

The background of the entire page is a photograph of a young child with light brown hair, wearing a white long-sleeved shirt and a red and black patterned scarf, sitting in a field of fallen autumn leaves. The child is looking up and smiling. In the upper left corner, there is a semi-transparent blue rectangular box containing the title 'WEST MANCHESTER' in large, white, serif capital letters. Below this box is a brown horizontal band with the text 'Fall 2021 Newsletter' and 'Township' in white. At the bottom, there is a dark blue box containing a table of contents and a brown band at the very bottom with contact information.

WEST MANCHESTER

Fall 2021 Newsletter

Township

380 EAST BERLIN ROAD | YORK, PENNSYLVANIA 17408

- Food Truck Friday. Page 15
- Truck Touch Page 23
- Haunted Halloween Homicide Dinner Theatre . . . Page 16

717.792.3505 | www.wmtwp.com

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We Caught You Having Fun!

Photo Release Statement: By registering for any West Manchester Township program, class or event, you are agreeing to allow the publication of any photos taken of you and/or your child at any program, class, event or facility of West Manchester Township.

THE BOARD OF SUPERVISORS

CHAIRMAN

Rosa G. Hickey

VICE CHAIRMAN

Steven J. Harlacher

SUPERVISOR

Dave S. Markel

TOWNSHIP MANAGER

Kelly K. Kelch

TAX COLLECTOR

Cheryl Niehenke
717.793.9651

MAGISTERIAL DISTRICT

Judge Albright
District 19-2-03
717.793.5200

FREQUENTLY CALLED NUMBERS

SHILOH WATER - 717.764.3624

YORK WATER - 717.845.3601

WEST YORK AMBULANCE

717.792.1610

POLICE DEPARTMENT

717.792.9514

Leaf Bag Collection

In order to more efficiently pick up your BAGGED leaves we are now including them in the yard waste collection and have added additional dates in October, November and December for your convenience. By designating specific dates for bagged leaves you will know exactly when your leaf bags will be picked up. Secondly, it will enable our Public Works Department to move more quickly throughout the neighborhoods vacuuming leaves you've raked to the curb. Finally, less plastic bags means a better environment. Follow these simple rules...

- Place your leaves in an empty container or biodegradable brown paper bags. **We are eliminating plastic bags.**
- Leaves placed in anything other than a biodegradable **brown paper bag** or **empty** container will not be picked up. DO NOT PUT LEAVES IN PLASTIC BAGS!!!
- Biodegradable bags can be purchased at most lawn and garden centers.
- Bagged leaves must be placed by the curb by 6:00 AM on the following dates: September 25, October 2 and 16, November 6 and 20, December 4 and 18.
- An unlimited number of bags or containers may be placed at the curb on the dates listed above.
- As always leaves can be raked to the curb and the vacuum trucks will be around to pick them up, between October 25 and December 17.

Leaf Vacuum Collection Schedule

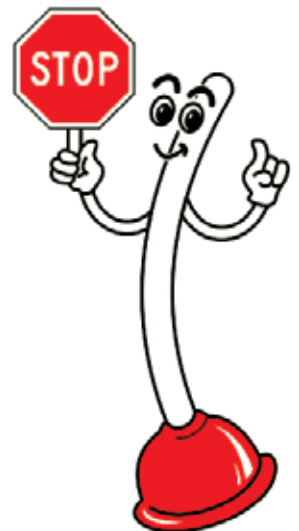
Beginning **October 25th** and continuing till **December 17th**, West Manchester Public Works will be collecting leaves. During this time frame, Public Works will provide residents with multiple collections. **Vacuum collections will not be made after December 17th.**

Please rake all leaves to the curb line for collection.

DO NOT MIX STONES, BRANCHES, BRUSH, GRASS CLIPPINGS OR ANYTHING ELSE WITH YOUR LEAVES OR THEY WILL NOT BE COLLECTED.

DO NOT FLUSH WET WIPES DOWN THE TOILET

DON'T BELIEVE THE HYPE ... FLUSHABLE WIPES WILL CLOG YOUR SYSTEM.



Basic Residential Trash & Recycling Guidelines

- Trash, recycling, one bulk item and yard waste must be curb side by 6 AM on your scheduled collection day.
- No more than one (1) 64-gallon mobile cart, OR two (2) trash bags or containers will be collected each collection day.
- Bags or containers must not exceed 32 gallons or 50 pounds.
- For additional bags, \$2 stickers are available at any Rutters in the Township and Weis Markets on White Street. Stickers should be placed on all additional garbage bags.
- Recycling amount is unlimited and is collected once a week on your specified day.
- See Yard Waste Collection Calendar on page 10.
- Yard waste must not exceed 5 feet in length and must be bundled.
- You are allowed one (1) bulk item on your second collection day only.
- Bulk items that are too heavy to be lifted into a truck by two people will not be accepted.
- Call Penn Waste (717-767-4456) to schedule collection of appliances containing freon (air conditioners, refrigerators, freezers, etc.)
- No construction debris will be collected curb side.
- Please notify the Township (717) 792-3505 for any collection issues/questions.
- For collection updates, sign up for E-News Updates at www.pennwaste.com, or check the Township website or Facebook pages.

Bulk Item Guidelines

West Manchester Township residents may dispose of one (1) bulk item per week through curb side collection. Please have your bulk item available for collection at the curb by 6:00 am on your second collection day.

ACCEPTED MATERIALS – Appliances, furniture, mattresses, box springs, one (1) car tire without the rim, lawn mowers (oil and gasoline removed), plumbing fixtures such as toilets and sinks, three (3) 4 ft. rolls of carpet (tied).

NON-ACCEPTABLE MATERIALS – Electronic Waste (computers, televisions, etc.) chemicals, stains, liquids, batteries, automobile parts, hazardous waste, tires on rims, commercial/industrial waste, construction materials (drywall, brick, block, lumber, shingles, tiles, concrete). To properly dispose of these items please contact the York County Resource Recovery Center at 845-1066 or www.ycswa.com.

ADDITIONAL INSTRUCTIONS – Items which are too heavy to be lifted into a truck by two people will not be accepted. Additional trash bags are NOT considered a bulk item.





RECOMMENDED RECYCLABLES



CANS

Aluminum & Steel



PLASTIC

Bottles & Jugs, 1, 2 & 5



NEWSPAPER

Clean & Dry, No Food Contact



GLASS

Bottles & Jars



CARDBOARD

Dry & Flattened, No Food Contact



CARTONS

DO NOT PLACE THE FOLLOWING ITEMS IN YOUR RECYCLE BIN



NO Plastic Bags



NO Food/Liquid



NO Garden Hoses



NO Clothing



NO Diapers



NO Medical Waste



NO Scrap Metal



NO Styrofoam

Yard Waste Collection Guidelines



An option for residents, is to take your yard waste to H & H General Excavating located at 660 Hanover Road, Spring Grove, 717-225-4669, at no cost. Please see their website for additional information www.h-hgenexc.com/mulch.html.

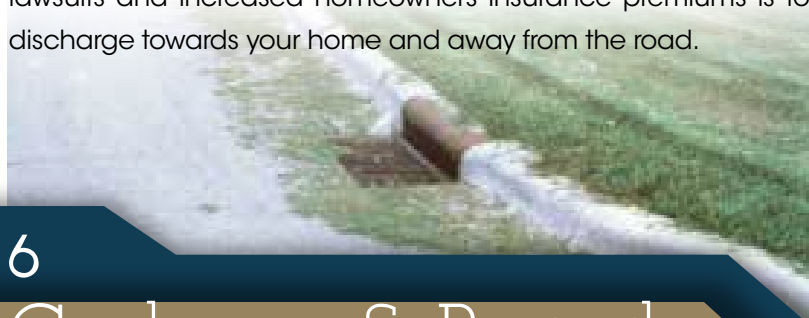
As another option for residents, you may choose to take your yard waste to the York County Resource Recovery Center, located at 2651 Black Bridge Road, 717-845-1066. Please see their website for additional information www.ycswa.com. There is a fee charged here.

Questions?

Contact West Manchester Township at 717.792.3505.
Otherwise see page 10 for the yard waste collection calendar.

Grass Clippings

Grass clippings are not permitted in your trash or yard waste pick up. The best option is to use a mulching mower and let your grass clippings work for you. Mulched grass provides moisture and nitrogen to keep your lawn looking great. If you don't have a mulching mower, low-cost conversion kits are available that fit most mowers. Another idea is to place grass clippings on your vegetable garden or around your hedges. You can also add grass clippings in a backyard compost bin. There are many varieties of bins in stores or you can make a bin of your own. As a last resort, take your grass to the Resource Recovery Center (minimum \$20 waste disposal fee). The Resource Recovery Center is located at 2652 Blackbridge Road, York, PA 17406. Additionally, please remember to remove any grass clippings that may have been blown into the road. This causes an extreme danger to people riding motorcycles and bicycles. Another issue with grass clippings is they clog up storm drains, causing drainage and flooding issues. The best way for homeowners to avoid costly lawsuits and increased homeowners insurance premiums is to discharge towards your home and away from the road.



How to Prepare Yard Waste

Prepare yard waste with any of these options:

- 1 In a container, which can be emptied
- 2 In a biodegradable paper bag
- 3 Bundle it with biodegradable twine

If you choose to bundle your yard waste, please follow these instructions:

- Bundles are no longer than 5 ft. in length
- Bundles not to exceed 30 lbs. each
- Branches not to exceed 6 inches in diameter

An unlimited number of bags or bundles may be placed at the curb on the scheduled pick up day before 6:00 AM.

Please see page 10 for the Yard Waste Collection calendar.

Non-Recyclable Items

• Needles & Medical Waste

DO NOT place used needles or any other medical waste with recycling! This is a serious health hazard to everyone!



- Broken glass
- Windows, mirrors, ceramics
- Drinking glasses
- Aluminum foil
- Scrap metal
- Clothing hangers (metal and plastic)
- Plastic tableware (knives, forks, spoons, etc.)
- Plastic grocery bags
- Light bulbs
- Food soiled material
- Wet papers or cardboard
- Shredded paper
- Plastic food wrappers
- Used paper towels or tissues
- Styrofoam
- Pool chemicals
- Packing peanuts
- Plastic bubble wrap
- Hose
- Christmas lights
- Diapers
- Food waste
- Propane tanks



By law, as of January 24, 2013,
Penn Waste is not allowed to
collect your electronic waste.

The Covered Devices Recycling Act prohibits residents and businesses from placing their electronic waste at the curb or in their trash.

Covered devices include: desktop computers, laptops, monitors, computer peripherals (keyboard, mouse, printer, and speakers), televisions, or e-readers that browse the internet.



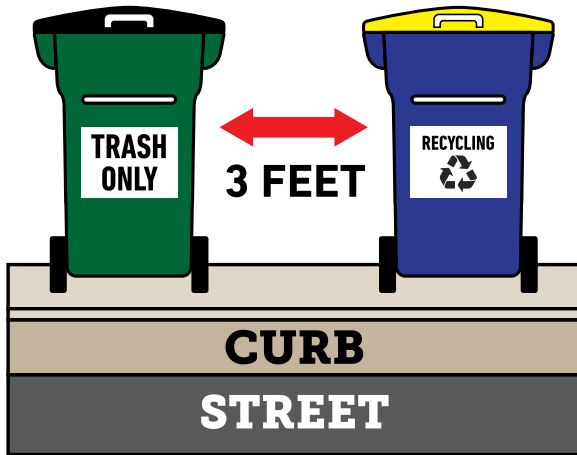
REV 2/2017

Electronics Recycling

The York County Solid Waste Authority's Residential Electronics Recycling Program is free and open to York County residents ONLY and is conducted Monday through Friday from 8:00 a.m. to 4:00 p.m. and Saturdays from 8 a.m. to noon at the Small Load Drop-off Facility at the York County Resource Recovery Center. Please note: The Small Load Drop-off Facility is located within the York County Resource Recovery Center campus. The Resource Recovery Center is located at 2651 Blackbridge Road. Enter the Resource Recovery Center's main gate entrance and proceed to the scales. You will be directed to the Small Load Drop-off Facility. If you are recycling a large item that will require more than one person to unload it, please bring a helper with you, as Authority assistance with unloading is not guaranteed. Residents are limited to delivery of five (5) TV's per visit. For additional details on acceptable and not acceptable items please refer to the York County Solid Waste Authority's Website:

<http://www.ycswa.com/recycling/recycle-electronics/>

TIPS ON PROPER MOBILE CART PLACEMENT



Please be advised that all mobile carts should be placed **BEHIND THE CURB** and not on the street. There should be nothing placed in the roadway that would impede or delay the removal of snow or ice from the road. The truck arm has the capability to reach past the curb in order to pick up your cans.

Here are some tips to ensure a smooth collection process:

- Set mobile cart out by your start time.
- Place mobile cart with the lid opening towards the road.
- Do not place cart in the roadway.
- DO NOT block walkways with carts.
- Place carts at least **THREE FEET APART** from each other and mailboxes, fire hydrants, low hanging trees or shrubs, parked cars, or utility poles - so trucks can easily access the cart.

Clean & Green – Safe Cleaning Tips

We've compiled a list of resources for you to check out before you place everything in the trash. Many items can be recycled, reused, or donated to a local non-profit. More dangerous items, such as household hazardous waste items, pose a serious safety risk for our employees so you cannot place them in your curbside trash and recycling bins.

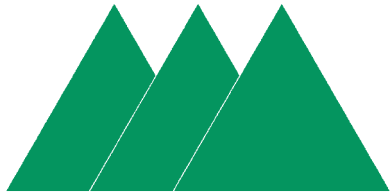
HOW TO PROPERLY DISPOSE OF HOUSEHOLD HAZARDOUS WASTE: Household hazardous waste is considered any products that are flammable, can react, or explode under certain circumstances. Examples of household hazardous waste are: Driveway sealant, flammable materials, fluorescent bulbs, tube lights and lighting ballasts, garden chemicals, household cleaners, mercury containing devices and liquid mercury, photographic chemicals, pool chemicals, rechargeable batteries and vehicle fluids. Please contact York County Resource Recovery Center (717) 845-1066 on how to dispose of these items.

PAINT CANS: Empty paint cans should be placed in your bagged trash, then placed in your trash container, due to the amount of paint residue that will be on them. Harden the paint by adding equal parts cat litter to the paint in the can. Stir the cat litter into the paint until it thickens and won't spill. Allow the mixture to sit for one hour before placing in your bagged trash.

CLOTHING: Clothing should never be placed in your curbside recycling bin. The materials get wrapped around the processing equipment at our recycling facility, causing it to jam up and break. Many non-profits such as Salvation Army, Goodwill, and consignment shops accept used clothing for donation. As a last resort, clothing can be placed in your curbside trash container.

Additional Resources: If you have something else that does not fit into the above categories, we recommend checking the website Earth911.com for additional resources for disposal.





RICK'S tree CARE
and landscaping
 Full Service
 Natural
 Tree & Landscape Care

Rick W. Kloepper
 Owner
 PROFESSIONAL ARBORIST

PROFESSIONAL ARBORIST

717.891.3754 cell

www.rickstreecare.com
rickstreecare.landscaping@gmail.com

York County Solid Waste & Refuse Authority

Serving our community by providing education and resources for responsible waste disposal



Composting Workshop!

York County residents are invited to register for a Backyard Composting Workshop offered by Horn Farm Center and sponsored by the Authority. Workshops will be held on Saturdays October 2nd through 30th from 10 a.m.- noon at Horn Farm Center and will teach participants how to use both yard and food waste to create their own composting bin at home. Each hands-on session will emphasize affordability and simplicity.

Participants will leave with their own twelve foot roll of welded wire to get them started on their own backyard composting bin, a composting brochure that highlights important information covered in the class, and hopefully an appreciation for the natural process of decomposition.

Please visit: <https://hornfarmcenter.org/backyard-composting/> to sign up if interested.





2021 West Manchester Township Yard Waste Collection Calendar

2021 West Manchester Township Trash & Recycling Collection Calendar

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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24	25	26	27	28	29	30	28							28	29	30	31				25	26	27	28	29	30	
31																											

May							June							July							August						
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9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30	31				
30	31																										

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2		1	2	3	4	5	6				1	2	3	4
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19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
							31																				

 = Christmas Tree Collection
 = Yard Waste Collection

Observed holidays are noted in **RED**. Collection days that fall on or after the holiday will be delayed one day. EXCEPTION: If holiday falls on a Saturday or Sunday, there is no change in service prior to or after the holiday.



Creating a green community together.



Penn Waste Inc. • PO Box 3066 • York, PA 17402



Collection Schedule

Effective
January 1,
2013

All new impervious area
(concrete, blacktop, structures
or any non-vegetative area)
added is subject to a \$1 /
Square foot stormwater fee.

STORMWATER ILLICIT
DISCHARGE HOTLINE:
717.792.3505



TUESDAY, SEPTEMBER 14TH, 2021

FROM 6:30 TO 7:30 PM

At the Dover Township's Community
Building 3700 Davidsburg Road
Dover PA 17315

Light refreshments will be served.

Dover, West
Manchester and
Manchester
Townships
Present:

A presentation on
the benefits of
riparian buffers to
reduce sediment
and nutrient run-
off and enhance
stream habitat.

Learn: What is a riparian
buffer yard?

Why are buffer yards
important to me and my
community?

What funding sources are
available?

Join us for a presentation
by Ryan Davis of the
Alliance for the
Chesapeake Bay.

**Nothing
But
Rain
In The
Drain!**

If you notice any
dumping,
spills or anything
other than rain
or rainwater
flowing into
storm inlets;
or to drains
or streams,
or observe
pollution events
or pollutants
entering a
stream or
fishkills,
please call
the hotline.

What Type of Building Permit Do You Need? (Residential)

West Manchester Township requires permits for many types of construction and building work in residential structures. Some jobs will require only a "Zoning Permit" and other jobs will require a "Building Permit". These are separate permits with their own application forms. Zoning permits fall under Township rules and Ordinances. Building permits are for jobs that fall under the Pennsylvania Uniform Construction Code and require inspection. Keep in mind permits take time to review and process. Please allow up to seven business days for Zoning permits and three weeks for Building permits.

Examples of work

REQUIRING A ZONING PERMIT:

- Construction and/or installation of a fence.
- Construction and/or installation of a shed, unattached carport, or unattached garage, under 1,000 square feet.
- Construction and/or installation of a patio, including paver patio or porch with no roof or walls.
- Construction and/or installation of a walkway on the property other than the sidewalk along the street. (This requires a different permit.)
- Construction and/or installation of a deck where the deck is not more than 30" high.
- Widening, replacing or adding newly paved areas to an existing driveway.



Examples of work

REQUIRING A BUILDING PERMIT:

- Building an addition onto your house, including attached garages and carports.
- Above ground and inground swimming pools, even "wall-less" and portable pools! Any pool that is deeper than 18" needs a permit. If your pool is taken down every year, you need a permit to put it back up every year.
- Adding a roof to a patio, porch, or deck where the roof is attached to the house.
- Construction and/or installation of a deck where the deck is more than 30" from the ground.
- Installation of doors and windows if the new doors and windows are of a different size.
- Upgrading an electrical service.
- The addition or relocation of electrical wiring.
- Plumbing work where the "trap" seal is broken.

Examples of work

NOT REQUIRING ANY PERMIT:

- Repair to existing structures such as floorboards in a deck.
- Putting new shingles on your roof.
- Replacing or installing siding on a house.
- Replacing windows and doors with new ones of the same size.
- Replacing a garage door (however, replacing a manual door with an electric door will require an electrical permit).
- Wallpaper, carpet, tile, paint, and interior cabinetry such as kitchen cabinets.

PLEASE CONTACT THE ZONING OFFICER AT 792-3505 IF YOU ARE UNSURE WHAT KIND OF PERMIT YOU NEED!

Hiring a Contractor?

Once you hire a contractor, but at least three weeks before work is scheduled to begin, the homeowner or the contractor must apply for a permit. Building permits can take up to 15 business days because they are reviewed by a third party agency.

If the contractor applies for the permit, the homeowner must ask the contractor for the permit so it may be posted in the window of the residence. If the contractor does not get a permit, the homeowner is still legally responsible.

If you have a question as to whether a permit is needed for the work to be done or if you have a problem with the actual permit, please call the Zoning Officer, Rachelle Sampere, at 717-792-3505.

Park Rules

WEST MANCHESTER TOWNSHIP WELCOMES YOU TO USE OUR PARKS. THANKS FOR KEEPING THE PARK A BEAUTIFUL, FUN AND SAFE PLACE.

Please read and abide by the rules, as set forth by Ordinance 85-5.

PARK HOURS ARE DAWN TO DUSK

- ◆ Alcoholic beverages or illegal drugs are not permitted.
- ◆ Golf practice is not permitted.
- ◆ Loud, boisterous or indecent conduct is not permitted.
- ◆ Use proper trash receptacles. Don't be a litter bug!
- ◆ Vandalism, graffiti, or destruction of any equipment will not be tolerated.
- ◆ Motorized model airplanes, skateboards, roller blades, skates, or any motorized, wheeled vehicles are not permitted.
- ◆ No open fires except in charcoal grills; dispose of hot coals, ashes in the designated areas.
- ◆ No soliciting of any food or services in the park.
- ◆ No firearms, air guns, sling shots, or explosives.
- ◆ Speed limit at all parks is 15 mph. Park in designated areas only.
- ◆ Reservations for these facilities may be made in advance through the township office.
- ◆ For rental costs and additional information, please refer to page 14.
- ◆ If you see any violation of any of the above rules, please call 911.
- ◆ All violations are punishable by a fine and/or imprisonment.

Refund Policy

- Full refunds will be given for classes canceled by the Parks and Recreation Department.
- Refunds will only be issued to the person who paid the fee.
- No cash refunds.
- Refunds may be prorated.
- Refunds will be by Township check and will be paid in accordance with the Finance Department's regular payment schedule.
- There will be no refunds after the registration deadline unless a participant offers extenuating circumstances or a medical excuse.
- Participant requesting refunds are only given if requested in writing.
- All refunds incur a \$10 processing fee.
- Refunds for trips are issued only if the seat can be resold or the trip is canceled by the Recreation Department.

FIND A MISTAKE? It is our policy to include something for everyone. Since some people like to find errors, we regularly include a few in our bulletin to meet this need. **HAVE FUN!!!**

Parks & Recreation Department

PARKS & RECREATION DIRECTOR

Lori Trimmer

ltrimmer@wmtwp.com

ASSISTANT DIRECTOR

Kristi Swartz

kswartz@wmtwp.com

RECREATION ADVISORY COMMITTEE MEMBERS

Jennifer Bennett

Donald Gable

Tim Young

Dave Werner

Ron Stare

Jim Kern

Lisa Krout

DELEGATES

Roy Gentzler

Charlie Jacobs

Kathie Suter

Denise Drais

Jeff Ludwig

Brenda Brown

SCHOOL BOARD LIAISON

George Margetas

West Manchester
Township Parks
and Recreation



RATES

SUNSET LANE PARK PAVILION

(Weekdays) \$50/day

DUNEDIN PARK PAVILION

(Weekdays) \$50/day

SUNSET LANE PARK PAVILION

(Weekends) \$75/day*

DUNEDIN PARK PAVILION

(Weekends) \$75/day*

SMALLER PARK PAVILIONS

Weekdays \$40/day

Weekends \$65/day*

**This includes a \$25.00
refundable garbage fee*

COURTS/FIELDS \$15/hr

Facility Reservations

The Recreation Department is announcing the following facility reservation fees. Residents are asked to call the Recreation Department at 792-3505 to schedule the use of one of the facilities for your upcoming picnics, family reunions, etc. These fees will help us to properly maintain and control our facilities while offering our residents the opportunity to use them for a planned event. If a pavilion is reserved, the park and its other facilities such as baseball/ softball fields, volleyball and basketball courts are still available for use by the public.

Equipment Rental Fees (Based on cost): Balls, bats, frisbees, horseshoes, etc.

The West Manchester Township Parks and Recreation Department welcomes people with disabilities to participate in all programs and services. Please call and let us know how to best serve you. Our number is 717.792.3505.



Dogs Are Permitted In The Following Parks!!

**DUNEDIN PARK 🐾 SUNSET LANE PARK 🐾 LITTLE CONEWAGO CREEK
CONSERVATION AREA 🐾 WESTGATE PARK**

Responsible ownership is the key. We ask that everyone abide by the following rules:

- 🐾 Dogs are permitted in Dunedin, Sunset Lane, Westgate Park & Little Conewago Conservation Area Parks Only. Pets are not permitted in any other Township Park.
- 🐾 Dogs must be vaccinated against rabies and display a current license. Dogs must be confined, leashed, or otherwise under the physical control of a person at all times.
- 🐾 Dogs may not be tied to trees, bushes, tables, shelter facilities, even when the owners are present.
- 🐾 Dogs must be well-behaved at all times.
- 🐾 Dog owners are required to pick up after their pets and properly dispose of all pet droppings in trash receptacles.
- 🐾 Pets may not create a disturbance or nuisance. Excessive barking is a disturbance. Owners may be asked to remove dangerous or noisy pets from the park.

GRUBBIN' AND GROOVIN'

FOOD TRUCK FRIDAY



- Bev's Jamaican Cuisine
- Shorty's Funnel Cakes
- Captain Crab
- Mac Stack
- Sweet Treats
- Bricker's French Fries
- Pretzel Spot Café
- Emanuel's
- Ed's Kettlecorn

MUSIC BY CROSSFIRE3

The time for Crossfire3 has come to an end.
Don't miss their final performance tonight!
Remember to bring a lawn chair!

WHEN: Friday, September 17, 5PM - 8PM

WHERE: Sunset Lane Park

FREE ENTRANCE: Come for the Food, Stay for the Music



- Remember to practice social distancing throughout the event
- Trucks will be spread out around the park
- Please remember to place your trash in the trash cans provided



HAUNTED HALLOWEEN Homicide Dinner Theatre

with the Oxymorons Comedy and Entertainment Group

Five beloved childhood Halloween characters are organizing a meeting to decide who will be the next Halloween Master. Tensions arise, and not everybody is who they seem to be. With secrets, romance, and a killer twist, this Halloween murder mystery has something for everyone. Costumes encouraged!

Saturday, October 23, 2021

SHILOH FIRE COMPANY - 2190 Carlisle Road

Doors Open at 5:00 PM - Dinner & Show at 6:00 PM

Dinner catered by Mission Bar-B-Que

BYOB is permitted • Must be 21+ to attend

Tickets are available at the Twp Office
380 East Berlin Road, York, PA 17408

Cost: \$15 per person

This event is Sponsored by:



OVERNIGHT
office



Ghosts, Ghouls and Goblins



(ages 12 and under) will take over West Manchester Township on October 31, from 6:00-8:00 PM. Drivers are encouraged to take special care during this time. Any resident wishing to participate should turn on their front porch light!

Remember these Halloween safety tips:

- 1) Don't go out alone.
- 2) Let parents inspect all treats before you eat them.
- 3) Wear white or reflective clothing.
- 4) Watch out for cars.
- 5) Stay away from unfamiliar neighborhoods.
- 6) Trick or Treat only at homes that have turned on their front porch light.
- 7) Have Lots of Fun!!!



Senior Fun

Shiloh Fire Company

Hey Seniors! Do you want to meet some new friends? Socialize? Snack and play bingo for fun? Join Lori and Kristi at the Shiloh Fire Department located at 2190 Carlisle Road, York, PA 17408, from 10:30 – Noon. If you want, bring a snack to share. There is no cost for this activity so mark your calendars and bring a friend.

MONDAY, SEPTEMBER 14

MONDAY, OCTOBER 5

MONDAY, NOVEMBER 9

Rent a Kid Program

The York County Area Agency on Aging will again offer the "Rent-A-Kid" program for residents age 60 and older to get help with household chores. The agency recommends that youths be paid \$5 an hour. Residents interested can call 717-771-9103, 800-632-9073 or go to www.ycaaa.org.



BLUEGRASS FESTIVAL

SUNDAY, DECEMBER 5

11 AM - 3 PM • SHILOH FIRE COMPANY

Presenting: BLUESTONE ~ IRON RIDGE BAND ~ HANOVER EXPRESS

\$5.00 at the door ONLY • Advance Tickets Not Available

Enjoy Bluegrass Music? We need your help! Become a sponsor...

CALL US TODAY AT 792-3505

Mark your calendars for an afternoon of entertainment!!!

Support our Volunteer Firefighters by purchasing food at this event!

**SPECIAL THANKS TO OUR
CONCERT SPONSORS**

EHRHART STAINED GLASS INC.

M & T BANK

SHILOH LIONS

JOHN DOTZEL

LEE WOODMANSEE

PLASTIC FABRICATORS

PENN WASTE

AARP Seniors Safe Driving Program

WHO: Motorists Age 50 and older

WHEN: **Class #1** October 26 and 28 (9:00 – 1:30 PM)
Class # 2 November 4 (Four Hour Refresher Course)
(9:00 – 1:30 PM)

Registration forms are available at the West Manchester Township Office, 380 East Berlin Road, York, PA 17408. All registration forms must include a copy of your driver's license and AARP card if you are a member. If you are registering for the four hour refresher course, a copy of the Certificate of Proof showing you have attended a class with the last three and a half years must also be attached.

WHERE: Lincolnway Fire Company, 300 East Berlin Road, York, PA 17404

DEADLINE FOR REGISTRATION: Two weeks prior to start date

COST: \$20 with AARP Membership or \$25 without AARP membership
Checks must be made payable to AARP, credit cards are not accepted

CLASS SIZE: Minimum 6 Maximum: 20



This course is designed to meet the specific needs of older drivers. It covers age-related physical changes, declining perceptual skills, rules of the road, local driving problems, and license renewal requirements. Person 55 and older taking this course may qualify for a minimum 5% discount on their auto insurance premiums. We recommend you check with your insurance agent. This eight hour course is **all classroom** and there are **NO tests**. Participants must attend both sessions for certification.



YOUR NEIGHBOR IN DELCO PLAZA

1115 Carlisle Rd. Across from Lowe's



We make our own pasta!



STARTING AT \$7.99



BUILD-YOUR-OWN FRESH PASTA FAST

PASTA AS SEEN ON THE  @RIGATONITRUCK AND AT TUTONI'S AND AVIANO'S

5 MORE LOCATIONS IN YORK AND LANCASTER

ORDER AHEAD at PRESTOFASTITALIAN.com OR GET DELIVERY VIA GRUBHUB



15% OFF

Valid in store at 1115 Carlisle Rd. One per customer, not valid with other offers. Not redeemable for cash. Offer expires 11/1/21.

Heading Back to the Office?

DOG NEED WALKED?
SET YOUR DOG UP
FOR A SUCCESSFUL
TRANSITION





Donna Willard
Trust, Communication, Reliability
Insured & Bonded



717-659-3673
GoAwayPetSitting.com
goawaypetsitting@gmail.com
Serving York Area

Celebrating 4 Years in Business!

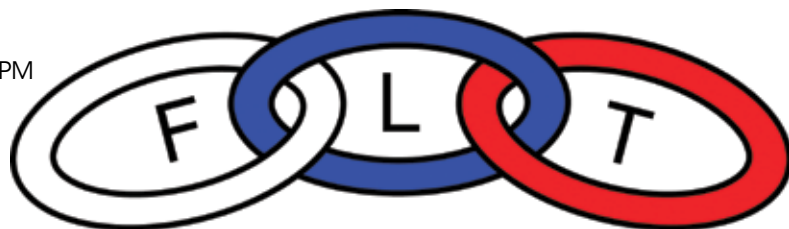
Odd Fellows Lodge #74

525 Greenwood Road, York PA 17408

MEETINGS: 1st, 3rd and 5th Monday of the month at 7:00 PM

GAME NIGHTS: 2nd Monday of the month at 6:00 PM

VIETNAM VETS 2nd Tuesday of the month – 1:00 PM



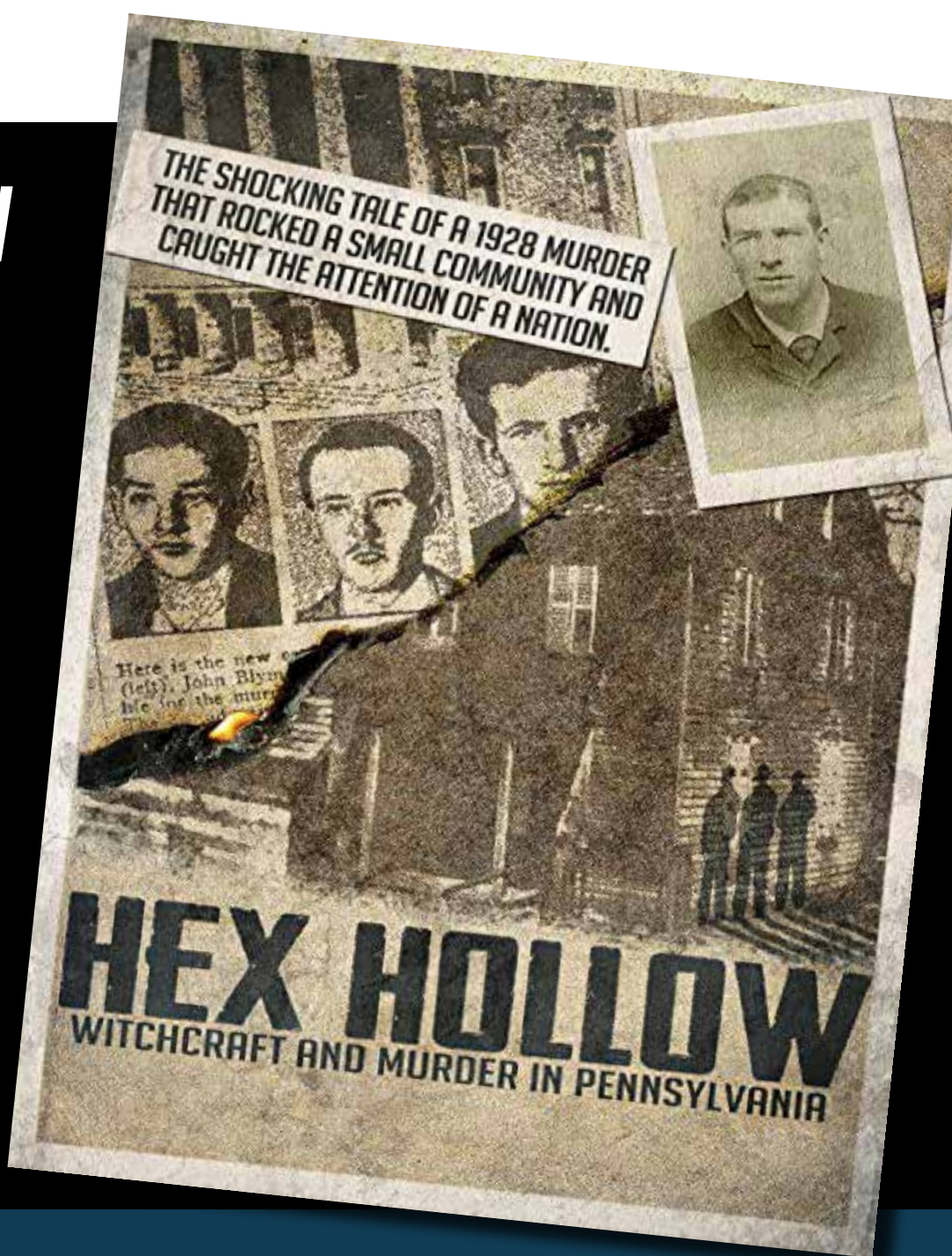
For further details check out their website at www.ioof74.org

HEXHOLLOW

WITCHCRAFT AND MURDER
IN PENNSYLVANIA
DOCUMENTARY FILM

NOVEMBER 6TH

Playing at the Odd Fellow Lodge located at 525 Greenwood Road, York, PA 17408. A film by **SHANE FREE**, a West York graduate. There will be a Q & A session after the film. Limited seating will be available for two shows, 2 PM and 5 PM on a first come first served basis. Tickets, starting at \$6 can be purchased at Hexhollowmovie.com. Proceeds to benefit the WMT Parks and Recreation Department.



Are You Interested In Placing An Ad In This Newsletter?

West Manchester Township would like to extend an opportunity for you to showcase your business. Advertise in our newsletter and help us, help you! For a nominal fee, information on your business can reach approximately 18,894 residents in West Manchester Township. Your advertisements help defray the cost of the newsletter.

Your support helps us bring valuable information to the community in a timely manner.

Partner with us and get the word out to residents about your business!

For details please contact Lori Trimmer at ltrimmer@wmtwp.com

Information on your business can reach approximately **18,894 residents** in West Manchester Township



Holiday



For Adults

WHEN: Thursday, December 16 | 1:00 - 3:00 PM

WHERE: Shiloh Fire Company | 2190 Carlisle Rd, York

CALL TO REGISTER 792-3505 | By December 10

COST: \$5 Per Person

Do Not Park In Emergency Designated Areas.

Please Bring A Dabber With You,
We Will Have A Limited Number Available.

Doors Open At 12:30 PM



HAPPY TRAILS

Nature Park

ROUND UP AT HAPPY TRAILS
FOOD TRUCKS, MUSIC, VENDORS AND FUN

FALL *Festival*

WHERE: Westgate Park adjacent to
Normandie Ridge
1700 Normandie Drive, York, PA 17408

WHEN: Friday, October 1,
3:00 PM – 7:00 PM

Co Sponsored by
West Manchester Township Parks
and Recreation & Normandie Ridge
Retirement Community



Join Santa for Pancakes!

Santa will be arriving, Saturday, December 11, at the Shiloh Fire Company. Please plan to join the Shiloh Lions and the Scouts from Troop 94 to greet Santa as he arrives at 10:00 AM. Scout Troop 94 will be making pancakes and sausages from 7:00 AM - 11:00 AM, plan to arrive early to join Santa for breakfast. The cost is \$5.00 for adults with a discounted rate for the kids.

The breakfast includes all you can eat pancakes, plus sausage, orange juice and coffee. Extra sausage will be available to purchase. Of course Santa's visit is free!!! The proceeds from the breakfast will benefit the boy scouts' accounts. Join Santa, as he spreads holiday cheer to put everyone in a festive mood! Santa's elves will be available to show the kids how to create a holiday craft as well.



Shiloh Lions

Soft Pretzel Dates



WHEN: THURSDAYS - September 2, through November 4, beginning at 4:00 until Sold Out

WHERE: Across the Street from the Vault Pizza and Grill

.....





**WHERE THERE'S A NEED
THERE'S A LION**



Join The Shiloh Lions
www.shilohlionsclub.org
717-781-2191



Shiloh Lions

Chicken BBQ

SEPT
18th

SHILOH FIRE COMPANY

11 AM
SoldOut

22
Parks & Recreation

Truck Touch

**DON'T FORGET
TO BRING YOUR
CAMERA!**

WHEN: Saturday, October 2 • 11:00 AM - 2:00 PM

WHERE: West Manchester Township Complex

Touch the backhoe, climb up on the front loader, sit in the seat of the street sweeper, go up the ladder of the fire truck, kick the tires on the dump truck, blow the siren on the police car, check out the inside of an ambulance. Do all these things and more at our annual WMT Truck Touch! Boys and girls of all ages accompanied by an adult

are welcome to attend. Please park at the Township Building (380 East Berlin Road) or Lincolnway Elementary (2625 Philadelphia Street).



**COME FOR THE FUN AT
TRUCK TOUCH ... STAY FOR
THE FOOD!**

The Lincolnway Fire Company will be selling hot food, bake sale items and drinks during the event. Proceeds from the sale of all food will help support the efforts of our 100% Volunteer Fire Company. Plan to eat lunch and support the Firefighters in their efforts to help us when we need them the most.

While at the event, don't forget the poster contest for Lincolnway and Trimmer Elementary Schools. You can vote for your favorite poster as many times as you like for \$.50 per vote. The winners of the poster contest get a ride to school on a fire truck and their photo taken. The money raised goes to the West Manchester Township Fire Department Scholarship Fund.



Gift Card Bingo is Back

DATE: Sunday, March 27th, 2022

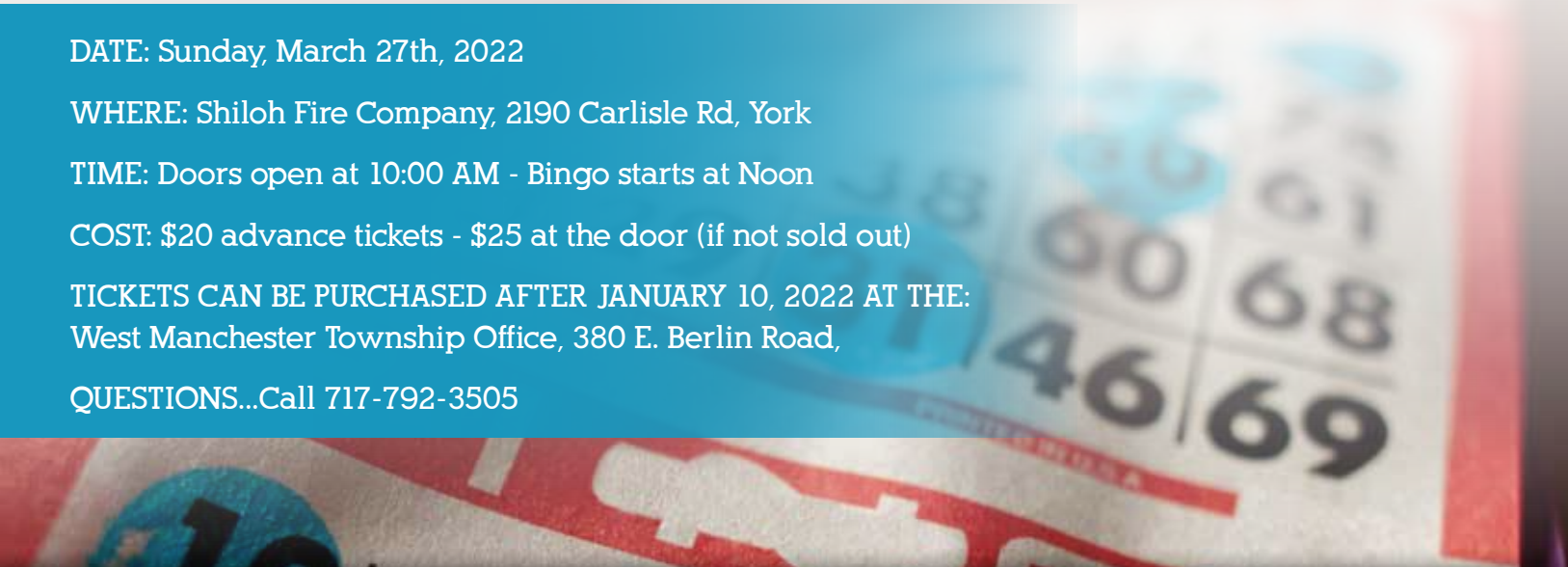
WHERE: Shiloh Fire Company, 2190 Carlisle Rd, York

TIME: Doors open at 10:00 AM - Bingo starts at Noon

COST: \$20 advance tickets - \$25 at the door (if not sold out)

TICKETS CAN BE PURCHASED AFTER JANUARY 10, 2022 AT THE:
West Manchester Township Office, 380 E. Berlin Road,

QUESTIONS...Call 717-792-3505



COMMUNITY CONTACTS

WHO TO CALL? WHAT TO DO?

Whether you are new to the Township or just confused about youth athletic teams in our area, here is a handy reference when you need to know who to call for the facts. This does not include any of the sports offered by the West York School District.

ACTIVITY	AGE	CONTACT	REGISTRATION	SEASON
SOCCER	4-8	W. Manchester Twp. Lori Trimmer 792-3505	May/June	August/September
SOCCER	6-16	West York Bulldogs FC Tim Scripko 717-887-5317 westyorksoccer@gmail.com	Fall-late April Spring-November	August-November March-June
TEE BALL	5-8	W. Manchester Twp. Lori Trimmer 792-3505	January/March	May
BASEBALL	5-13	West York Boys Club Blake Chronister 443-844-7640 bchronister@gbp.com	January/February July	April-July Spring August-October Fall
GIRLS SOFTBALL	8-18	W. Manchester Twp. Lori Trimmer 792-3505	January/February	May-July
FOOTBALL	6-13	West York Boys Club Chad Dotzel 717-819-0073 chaddotzel@gmail.com	April - July	August-October
BASKETBALL	2nd - 6th	West York Boys Club Todd McGladrie 717-873-1950 toddmcgl@comcast.net	August/September (Registration)	November-March (Comp) January-March (Rec)
CHEERLEADING	2nd - 6th	Football	April - May	August-October
	2nd - 6th	Basketball	September	November-March
	6-12	Competition	May	August - February
		Brandy Shiflett 717-916-4282 shiflettbrandy@yahoo.com		
		Gina Webb 717-5151831 wybccheer@gmail.com		
LACROSSE	7-14	K9 Lacrosse Club	December - January	March - May
BOYS & GIRLS		Tim McNicholas 717-668-5846 mcnicholas.t@yahoo.com		
		717-668-5846		
WRESTLING	2nd - 6th	Elementary Wrestling Glendonn Forsythe wybcwrestling@yahoo.com	October	November
GIRL SCOUTS	K-12	Ida Berkheimer 717-887-3968 steed5@msn.com	All Year	September-May
CUB SCOUTS	Boys & Girls K-5th	Jason Stratford 825-6869 Stratford.bsa@gmail.com	All Year	All Year

West Manchester Township Fire Department

380 EAST BERLIN RD, YORK, PA 17408 | (717) 792-3505

2021 Fundraisers

- Fall Yard Sale
SATURDAY, SEPTEMBER 25TH
Shiloh Fire Co. • 2190 Carlisle Rd
8:00 AM – 2:00 PM
- Truck Touch
SATURDAY, OCTOBER 2ND
Lincolnway Fire Co. • 300 East Berlin Rd
11:00 AM – 2:00 PM
- General Election Day Soup & Sandwich Sale
TUESDAY, NOVEMBER 2ND
Lincolnway Fire Co. • 300 East Berlin Rd
10:00 AM – 6:00 PM or until sold out



6th Annual Truck-or-Treat by WMTFD

Stop out at Loman Park during the West Manchester Township Trick-or-Treat on Sunday, October 31st from 6pm – 8pm and meet with the WMTFD Firefighters, tour the Fire Trucks, and get a special treat. You may even see a special fire dog when you stop by.



7th Annual Santa Tour

The West Manchester Township Fire Department has received word from The North Pole that Santa has once again chosen to tour the Township in a Fire Truck.

He will be touring all parts North of Route 30 on December 18th and South of Route 30 on December 19th. Watch for updates on facebook on those evenings.



*West Manchester Township
Fire Department Fleet*



MESSAGE FROM THE FIRE CHIEF

WEST MANCHESTER TOWNSHIP FIRE DEPARTMENT



HOLIDAY COOKING SAFETY

The kitchen is the heart of the home, especially during the holidays. Kids love to be involved in holiday preparations so safety in the kitchen is vital. Here are some useful safety tips to help you and your family enjoy the start of the holiday season:

- Stay in the kitchen when you cook on the stovetop so you can keep an eye on the food.
- Stay in the home when cooking turkey and ham.
- Keep children away from the stove. The stove will be hot, so kids should stay 3 feet away.
- If frying a turkey, do so on a non-combustible surface.

The holidays are approaching and with them comes time to celebrate, give thanks and reflect. The holidays are also a time to pay special attention to your safety. As we start to approach the cooler months, many of us start longing for the cozy warmth of a fire in a woodstove or fireplace. This is the time to think ahead to cold winter nights and burning wood safely.



If you have a fireplace, be sure to have the chimney cleaned before using it this season and remove any clutter which may have accumulated on or near the stove or fireplace. Check your chimney to be sure that the bricks and mortar are in good condition.

One of the most important parts of safety going into the fall is checking smoke alarms at your home or business. Even those people without fireplaces will start up their furnaces very soon for the cold season. Before doing so, test all of the smoke alarms and be sure that each room has at least one smoke alarm.

Let's make this a truly safe and happy time of year. For more information on fire safety at home or at the office visit us on facebook, or feel free to contact my office at 717-792-3505 or email at claughman@wmtwp.com.

Clifton Laughman

Clifton Laughman
Township Fire Chief

Sewer/Trash Quarterly Billing Dates

1ST QUARTER (JAN 1 - MAR 31) - Bills generated in January

2ND QUARTER (APR 1 - JUNE 30) - Bills generated in April

3RD QUARTER (JULY 1-SEPT 30) - Bills generated in July

4TH QUARTER (OCT 1 - DEC 31) - Bills generated in October

PLEASE NOTE: FAILURE TO RECEIVE A BILL DOES NOT VOID RESPONSIBILITY FOR ITS PAYMENT OR WAIVE THE PAST DUE PENALTY. A 10% penalty is imposed on current charges not paid by the due date.

Sewer & Trash Payments

DO NOT MAIL OR BRING PAYMENTS TO THE TOWNSHIP OFFICE

West Manchester Township offers the following methods for paying your sewer bill. One of the three options must be used. NO PAYMENTS ARE ACCEPTED AT THE TOWNSHIP OFFICE.

1. MAIL: mail your check with your account number along with your coupon to our lock box at the following address:

West Manchester Township
PO BOX 62542
Baltimore, Md 21264-2542

2. CREDIT CARD OR ELECTRONIC TRANSFER: Please visit our website at www.wmtwp.com and click the "Online Bill Payment" Portal, which is located in the left-hand side of the main page to process your payment. A minimal fee is charged for this service. WE DO NOT ACCEPT THESE PAYMENTS IN PERSON OR BY PHONE.

3. AUTOMATED CLEARING HOUSE (ACH) OR DIRECT DEBIT: The Township can direct debit a checking or savings account for your quarterly sewer/ trash payments. To set this up, go to our website at www.wmtwp.com and go to forms, click on the Automatic Debit Form and complete it. Please return the form along with a **voided check** to the Township. This form must be returned **ONE** month prior to the quarterly billing cycle to ensure your account will be debited properly. You must notify us immediately if your account number or any changes occur with the account to be debited. Failure to notify us will result in late fees and a nonsufficient fund charge applied to your account.

Income Taxes

West Manchester Township uses the York Adams Tax Bureau (YATB) to collect the following employee taxes:

Earned income (EIT)

Emergency Services (LST)

York Adams Tax Bureau 1405 N Duke St, York, PA 17404

Phone (717) 845-1584

New on-line payment portal and voice line to be available soon for Sewer and Refuse bills.

West Manchester Township will be transitioning to CivicPay™ in the next couple of weeks. Keep an eye to the website (www.wmtwp.com) for detailed login information and other details regarding this transition.

Key Benefits for You:

EASY: An intuitive online self-service portal

CONVENIENT: Pay for your sewer and refuse bills from home or abroad via a secure on-line portal.

CIVICPAY ONLINE- For citizens who prefer paying their Sewer and Garbage bills online, our safe and secure website offers easy login enabling citizens to view their usage, account balance and set up quarterly, recurring payments. All payments are posted in real-time.

TIME-SAVER: Eliminate unnecessary visits to the Township office. Get your bill as soon as it is billed via email (must provide a valid email account). Pay your bill using your phone.

CIVICPAY VOICE- Citizens on the go can take advantage of CivicPay Voice, an Interactive Voice Response (IVR) system. This real-time integrated technology allows a citizen to check balances and pay their bill from their phone.

COST SAVINGS: There are no additional fees associated with using **CivicPay Online** or **CivicPay Voice** for paying your bill.

SECURE: Enterprise-grade security for utility payments. A transaction receipt will be made available for print or email. Should you have any questions regarding this transition; please reach out to the Township at 717-792-3505.



Tax Information

Cheryl Niehenke, Tax Collector • 717-793-9651 • westmanchester.wix.com/taxcollector

The West Manchester Township Tax Collector is located in the municipal complex at 380 East Berlin Road. The office is open to the public on the following weekdays:

Tuesdays 9:00 – 1:00 PM • Wednesdays 9:00 AM – 1:00 PM
• Thursdays 9:00 AM – 1:00 PM

***NOTE*: Additional hours during the DISCOUNT period for the County/Municipal Real Estate tax and the School tax is listed on the insert that you receive with your tax bill.**

If the Tax Office is closed and you wish to make a payment, there is a secure after hours mailbox located on the building beside the Tax Collector's entrance door. Credit will be given for payment on that date. If you place your payment in the after-hours mailbox or mail your payment, and would like a copy of your paid receipt, please enclose a self-addressed stamped envelope with your bill OR receipt can be emailed to you if you provide an email address.

Additionally, please include your **PHONE NUMBER** on your **BILL or CHECK**.

Bill Pay from your bank account is discouraged, as many times these checks are not received in a timely manner resulting missing a deadline. If you choose to use bill pay allow adequate time for processing. Make sure that the check is identifiable to your property. Since the bill will not accompany the check, a bill number or parcel number should be listed on the check. If check cannot be identifiable to your property, proper credit cannot be given to your account.

POSTAL SERVICE MAIL DELIVERY DELAYS.

The timeliness of mail delivery service, state-wide, has significantly changed over the past year. If you are mailing a payment close to the payment deadline be sure to allow extra time for your payment to be processed by the post office. Mail is not always postmarked the day it is mailed. Even though you place your payment in the mail on a specific date, it is not guaranteed that it will be post marked on the day you mail it. Allowing enough time for the postal service to process the mail will eliminate your payment being received after the payment deadline. The tax office accepts official USPS POST MARK not date on check.

POST DATED CHECKS NOT ACCEPTED. The tax office does not accept post-dated checks or hold payments. There is a high volume of incoming mail received on a daily basis, which leaves a margin for error of your post-dated payment being processed. This could result with payment being returned from the bank for insufficient funds, at which time fees occur.

Payments are not held, they are processed on the day they are received not the date on the check. **Payments received with a post-dated check will be returned.**

CLOSINGS. The office voicemail message is updated with any additional office closings or delays, as well as a notice on the tax office door. This information can also be found on the tax collector website - www.westmanchester.wix.com/taxcollector



Installment Payment Information

The school tax installment payment plan can be somewhat confusing. Below is an explanation of how the installment payment plan works.

The School tax bill consists of two separate sections. The first section is used if you are paying the entire tax bill at one time **OR** the remaining portion of the bill will be used if you wish to pay your school tax bill by three separate installment payments.

Installment payments are optional for School Taxes only. If you wish to pay your school tax by the installment plan, you will use the three coupons that are labeled *Installment 1*, *Installment 2* and *Installment 3*. The first payment must be received by the date of 8/31/2021 on the *Installment 1* coupon. If first installment payment is not received by the deadline, the installment payment plan is no longer optional and full payment for the entire tax bill is required.

If you use the installment payment plan, pay close attention to the dates on the three separate installment coupons, please be sure to send the correctly dated coupon.

Installment #1 – Due date – 8/31/2021

Installment #2 – Due date – 9/30/2021

Installment #3 – Due date – 10/31/2021

NOTE: There will be no penalty for the regular 2021 school tax year. FACE amount has been extended until 12/31/2021. Penalty amount does apply to school interim bills.

Change of Address

If you have moved or will be moving, please notify the tax office so the records can be updated to ensure the tax bills are sent to the correct address/owner in a timely manner. This can be done by mailing the form below to the tax office at 380 East Berlin Road, York PA 17408, email or by calling the tax office. Message can be left on voicemail if the office is closed.

Change of Address

Name: _____ Phone: _____

Property Address: _____

New Mailing Address: _____

Township Residents

If you do not receive a tax bill, please contact the tax office.

- 2021 Real Estate tax bills are mailed in mid February by York County Treasurer's Office
- 2021-2022 School Tax bills are mailed the end of June

WEST MANCHESTER

Township

380 EAST BERLIN ROAD
YORK, PENNSYLVANIA 17408

PRSRT STD
U.S. POSTAGE

PAID
HARRISBURG PA
PERMIT NO. 592

Public Meeting Schedule

SEPTEMBER

- 14 Planning Commission
- 23 Board of Supervisors
- 28 Zoning Hearing Board

OCTOBER

- 12 Planning Commission
- 20 Recreation Advisory Comm.
- 26 Zoning Hearing Board
- 28 Board of Supervisors

NOVEMBER

- 9 Planning Commission
- 11 Board of Supervisors
- 23 Zoning Hearing Board
- 29 Fire Service Advisory Comm.

DECEMBER

- 14 Planning Commission
- 15 Recreation Advisory Comm.
- 16 Board of Supervisors
- 28 Zoning Hearing Board

JANUARY

- 3 Re-organizational Meeting
(7:30 am)

Local Lawmakers

HOUSE OF REPRESENTATIVES

Representative Seth Grove

196th District
2501 Catherine Street
York, PA 17408
(717) 767-3947 - York
(717) 783-2655 - Harrisburg

Representative Carol Hill-Evans

95th District
53 E. North Street,
Suite 3 York, PA 17401
(717) 848-9595 - York
(717) 714-7514 - Harrisburg

STATE SENATE

Kristin Phillips-Hill

28th District
6872 Susquehanna Trail South
Jacobus, PA 17407-0277
(717) 741-4648 - Jacobus
(717) 787-7085 - Harrisburg

Office Hours

8:00 AM to 4:30 PM (M-F)
(717) 792-3505 (P) | (717) 792-4374 (F)
info@wmtwp.com

Your Local Officials

West Manchester Township is a second class Township and is governed by a three member Board of Supervisors. Presently, the three members are as follows:

CHAIRMAN

Rosa G. Hickey

VICE CHAIRMAN

Steven J. Harlacher

SUPERVISOR

Dave S. Markel

Water Authority Meetings

Meetings are held at the Water Authority Office, 2115 Log Cabin Road, York, PA 17404 at 8:00 PM,
September 29, October 27,
November 17, December 15