnel manual calls for the Board to approve outside employment, but the Chief's contract calls for "Township" approval. I have no objection to this request but felt it should be officially acted on by the Board. This matter will be placed on the Boards agenda of March 28th.

19. Township Sign Logo – Considering the Board is live streaming the meetings, I priced out having the backwall, behind the Board, update with a more professional look. As the Board is aware, currently, the wall is corkboard, which is starting to peel. In looking at various options I came across this sign and map print background that was done for Lower Paxton Township in Dauphin County.



I wanted to see if the Board was interested in pursuing something like this for the Township. Based on my research, I would estimate the cost to be between \$6,000 and \$7,000. Keith advised that money is available if the Board would like to move forward. I have attached a picture of the wall in its current state and the logo for your review. We can discuss this further at the meeting of March 28th.

20. Mothers Against Drunk Driving Fundraiser (MADD) – Representatives of MADD have rented Sunset Lane Park for a free car show on May 11 (with a rain date of May 12th). They have their own small games of chance license and are requesting permission to sell chance tickets at the event. In the past, the Township has not allowed people to rent the park and sell items or provide services which compete with Township events or generate a profit for the individual or organization (like having a food truck parade). In this particular case, the Township sponsors no event which would directly compete against the selling of small games or chance tickets and the applicant has all of the necessary permits and certificates from the state. Staff has no objection to this event but felt it should be approved by the Board since it is somewhat different than what we allowed in the past. This matter will be placed on the agenda for consideration by the Board at its meeting of March 28TH.