



WEST MANCHESTER

Winter 2019 Newsletter *Township*

380 EAST BERLIN ROAD | YORK, PENNSYLVANIA 17408



Welcome Winter

Bingo... Get your bingo tickets now before your snowman melts! Gift Card Bingo details on page 19. Tool Bingo details on page 23.

717.792.3505 | www.wmtwp.com

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New Program Ideas

- Do you have a special skill that you would like to teach others?
- Do you have program ideas?

- Do you have a building, area, or room that is a great place for programs? We would love to put an exciting program in it.

ANY SUGGESTION IS WELCOMED.

WE ARE ALWAYS LOOKING FOR
NEW AND EXCITING PROGRAMS.
GIVE US A SHOUT AT 792-3505.
WE WOULD LOVE TO WORK WITH YOU.

THE BOARD OF SUPERVISORS

CHAIRMAN

Rosa G. Hickey

VICE CHAIRMAN

Steve Harlacher

SUPERVISOR

Dave S. Markel

TOWNSHIP MANAGER

Kelly K. Kelch

TAX COLLECTOR

Cheryl Niehenke

717.793.9651

MAGISTERIAL DISTRICT

Judge Albright

District 19-2-03

717.793.5200

FREQUENTLY CALLED NUMBERS

SHILOH WATER - 717.764.3624

YORK WATER - 717.845.3601

WEST YORK AMBULANCE

717.792.1610

POLICE DEPARTMENT

717.792.9514

Policy For Mailboxes

Beginning November 14, 2011, West Manchester Township discontinued reimbursing residents for damage to their mailboxes during the winter months. Mailboxes are normally placed within the Township's legal right-of-way; however, mailbox damage is the responsibility of the property owner.



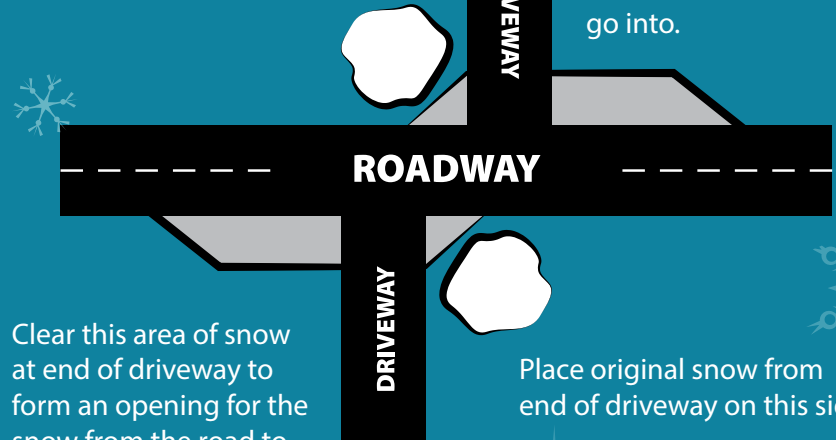
The following tips will help to reduce the risk of mailbox damage:

- Place a 6 to 8 inch piece of reflective tape on the mailbox to help snow plow operators see it at night.
- Remove snow from around the mailbox, but never throw it back onto the road.
- If the mailbox is located within the legal right-of-way and damage was experienced in the past, homeowners may want to consider repositioning the mailbox before winter.

Snow Shoveling Guidelines

Place original snow from end of driveway on this side.

Clear this area of snow at end of driveway to form an opening for the snow from the road to go into.



Clear this area of snow at end of driveway to form an opening for the snow from the road to go into.

Place original snow from end of driveway on this side.

Now Hiring!



Every Student Every Day

Full-Time and Part-Time Teacher Aides

- No experience required.
- Beginning rate \$10.97 per hour. Rate increases based on experience.
- Positions available in kindergarten through high school.

Teacher Aides provide important support in the classroom and throughout the buildings during the school year. Responsibilities may include, but are not limited to, assisting the teacher with assignment preparation, working with students to support the teacher's lesson, and/or student supervision in the hallways, cafeteria, and playground, as well as bus duties.

Interested?

Complete the employment application online at www.wyasd.k12.pa.us/employment-opportunities or call the WYASD Human Resources staff at (717) 792-2796.

Important Trash and Recycling Information



Dear West Manchester Township Resident,

Please be advised that Penn Waste, Inc has been awarded the Solid Waste & Recycling Collection contract with West Manchester Township for the term of 1/1/16 – 12/31/19.

Please have your items placed at the curb prior to 6:00 AM. Your collection day will remain the same as your previous contract. Your weekly collection will consist of the following options below.

TRASH	RECYCLE	BULK ITEM	YARD WASTE
Two Bags or Containers Per Collection 32 gallon containers – 50 lb limit For additional bags, \$2 stickers are available at any Rutters, Weis, or Giant located in the Township. Stickers should be placed on all additional garbage bags.	Unlimited (One Collection Day per week Based on your Neighborhood Schedule)	One per week (Second Collection Day)	See Collection Calendar (on page 8)

Electronics Recycling

The York County Solid Waste Authority's Residential Electronics Recycling Program is free and open to York County residents ONLY and is conducted Monday through Friday from 8:00 a.m. to 4:00 p.m. and Saturdays from 8 a.m. to noon at the Small Load Drop-off Facility at the York County Resource Recovery Center. Please note: The Small Load Drop-off Facility is located within the York County Resource Recovery Center campus. The Resource Recovery Center is located at 2651 Blackbridge Road. Enter the Resource Recovery Center's main gate entrance and proceed to the scales. You will be directed to the Small Load Drop-off Facility. If you are recycling a large item that will require more than one person to unload it, please bring a helper with you, as Authority assistance with unloading is not guaranteed. Residents are limited to delivery of five (5) TV's per visit. For additional details on acceptable and not acceptable items please refer to the York County Solid Waste Authority's Website:

<http://www.ycswa.com/recycling/recycle-electronics/>

Yard Waste Collection Guidelines

Yard Waste is material such as tree trimmings, shrubbery and other organic landscape vegetation not listed to the right.

For a full Yard Waste collection schedule, please refer to the calendar on page 8.

DO NOT PLACE THESE ITEMS OUT FOR YARD WASTE COLLECTION:

Grass Clippings Fruits & Vegetables Tree Stumps Dirt & Stones



Please prepare your yard waste properly.
Yard Waste in plastic bags WILL NOT be collected!

Yard Waste Collection Guidelines



An option for residents, is to take your yard waste to H & H General Excavating located at 660 Hanover Road, Spring Grove, 717-225-4669, at no cost. Please see their website for additional information www.h-hgenexc.com/mulch.html.

As another option for residents, you may choose to take your yard waste to the York County Resource Recovery Center, located at 2651 Black Bridge Road, 717-845-1066. Please see their website for additional information www.ycswa.com.

Questions?

Contact West Manchester Township at 717.792.3505.

Grass Clippings

Grass clippings are not permitted in your trash or yard waste pick up. The best option is to use a mulching mower and let your grass clippings work for you. Mulched grass provides moisture and nitrogen to keep your lawn looking great. If you don't have a mulching mower, low-cost conversion kits are available that fit most mowers. Another idea is to place grass clippings on your vegetable garden or around your hedges. You can also add grass clippings in a backyard compost bin. There are many varieties of bins in stores or you can make a bin of your own. As a last resort, take your grass to the Resource Recovery Center (minimum \$20 waste disposal fee). The Resource Recovery Center is located at 2652 Blackbridge Road, York, PA 17406. Additionally, please remember to remove any grass clippings that may have been blown into the road. This causes an extreme danger to people riding motorcycles and bicycles. Another issue with grass clippings is they clog up storm drains, causing drainage and flooding issues. The best way for homeowners to avoid costly lawsuits and increased homeowners insurance premiums is to discharge towards your home and away from the road.



How to Prepare Yard Waste

Prepare yard waste with any of these options

- ① In a container, which can be emptied
- ② In a biodegradable paper bag
- ③ Bundle it with biodegradable twine

If you chose to bundle your yard waste, please follow these instructions:

- Bundles are no longer than 5 ft. in length
- Bundles not to exceed 30 lbs. each
- Branches not to exceed 6 inches in diameter

An unlimited number of bags or bundles may be placed at the curb on the scheduled pick up day before 6:00 AM.

Please see page 8 for the Yard Waste Collection calendar.



RECOMMENDED RECYCLABLES



CANS

Aluminum & Steel



PLASTIC

Bottles & Jugs, 1, 2 & 5



NEWSPAPER

Clean & Dry, No Food Contact



GLASS

Bottles & Jars



CARDBOARD

Dry & Flattened, No Food Contact



CARTONS

DO NOT PLACE THE FOLLOWING ITEMS IN YOUR RECYCLE BIN



NO Plastic Bags



NO Food/Liquid



NO Garden Hoses



NO Clothing



NO Diapers



NO Medical Waste



NO Scrap Metal



NO Styrofoam



Non-Recyclable Items



• Needles & Medical Waste

DO NOT place used needles or any other medical waste with recycling! This is a serious health hazard to everyone!

- Broken glass
- Windows, mirrors, ceramics
- Drinking glasses
- Aluminum foil
- Scrap metal
- Clothing hangers (metal and plastic)
- Plastic tableware (knives, forks, spoons, etc.)
- Plastic grocery bags
- Light bulbs
- Food soiled material
- Wet papers or cardboard
- Shredded paper
- Plastic food wrappers
- Used paper towels or tissues
- Styrofoam
- Pool chemicals
- Packing peanuts
- Plastic bubble wrap
- Hose
- Christmas lights
- Diapers
- Food waste
- Propane tanks



By law, as of January 24, 2013, Penn Waste is not allowed to collect your electronic waste.

The Covered Devices Recycling Act prohibits residents and businesses from placing their electronic waste at the curb or in their trash.

Covered devices include: desktop computers, laptops, monitors, computer peripherals (keyboard, mouse, printer, and speakers), televisions, or e-readers that browse the internet.



REV 2/2017

Bulk Item Guidelines

West Manchester Township residents may dispose of one (1) bulk item per week through curb side collection. Please have your waste, recycling, and bulk item available for collection at the curb by 6:00 am on your second collection day.

ACCEPTED MATERIALS – Appliances, furniture, mattresses, box springs, one (1) car tire without the rim, lawn mowers (oil and gasoline removed), plumbing fixtures such as toilets and sinks, three (3) 4 ft. rolls of carpet (tied).

NON-ACCEPTABLE MATERIALS – Electronic Waste (computers, televisions, etc.) chemicals, stains, liquids, batteries, automobile parts, hazardous waste, tires on rims, commercial/industrial waste, construction materials (drywall, brick, block, lumber, shingles, tiles, concrete). To properly dispose of these items please contact the York County Resource Recovery Center at 845-1066 or www.ycswa.com.

ADDITIONAL INSTRUCTIONS – Items which are too heavy to be lifted into a truck by two people will not be accepted. Additional trash bags are NOT considered a bulk item.

Appliances with Freon will be collected by appointment only. Please call Penn Waste at 717-767-4456 to schedule collection. (Items include but are not limited to air conditioners, refrigerators, freezers, etc.)



2019 West Manchester Township Yard Waste Collection Calendar

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2						1	2		1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
														31													

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1		1	2	3	4	5	6					1	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
							30																				

September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

■ = Christmas Tree Collection
■ = Yard Waste Collection

Observed holidays are noted in **RED**. Collection days that fall on or after the holiday will be delayed one day. EXCEPTION: If holiday falls on a Saturday or Sunday, there is no change in service prior to or after the holiday.



BASIC RESIDENTIAL GUIDELINES

- Trash, Recycling, one bulk item and yard waste (see calendar above for scheduled dates) must be curb side by 6:00 AM on your scheduled collection day.
- Bags or containers must not exceed 32 gallons or 50 pounds.
- No more than two (2) trash bags or containers will be collected each collection.
- Yard waste must not exceed 5 feet in length and must be bundled.
- Bulk items that are too heavy to be lifted into a truck by two people will not be accepted.
- Bulk items will be collected on your second collection day only.
- Call Penn Waste to schedule collection of appliances containing freon (air conditioners, refrigerators, freezers, etc.)
- No construction debris will be collected curb side.
- To stay up to date on collection updates, sign up for our E-News Updates at www.pennwaste.com.



Creating a green community together.



www.pennwaste.com



Penn Waste Inc. • PO Box 3066 • York, PA 17402

Are You Interested In Placing An Ad In This Newsletter?

West Manchester Township would like to extend an opportunity for you to showcase your business. Advertise in our newsletter and help us, help you! For a nominal fee, information on your business can reach approximately 18,894 residents in West Manchester Township. Your advertisements help defray the cost of the newsletter. Your support helps us bring valuable information to the community in a timely manner.

Partner with us and get the word out to residents about your business!

For details please contact Lori Trimmer at trimmer@wmtwp.com

Information on your business can reach approximately **18,894 residents** in West Manchester Township



Rich Arnold Memorial Hoops for Sight

MARCH 30, 2019 • 10:00 AM – 1:00 PM

Location: Church of the Open Door, 8 Carlisle Ct., York

TONS OF PRIZES

Fighting for a Cure for Retinal Degenerative Diseases

The Shiloh Lions Club is helping children who are going blind, by funding research to find cures for retinal degenerative diseases. The "Rich Arnold Memorial Hoops for Sight", is local residents gathering pledges and shooting foul shots for prizes with all proceeds going to the Foundation Fighting Blindness. The money raised will fund research which may give sight back to these children.

Check out the Shiloh Lions Website for all the forms and additional details.



www.ShilohLionsClub.org

If you want to serve in our community and join the Shiloh Lions in making our community a better place to live and have fun, please contact Gene Burk at 717.586.0219 or by email at gburk2448@aol.com.

If you need to borrow medical equipment free of charge contact the Shiloh Lions at 717.781.2191.

Be Part Of The Solution To Stormwater Pollution

BE PART OF THE SOLUTION TO STORMWATER POLLUTION WHAT IS THE PROBLEM?

Each time it rains, water washes over our streets, driveway and yards picking up pollutants along the way and flowing into our storm drains. This runoff may contain pollutants such as motor oil, yard clippings, pet waste, litter, lawn chemicals, anti-freeze, or other toxins which can pollute our water supply as well as clog pipes and culverts which can lead to flooding. Known as "Non-Point Source Pollution", it is the largest threat to our waterways today. Sometimes pollutants are dumped directly into storm drains by neighbors who don't know any better. Contrary to popular belief, most storm drains are not connected to treatment systems. Whatever enters the drain is discharged directly, untreated into local waterways!

HOW CAN YOU HELP?

The storm drain inlets on your street are being marked with a colorful label, like the one to the right. You can help by using the following tips to prevent pollution:

- * Properly dispose of hazardous waste and recycle used motor oil.
- * Use fertilizers, pesticides, and herbicides sparingly and follow the manufacturer's instructions.
- * Keep yard waste, trash, and dirt off the street and out of the gutters.
- * Clean up after your pets.
- * Wash your car at a car wash facility or park your car in the grass before you wash it.
- * Spread the word about protecting our waterways from polluted runoff.



THANK YOU FOR YOUR COOPERATION!

It's no joke: whatever enters a storm drain flows directly into our local waters, directly affecting whatever lives there or uses the water for things such as drinking. The storm drain system provides no filters or treatment – What are we thinking?

HELP KEEP YOUR WATERS CLEAN WITH THESE SIMPLE STEPS:

- Never dump, wash, or rake anything into the path of storm drains
- Sweep, don't hose, your driveway or other paved surfaces
- Consider using downspout extenders to direct water onto your lawn instead of pavement

For information on all things stormwater, including how you can help protect your community's drinking water, swimming spots and overall environment, go to:

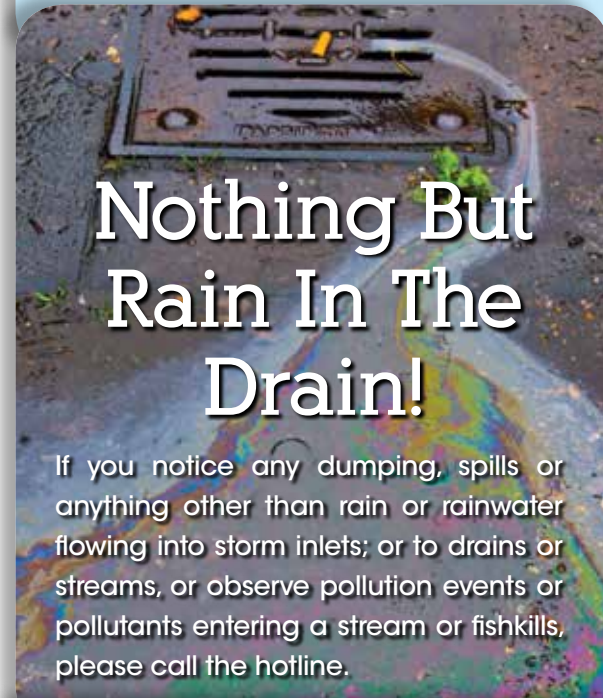
<http://www.wmtwp.com>

10
Stormwater

Hiring a Contractor?

Once you hire a contractor, but at least three weeks before work is scheduled to begin, the homeowner or the contractor must apply for a permit. Building permits can take up to 15 business days because they are reviewed by a third party agency. If the contractor applies for the permit, the homeowner must ask the contractor for the permit so it may be posted in the window of the residence. If the contractor does not get a permit, the homeowner is still legally responsible.

If you have a question as to whether a permit is needed for the work to be done or if you have a problem with the actual permit, please call the **Zoning Officer, Rachelle Sampere, at 717.792.3505. Be sure of the permit and its cost before you pay a contractor for it!**



Nothing But Rain In The Drain!

If you notice any dumping, spills or anything other than rain or rainwater flowing into storm inlets; or to drains or streams, or observe pollution events or pollutants entering a stream or fishkills, please call the hotline.

**STORMWATER ILLICIT DISCHARGE HOTLINE:
717.792.3505**

All new impervious area
(concrete, blacktop, structures
or any non-vegetative area)
added is subject to a \$1/
Square foot stormwater fee.

Effective
January 1,
2013

What Type of Building Permit Do You Need? (Residential)

West Manchester Township requires permits for many types of construction and building work in residential structures. Some jobs will require only a "Zoning Permit" and other jobs will require a "Building Permit". These are separate permits with their own application forms. Zoning permits fall under Township rules. Building permits are for jobs that fall under the State Building Code and require inspection. Keep in mind permits take time to review and process. Please allow up to seven business days for Zoning permits and three weeks for Building permits.

Examples of work

REQUIRING A ZONING PERMIT:

- Construction and/or installation of a fence.
- Construction and/or installation of a shed, unattached carport, or unattached garage, under 1,000 square feet
- Construction and/or installation of a patio, including paver patio or porch with no roof or walls.
- Construction and/or installation of a walkway on the property other than the sidewalk along the street. (This requires a different permit.)
- Construction and/or installation of a deck where the deck is not more than 30" high.
- Widening or adding newly paved areas to an existing driveway.

Examples of work

REQUIRING A BUILDING PERMIT:

- Building an addition onto your house, including attached garages and carports.
- Above ground and in ground swimming pools, even "wall-less" and portable pools! Any pool that is deeper than 18" needs a permit. If your pool is taken down every year, you need a permit to put it back up every year.
- Adding a roof to a patio, porch, or deck where the roof is attached to the house.
- Construction and/or installation of a deck where the deck is more than 30" from the ground.
- Installation of doors and windows if the new doors and windows are of a different size.
- Upgrading an electrical service.
- The addition or relocation of electrical wiring.
- Plumbing work where the "trap" seal is broken

Examples of work

NOT REQUIRING ANY PERMIT:

- Repair to existing structures such as floorboards in a deck.
- Resurfacing a driveway without enlarging it or changing the shape at all.
- Putting new shingles on your roof.
- Replacing or installing siding on a house.
- Replacing windows and doors with new ones of the same size.
- Replacing a garage door (however, replacing a manual door with an electric door will require an electrical permit).
- Wallpaper, carpet, tile, paint, and interior cabinetry such as kitchen cabinets.

PLEASE CONTACT THE ZONING OFFICER AT 792-3505 IF YOU ARE UNSURE WHAT KIND OF PERMIT YOU NEED!



Snow And Ice On Sidewalks

Do not shovel or blow snow into public streets. It is against the law, defeats the purpose of snow plowing, and causes unsafe conditions for all drivers. All shoveled or blown snow should be piled in your yard or property.

To remove snow properly, snowplows may make several trips up your street. We recommend you do not shovel the end of your driveway open until the street is completely open and the truck has moved on.

Any person owning property along a street or highway in West Manchester Township is required to remove the snow and ice from the sidewalks at least 24 inches wide for the entire length of their property. The path must be cleared within eight hours after the snow/ice has stopped. If the snow/ice stops after 10 PM, sidewalks must be cleared by 10 AM the next morning.

Snow and ice may NEVER be thrown, pushed, cast, blown, shoveled, plowed or dumped into the street.

The above violations may result in a fine up to \$600.

Parks & Recreation Department

PARKS & RECREATION DIRECTOR

Lori Trimmer
ltrimmer@wmtwp.com

ASSISTANT DIRECTOR

Kristi Swartz
kswartz@wmtwp.com

RECREATION ADVISORY COMMITTEE MEMBERS

Jennifer Bennett
Donald Gable
Tim Young
Dave Werner
Ron Stare
Jim Kern
Lisa Krout

DELEGATES

Roy Gentzler
Charlie Jacobs
Levern Krout
Kathie Suter
Tina Raffensberger
Jeff Ludwig

SCHOOL BOARD LIAISON

George Margetas

West Manchester
Township Parks
and Recreation



FIND A MISTAKE? It is our policy to include something for everyone. Since some people like to find errors, we regularly include a few in our bulletin to meet this need. **HAVE FUN!!!**

Park Rules

WEST MANCHESTER TOWNSHIP WELCOMES YOU TO USE OUR PARKS. THANKS FOR KEEPING THE PARK A BEAUTIFUL, FUN AND SAFE PLACE.

Please read and abide by the rules, as set forth by Ordinance 85-5.

PARK HOURS ARE DAWN TO DUSK

- ◆ Alcoholic beverages or illegal drugs are not permitted.
- ◆ Golf practice is not permitted.
- ◆ Loud, boisterous or indecent conduct is not permitted.
- ◆ Use proper trash receptacles. Don't be a litter bug!
- ◆ Vandalism, graffiti, or destruction of any equipment will not be tolerated.
- ◆ Motorized model airplanes, skateboards, roller blades, skates, or any motorized, wheeled vehicles are not permitted.
- ◆ No open fires except in charcoal grills; dispose of hot coals, ashes in the designated areas.
- ◆ No soliciting of any food or services in the park.
- ◆ No firearms, air guns, sling shots, or explosives.
- ◆ Speed limit at all parks is 15 mph. Park in designated areas only.
- ◆ Reservations for these facilities may be made in advance through the township office.
- ◆ For rental costs and additional information, please refer to page 13.
- ◆ If you see any violation of any of the above rules, please call 911.
- ◆ All violations are punishable by a fine and/or imprisonment.

Refund Policy

- Full refunds will be given for classes canceled by the Parks and Recreation Department.
- Refunds will only be issued to the person who paid the fee.
- No cash refunds.
- Refunds may be prorated.
- Refunds will be by Township check and will be paid in accordance with the Finance Department's regular payment schedule.
- There will be no refunds after the registration deadline unless a participant offers extenuating circumstances or a medical excuse.
- Participant requesting refunds are only given if requested in writing.
- All refunds incur a \$10 processing fee.
- Refunds for trips are issued only if the seat can be resold or the trip is canceled by the Recreation Department.

Facility Reservations

The Recreation Department is announcing the following facility reservation fees. Residents are asked to call the Recreation Department at 792-3505 to schedule the use of one of the facilities for your upcoming picnics, family reunions, etc. These fees will help us to properly maintain and control our facilities while offering our residents the opportunity to use them for a planned event. If a pavilion is reserved, the park and its other facilities such as baseball/ softball fields, volleyball and basketball courts are still available for use by the public.

Equipment Rental Fees (Based on cost): Balls, bats, frisbees, horseshoes, etc.

The West Manchester Township Parks and Recreation Department welcomes people with disabilities to participate in all programs and services. Please call and let us know how to best serve you. Our number is 717.792.3505.

RATES

SUNSET LANE PARK PAVILION

(Weekdays) \$50/day

DUNEDIN PARK PAVILION

(Weekdays) \$50/day

SUNSET LANE PARK PAVILION

(Weekends) \$75/day*

DUNEDIN PARK PAVILION

(Weekends) \$75/day*

SMALLER PARK PAVILIONS

Weekdays \$40/day

Weekends \$65/day*

**This includes a \$25.00 refundable garbage fee*

COURTS/FIELDS \$15/hr



Dogs Are Permitted In The Following Parks!!

DUNEDIN PARK 🐾 SUNSET LANE PARK 🐾 LITTLE CONEWAGO CREEK CONSERVATION AREA

Responsible ownership is the key. We ask that everyone abide by the following rules:

- 🐾 Dogs are permitted in Dunedin, Sunset Lane, & Little Conewago Conservation Area Parks Only. Pets are not permitted in any other Township Park.
- 🐾 Dogs must be vaccinated against rabies and display a current license. Dogs must be confined, leashed, or otherwise under the physical control of a person at all times.
- 🐾 Dogs may not be tied to trees, bushes, tables, shelter facilities, even when the owners are present.
- 🐾 Dogs must be well-behaved at all times.
- 🐾 Dog owners are required to pick up after their pets and properly dispose of all pet droppings in trash receptacles.
- 🐾 Pets may not create a disturbance or nuisance. Excessive barking is a disturbance. Owners may be asked to remove dangerous or noisy pets from the park.

Recreation Form

WEST MANCHESTER TOWNSHIP PARKS & RECREATION DEPT

(Please print clearly: Separate Application required for each participant!)

"Please make checks payable
to West Manchester Township!"

Participant's Name: _____ ☐ Male ☐ Female

Parent/Guardian's Name:(if applicable) _____

Day Phone #: _____ Evening Phone #: _____ Cell Phone #: _____

Address: _____ City/State: _____ Zip: _____

Municipality: _____ School: _____

Birth Date: _____ Age: _____ E-Mail: _____

ACCIDENT INFORMATION - Participation is at your own risk. Insurance coverage and transportation is the responsibility of the participant.
In case of an emergency and I am not available please contact:

Name: _____ Phone: _____

Doctor's Name: _____ Phone: _____

Hospital Preference: (Check One) ☐ York ☐ Memorial ☐ Hanover ☐ Other _____

List any Physical Limitations/Disabilities or Allergies: _____

WAIVER RELEASE: I will, in no way, hold West Manchester Township or an affiliated organization responsible for any injury or accident that might occur to me or my child (if applicable) while participating in this activity.

Signature of Participant or Parent/Guardian (if applicable) _____

Date _____

☐ **TEE BALL FOR BOYS AND GIRLS** \$40 / \$50 (Prior to March 29) \$50 / \$60 (After March 29)

Please check one: ☐ (5-6 age group) ☐ (7-8 age group)

T-Shirt Sizes Youth (check one) ☐ SMALL (6-8) ☐ MEDIUM (10-12) ☐ LARGE (14-16) (T-shirts are available at the Twp Office for Sizing)

☐ **SOFTBALL** (Prior to February 8) Resident \$90 / Non Resident \$120 (After February 8) Resident \$100 / Non Resident \$140

Please check one: ☐ Micro (ages 5-7) ☐ 10 & Under ☐ 12 & Under ☐ 14 & Under ☐ 16 & Under ☐ 18 & Under

Please check one: ☐ Major Division ☐ Minor Division ☐ Undecided

DOES NOT INCLUDE UNIFORM (IF NEEDED - INCLUDES SHIRT, SHORTS, SOCKS, AND VISOR) \$60

Please check one: ☐ YES, Uniform is needed ☐ NO, Uniform is not needed

SOFTBALL – TEE BALL COACHES! WE NEED YOUR HELP!!!

Sign up to be a **HEAD COACH** for your son or daughter's team & we will waive the registration fee.

Sign up to be an **ASSISTANT COACH** and we will reduce your registration fee by 50%.

Please check one: ☐ Head Coach ☐ Asst Coach Activity: _____ T-Shirt Size: ☐ SM ☐ MED ☐ LG

Name: _____ Phone: _____

E-Mail: _____

☐ **ART WITH HEART CLASSES**

Please check one: ☐ Adults Stacked Mugs Painting (\$40) ☐ Kids Sharpie Art (\$35) ☐ Kids Van Gogh – Starry Night Twist (\$22)

☐ **CHOCOLATE MANIA** (Adults Only) \$55

Please check one: ☐ January 15 ☐ April 9 ☐ October 22

For Office Use Only:

CK# _____ / \$ _____ CASH \$ _____ INV# _____ DATE: _____

This form may be mailed
or dropped off along
with your payment at the
Township Office at:
West Manchester Twp
380 East Berlin Road,
York, PA 17408



Tee Ball For Boys And Girls

WHAT: Boys and Girls will learn the fundamentals of softball/baseball in a non-competitive atmosphere where participation and good sportsmanship are the primary goals. The 5-6 year olds will be taught catching, throwing, and batting from the tee. The 7-8 year olds will progress to batting without the tee. The program will be held at St. Paul's Wolf's Church located at 4501 Wolf's Church Road, York, PA 17408 and Trimmer Elementary if needed. Children will first practice their skills then participate in games with one another. The emphasis is on fun, consequently scores or league standings are not kept. This program is not designed for children who are playing in other more competitive leagues.

AGES: 5-6 years and 7-8 years old. Participants must be 5 years old prior to the start of the program - May 7.

WHEN: Tuesday and Thursday evenings (6-7:30 PM) May 7 through May 30

WHERE: St. Paul's Wolf's Church and if needed Trimmer Elementary

DEADLINE FOR REGISTRATION:
MARCH 29

COST: (Prior to March 29)

Township Resident \$40

Non Resident \$50

(After March 29, if space available)

Township Resident \$50

Non Resident \$60

Includes hat and t-shirt. Complete the registration form on page 14, then mail it! Don't forget to bring your softball or baseball glove.

Summer Softball For Girls

WHO: 7U Micro (Ages 5-7) • 10 and Under • 12 and Under
• 14 and Under • 18 and Under

Participants may not be older than the age group they are in as of Jan 1, 2019. Players are responsible for purchasing a uniform. Additionally, players are encouraged to purchase their own batting helmets (with face guards) however each team will have a limited number available to share.

WHEN: April to August. Players will be notified by the coach as to team placement and practice times.

WHERE: Practices and home games are at Lincolnway Elementary, Derry Park, Sunset Lane Park, St. Paul's Wolf's Church and West York High School. Away games are at various fields in York County.

DEADLINE FOR REGISTRATION: FEBRUARY 8

COST: (Prior to February 8)

Township Resident \$90

Non Resident \$120

(After Feb 8, if space available)

Township Resident \$100

Non Resident \$140

Uniform (IF NEEDED - includes shirt, shorts, socks, and visor) \$60 This is not included in the registration fee and is an additional cost.

Competitive (major) and recreational (minor) leagues are available in all age groups. All teams travel and transportation is the responsibility of the participant. Competitive teams offer a high level of play while refining skills. Recreational teams offer the ability to learn the fundamentals.



Chocolate Mania

COST \$55 PER PERSON. *Adults Only.*

Minimum 4 • Maximum 12

Take a journey with us and learn how working with Chocolate is a treat! You will practice dipping items into chocolate. We offer over 10 different centers including and not limited to: peanut butter, caramel, pretzels, peanuts, cashews, raisins, peppermint cream and more. All can be dipped in your choice of Wilbur's Finest milk or dark chocolate. We will show you how to make real marshmallow and a REAL Truffle. We will also teach you melting techniques and encourage your creative side! Anything in chocolate is possible in this class. You are welcome to bring items to dip! Additionally, private parties can be arranged by calling Anna at 717-854-9269.

We can assure you will leave carrying at least 5 lbs of finished confections!

LOCATION: Anstine's Candy Kitchen | 901 S. Queen St, York, PA 17403

Instructors Allen and Anna Dalby – Proprietors

WINTER SESSION:

Tuesday January 15 | 6-8 pm

Deadline: January 9

SPRING SESSION:

Tuesday April 9 | 6-8 pm

Deadline: April 3

FALL SESSION :

Tuesday October 22 | 6-8 pm

Deadline: October 16

Upcoming Bus Trips....

Are you ready for a new adventure? Meet crazy, fun, new friends! See interesting new places!

Check out one of our upcoming bus trips. Call the Parks and Recreation Department at

717.792.3505 for an information packet on the individual trips.

APRIL 13 – New York City

MAY 4 – St. Michaels, MD

MAY 18 – Cape May, NJ

JUNE 1 – New York City

JUNE 29 – Washington, DC

JULY 13 – Marine Corps Museum

JULY 27 – Philadelphia

AUGUST 17 – Wine Tour, Lancaster

AUGUST 31 – Annapolis, MD

SEPTEMBER 14 – NYC Overnight Trip

SEPTEMBER 21 – Sunfest

OCTOBER 12 – Harpers Ferry, WV

OCTOBER 26 – Sea Witch Festival,
Rehoboth Beach, DE

NOVEMBER 16 – Biltmore, Ashville NC
(4 Days, 3 Nights)

NOVEMBER 30 – Longwood Gardens

DECEMBER 7 – Dickens Christmas Wellsboro, PA

DECEMBER 14 – New York City

Summer Programs

JUNE 24 TO AUGUST 2

Summer Programs will be available at various park sites within West Manchester Township. Registrations will be available in the Spring/ Summer Bulletin which should be in your mailbox the beginning of April.

Summer Playground Staff Opportunities

West Manchester Township Parks and Recreation Department will be accepting applications for summer playground positions. Applicants must be 16 years of age by June 17, for a paid position. Applications can be picked up at the Township Building beginning January 2 until March 1. After reviewing the applications, interviews for potential playground staff will be scheduled beginning in March.

Apply between January 2 – March 1, for the Summer of "2019", and you will get valuable job experience working with children!
Applications are available at the Township Building, 380 East Berlin Road, York, PA 17408.

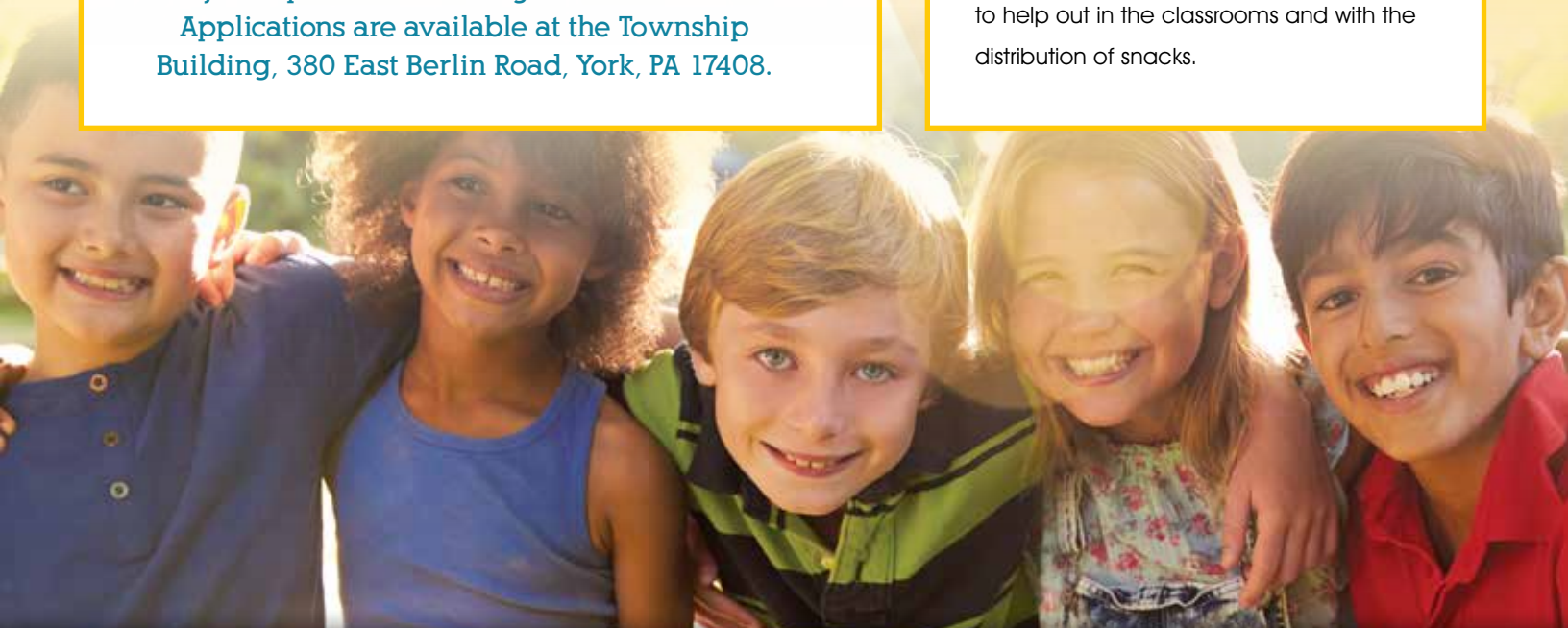
Volunteer Summer Staff Opportunities

COUNSELORS-IN-TRAINING
JUNE 17 - AUGUST 2

The Recreation Department is searching for 25-30 teenage Counselors-in-Training (CIT). CIT's are teenage volunteers who are 13 - 15 years of age and assist the children in the different playground sites. They help the paid staff from 8:45 AM to 12:15 PM, Monday through Friday.

SAFETY TOWN
VOLUNTEERS
JUNE 17 - JUNE 20

In addition to playground volunteers, we need teens to help with our Safety Town program. Volunteers (ages 12+) are needed to help out in the classrooms and with the distribution of snacks.



Programs For Seniors

SENIORS SAFE DRIVING PROGRAM

WHO: Motorists Age 50 and older

WHEN: Class # 1 March 26 – 4 Hour Refresher Course -
(8:30 AM – 1:00 PM)

All forms must include a copy of your Driver's License and AARP card if you are a member. For the four hour Refresher Course, a copy of the Certificate of Proof showing you have attended a class within the last three and a half years must also be attached.

WHERE: Lincolnway Fire Company
300 East Berlin Road

DEADLINE FOR REGISTRATION: Two weeks prior to start date

COST: \$15 with AARP Membership **OR** \$20 without AARP membership
*Make checks payable to AARP

CLASS SIZE: Minimum: 6 and Maximum: 20



This course is designed to meet the specific needs of older drivers. It covers age-related physical changes, declining perceptual skills, rules of the road, local driving problems, and license renewal requirements. Person 55 and older taking this course may qualify for a minimum 5% discount on their auto insurance premiums. We recommend you check with your insurance agent. This four hour course is **all classroom** and there are **NO** tests. Call for a registration form, 717.792-.3505.

Health Insurance Assistance is Available for All Medicare Beneficiaries

An Apprise counselor from the York County Area Agency on Aging will be available at the West Manchester Township Office, 380 East Berlin Road, on the fourth Wednesday of every month from 9:00 AM to Noon, with the exception of October, November and December. Apprise volunteers are specially trained to answer your questions about Medicare, Medigap, Part D, PACE, and other prescription drugs. The counselors have direct access to State and Federal Medicare information and resources.

Apprise volunteers can:

- Help you understand Medicare benefits and services
- Help you make informed choices about selecting a supplement insurance
- Help you understand how Medicaid works
- Help you understand the Medicare Summary Notice

PLEASE CALL THE YORK COUNTY AREA AGENCY ON AGING AT:

(717) 771-9008 OR 1-800-632-9073.



Senior Bingo Dates

Hey Seniors! Do you want to meet some new friends? Socialize? Snack and play bingo for fun? Join Lori and Kristi at the Shiloh Fire Department located at 2190 Carlisle Road, York, PA 17408, from 10:30 – Noon. If you want, bring a snack to share. There is no cost for this activity so mark your calendars and bring a friend.

MONDAY, JANUARY 14

MONDAY, FEBRUARY 11

MONDAY, APRIL 15

MONDAY, MAY 13

Senior Fun

West Manchester Township Parks And Recreation Department Is Having Gift Card Bingo!!!! You Won't Want To Miss Out On The Fun!!!!

WHEN: Sunday, April 7, 2019

WHERE: Shiloh Fire Co.

TIME: Doors Open At 10:00 AM – Bingo Starts At Noon

COST: \$15.00 Advance Tickets – \$20.00 At The Door

(If Not Sold Out)

Tickets Can Be Purchased At The
West Manchester Township Office,
380 E. Berlin Road. Questions... Call 792-3505.



Mark Your Calendars!

Rent A Kid Program

This program provides an opportunity for middle and high school students, in grades 7 through 12, to assist older adults in completing routine light-duty household chores, yard work, mowing lawns and shoveling snow. The goal of the **Rent-A-Kid** program is not only to get an important job done, but also to foster friendships between older adults and youth. Adults, age 60 and older, in need of assistance with chores, can call the **Rent-A-Kid** coordinator who will provide names and phone numbers for youth in their area. It is the responsibility of the older adult to contact the youth and discuss the job to be done, when it is to be done, the rate of pay for the job, and any other arrangements that need to be made.

Recommended pay rate is \$5 per hour. However, depending on the type of work and the ability of the older adult to pay, the youth may negotiate a more satisfactory rate of pay. Youth interested in the **Rent-A-Kid** program should contact their school guidance counselor or call the Coordinator at YCAAA for an application at 771-9103.

Dairy Queen Snow Sculpture Contest

DEADLINE FOR REGISTRATION: APRIL 5

WHO: All Township Residents both Young and Old,
Big and Tall, Short and Small

WHEN: Anytime it snows

WHERE: In your own backyard

COST: Free

Simply create your own snow sculpture and take a photo of it with the creators in the picture too! You may send your photo to the West Manchester Township Parks and Recreation Department, 380 East Berlin Road, York, PA 17408. You may also e-mail your photo to: ltimmer@wmtwp.com

Please include the name(s), address(es), and phone number(s) of all the creators. The snow sculptures will be judged by the West Manchester Township Recreation Advisory Committee at the April 17th meeting. Sorry, we will not return pictures. Winners will be awarded a special treat.



Safety Town

Safety Town is a program featuring a fun curriculum on fire prevention, home safety, stranger awareness, and bike safety. Don't wait – this program will fill quickly! Register for Safety Town by completing the form on this page.



WHO: Children ages 3 through 7 (Participants must be potty trained)

WHEN: JUNE 17-20 • 9:00 AM-12:00 PM • 4 DAYS

WHERE: Wallace Elementary, 2065 High Street, York, PA 17408

West Manchester Township Safety Town Registration

Please print and use a separate application for each participant:

Child's Name: _____ Sex: M F

Address: _____ City/State _____ Zip: _____

Birth Date: _____ Age: _____ Municipality: _____

Parents or Guardians: _____

Phone: Work: _____ Home: _____ E-mail: _____

Circle the age group your child will attend. No refunds after May 1. **ALL CHILDREN MUST BE POTTY TRAINED**

Age Group: 3 4 5 6 7

My child has the following special needs or considerations (allergies, disabilities, etc.) Please be specific.

Participation is at your own risk. Insurance coverage and transportation is the responsibility of the participant. In case of emergency and parent or guardian is not able to be reached, please give the name and phone number of another contact. Name:

_____ Phone: _____

Hospital Preference: ____York ____Memorial ____Hanover Other: _____

Doctor's Name: _____ Phone: _____

My child has permission to participate in this program. I will, in no way, hold West Manchester Township responsible for any injury or accident that might occur while participating in this event.

Signature of Parent or Guardian: _____

Register by May 3 and receive a free Safety Town T-shirt!

X-SMALL (2-4)

SMALL (6-8)

MEDIUM (10-12)

LARGE (14-16)

**Please make checks payable to West Manchester Township and return registration form to:
West Manchester Township, Safety Town Program • 380 East Berlin Road, York PA 17408**

Resident \$45.00
Resident \$55.00

Non Resident \$60.00 (Prior to May 3)
Non Resident \$70.00 (After May 3)

FOR OFFICE USE ONLY:

Cash \$ _____ Date: _____

Check # _____ \$ _____



"Art With Heart" Mini Classes



VAN GOGH- STARRY NIGHT TWIST

Van Gogh's famous Starry Night is an artwork that is widely known and appreciated. In this class we will talk about Van Gogh, his artistic style, and how we can create our own version of Starry Night. He used

oil paints as his source of medium

for this art. We will use oil pastels, crayons, and watercolors to create our own version of his masterpiece on watercolor paper.

Classes will be held at the Shiloh Fire Hall. Pre-registration is required.

DATE: FEBRUARY 20TH | TIME: 6:15-8:00

AGE: K-12 | PRICE: \$22.00



ADULT PAINTING WORKSHOP – STACKED MUGS

Take a break, gather your friends and join us for some relaxing adult time. Each painter will receive a canvas and step by step instruction to create "kitchen art" that is personalized to fit your style. This is a three class series. The first two classes will be direct instruction and painting. The third class is optional for painters who haven't finished their work or missed one of the other two classes. Feel free to bring an apron, drink and/or snack.

Classes will be held at the Shiloh Fire Co. – 2190 Carlisle Road, York, 17408. Pre-registration is required.

DATES: WEDNESDAYS, MARCH 6, 13 & 20

TIME: 6:15 PM – 7:45 PM

AGES: 18+ | PRICE: \$40.00 | MIN – 5 / MAX – 20

2ND ANNUAL SHARPIE ART

Last year was so much fun, WE ARE DOING IT AGAIN! New year, new project. Even if you haven't used Sharpie's to make art before, this is still a fun class for you!

Any grade level is welcome. Children under the age of 12 will create one project and ages 12+ will create something similar, but more age appropriate. Everyone will leave with an 8x10 flat canvas that is able to be framed. Please join in on the marker fun and wear old clothing!

Classes will be held at the Shiloh Fire Hall. Pre-registration is required.

DATES- JANUARY 23RD & 30TH | TIME: 6:45-7:45

AGES: K-12 | PRICE: \$35.00

St Patrick's Day Bingo For Adults

THURSDAY, MARCH 14 | 1:00-3:00 PM

SHILOH FIRE COMPANY | 2190 CARLISLE RD, YORK

CALL TO REGISTER 717-792-3505 BY MARCH 8.

Do not park in emergency designated areas.

Please bring a dabber with you, we will have a limited number available.

DOORS OPEN AT 12:30 PM

\$5

**PER
PERSON**



YOU COULD BE OUR HERO

Seven out of ten firefighters and emergency responders are volunteers, and West Manchester Township need more volunteers like you.

If you've got the heart to serve your community in ways few can, we've got volunteer opportunities for you.

READY TO LEARN MORE?

The West Manchester Township Fire Dept. is a busy suburban **100% volunteer** Fire Department that responds to 850 calls for service annually. To do this we rely on highly dedicated personnel within the community. We are seeking "Home Responders", "Live-In Members" and "Administrative Members."

By being a volunteer with the WMTFD you get the following benefits:

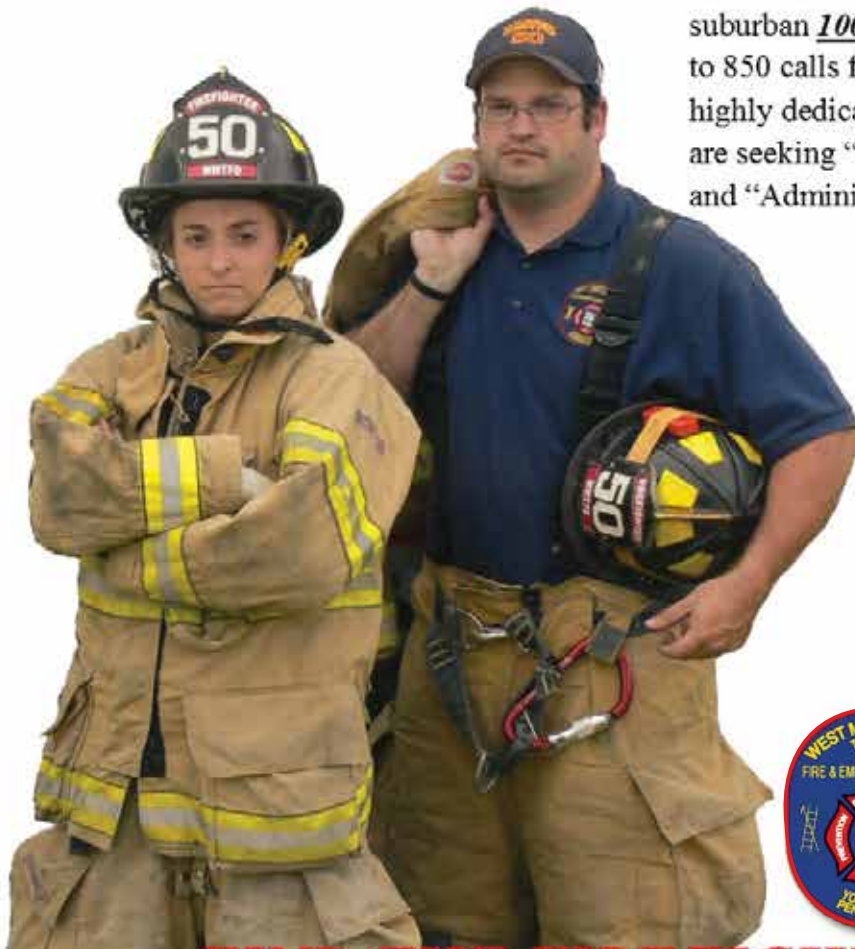
- **FREE** Uniforms
- **FREE** Training
- **FREE** Life Insurance up to \$10,000
- **FREE** Retirement Plan
- **FREE** Fuel Reimbursement
- Plus much more

FOR MORE INFORMATION:

Contact Chief Clif Laughman

717-792-3505

claughman@wmtwp.com



FIND THE FIREFIGHTER IN YOU

West Manchester Township Fire Department

380 EAST BERLIN RD, YORK, PA 17408 | (717) 792-3505



2019 Fundraisers

Tool Bingo

SUNDAY MARCH 24TH

Shiloh Fire Co 2190 Carlisle Rd

\$20.00 in advance \$25.00 at the Door

Doors open at 12:00 pm

Games starts at 2:00 pm

For Tickets call 717-792-3505

Easter Flowers & Candy & Paparazzi Jewelry Sale

FRIDAY APRIL 19TH

Lincolnway Fire Co. 300 East Berlin Rd

10:00 am to 6:00 pm

Saturday April 20th

10:00 am to 4:00 pm

Chicken BBQ

SATURDAY APRIL 6TH

SATURDAY MAY 4TH

SATURDAY JUNE 8TH

Commerce Center on White St

Start selling at 11:00 am - till sold out

Primary Election Day Soup & Sandwich Sale

TUESDAY MAY 21ST

Lincolnway Fire Co. 300 East Berlin Rd

10:00 am to 6:00 pm or until sold out

Truck Touch

SATURDAY OCTOBER 5TH

West Manchester Twp. Municipal Complex

11:00 am to 2:00 pm

General Election Day Soup & Sandwich Sale

TUESDAY NOVEMBER 5TH

Lincolnway Fire Co. 300 East Berlin Rd

10:00 am to 6:00 pm or until sold out



Tax Information

Cheryl Niehenke, Tax Collector • 717-793-9651
Westmanchester.wix.com/taxcollector



The West Manchester Township Tax Collector is located in the municipal complex at 380 East Berlin Road. The office is open to the public on the following weekdays:
Office CLOSED January 1st – January 31st
Tuesdays 9:00 AM – 1:00 PM
Wednesdays 9:00 AM – 1:00 PM
Thursdays 9:00 AM – 1:00 PM

Note Additional hours during the DISCOUNT period for the County/Municipal Real Estate tax and the School tax is listed on the insert that you receive with your tax bill.

Other times are available by appointment, please call 793-9651. If the Tax Office is closed and you wish to make a payment, there is a secure after hours mailbox located on the building beside the Tax Collector's entrance door. Credit will be given for payment on that date. If you place your payment in the after hours mailbox or mail your payment, and would like a copy of your paid receipt, please enclose a self-addressed stamped envelope with your bill.

CASH PAYMENT may only be made in **PERSON** and you must have the **EXACT CHANGE. DO NOT** leave cash in the after hours mailbox. Additionally please include your **PHONE NUMBER on your BILL or CHECK.**

If you are paying your tax bill with Bill Pay from your bank account, please make sure that the check is identifiable to your property. Since the bill will not accompany the check, a bill number or parcel number should be listed on the check. If check cannot be identifiable to your property, proper credit cannot be given to your account.

POSTAL SERVICE MAIL DELIVERY DELAYS.

If you are mailing a payment close to the payment deadline be sure to allow extra time for your payment to be processed by the post office. Mail is not always postmarked the day it is mailed. Even though you place your payment in the mail on a specific date, it is not guaranteed that it will be post marked on the day you mail it. Allowing enough time

for the postal service to process the mail will eliminate your payment being received after the payment deadline. The tax office accepts POST MARK not date on check.

POST DATED CHECKS NOT ACCEPTED. The tax office **does not** accept post-dated checks or hold payments. There is a high volume of incoming mail received on a daily basis, which leaves a margin for error of your post-dated payment being processed. This could result with payment being returned from the bank for insufficient funds, at which time fees occur.

Payments are not held, they are processed on the day they are **received** not the date on the check. **Payments received with a post-dated check will be returned.**

CLOSINGS. The office voicemail message is updated with any additional office closings or delays. This information can also be found on the tax collector website - www.westmanchester.wix.com/taxcollector.

Change of Address

If you have moved or will be moving, please notify the tax office so that the records can be updated to ensure that the tax bills are sent to the correct address/owner in a timely manner. This can be done by mailing the form below to the tax office at 380 East Berlin Road, York PA 17408, email or by calling the tax office. Message can be left on voicemail if the office is closed.

Change of Address

Name: _____

Phone: _____

Property Address: _____

Old Mailing Address: _____

New Mailing Address: _____

New Resident

If you are a new resident in the township and have not received a tax bill please contact the tax office.

- 2019 Real Estate tax bills are mailed in mid February
- 2019-20 School Tax bills are mailed the end of June

IMPORTANT NOTE - JANUARY 2019 OFFICE HOURS

The tax office will be closed from January 1, 2019 to January 31, 2019. Office hours during that time will be by **appointment only**. Regular office hours will resume February 5, 2019. Email and voicemail messages will be checked regularly throughout this time period and you will receive a response within 24-48 hours.

- Interim billing payments – mail or place in the secure after hours mailbox located outside of the tax office, and your receipt will be mailed or emailed to you if you provide an email address.
- Request a tax receipt – receipt can be emailed or faxed – leave your email address and/or fax number and a phone number to contact you. If you would like your receipt sent via mail, send a stamped self-addressed envelope with a note stating your request.

Sewer/Trash Quarterly Billing Dates

1ST QUARTER (JAN 1- MAR 31) - Bills generated in January

2ND QUARTER (APR 1- JUNE 30) - Bills generated in April

3RD QUARTER (JULY 1-SEPT 30) - Bills generated in July

4TH QUARTER (OCT 1- DEC 31) - Bills generated in October

PLEASE NOTE: FAILURE TO RECEIVE A BILL DOES NOT VOID RESPONSIBILITY FOR ITS PAYMENT OR WAIVE THE PAST DUE PENALTY. A 10% penalty is imposed on current charges not paid by the due date.

No Sewer Or Trash Rate Increase For 2019

The Township is not anticipating a sewer base rate increase for calendar year 2019. Please remember the Township is not accepting sewer/ refuse payments at the Township. Any payment sent to the Township will be returned to the sender. This may result in the account being assessed a late fee. Please make sure you send your payment with your account number on the check to:

WEST MANCHESTER TOWNSHIP
PO BOX 62542 | BALTIMORE, MD 21264-2542

Minor Increase Of Real Estate Taxes For West Manchester Township Residents.

The 2019 draft budget was presented to the Board of Supervisors (BOS) with a 0.2500 mill tax increase. The tax increase is needed to cover rising pension costs and to be able to set aside funds for future capital purchases.

The impact to the tax payer with a home assessed value at \$150,000 is an increase from \$150 to \$187.50 or a net \$37.50 increase for 2019.

Sewer & Trash Payments

DO NOT MAIL OR BRING PAYMENTS TO THE TOWNSHIP OFFICE

West Manchester Township offers the following methods for paying your sewer bill. One of the three options must be used. NO PAYMENTS ARE ACCEPTED AT THE TOWNSHIP OFFICE.

1. MAIL: mail your check with your account number along with your coupon to our lock box at the following address:

West Manchester Township
PO BOX 62542
Baltimore, Md 21264-2542

2. CREDIT CARD OR ELECTRONIC TRANSFER: Please visit our website at www.wmtwp.com and click the "Online Bill Payment" Portal, which is located in the left-hand side of the main page to process your payment. A minimal fee is charged for this service. **WE DO NOT ACCEPT THESE PAYMENTS IN PERSON OR BY PHONE.**

3. AUTOMATED CLEARING HOUSE (ACH) OR DIRECT DEBIT: The Township can direct debit a checking or savings account for your quarterly sewer/ trash payments. To set this up, go to our website at www.wmtwp.com and go to forms, click on the Automatic Debit Form and complete it. Please return the form along with a **voided check** to the Township. This form must be returned **ONE** month prior to the quarterly billing cycle to ensure your account will be debited properly. You must notify us immediately if your account number or any changes occur with the account to be debited. Failure to notify us will result in late fees and a nonsufficient fund charge applied to your account.

Your Ambulance Service...

WEST YORK AMBULANCE

Yes... West York Ambulance has been West Manchester Township's and West York Borough's ambulance service since our inception in 1945 and we continue to be your emergency ambulance service. The reason we're saying this is because of some of the rumors that we've heard, and possibly you've heard. With the new hospital being built in West Manchester Township we've heard rumors that we have been bought out by this hospital. This is NOT true... We are continuing to be an independent emergency ambulance service serving West Manchester Township and West York Borough. In our mission statement it says we will "provide professional level pre-hospital care" and will continue this. We will continue to utilize the hospital of "your" choice if the ambulance is required by you. Even though we will have a new hospital right in our neighborhood it will still be your decision which hospital you want transported to.

On another note please remember that our 2019 ambulance membership drive will begin in mid-January 2019. We know there were mailing problems with last year's memberships and hopefully this will not happen again. As always the memberships should mail on or about January 15, 2019 and the membership rates have not changed this year. They remain, basically, \$25 (seniors for 1 or 2 people) or \$40 (for those under 65 years of age). If you are seeing this in the township newsletter and are not aware of the ambulance club it's because of all the new addresses in the township. We do try to keep up as much as possible. So, if you do not receive a membership in the mail in mid-January please do not hesitate to contact me and I will see you do receive an application: Dennis Reigart, President at denreigart@aol.com or phone 717-792-1610. Our mailing address is: West York Ambulance, Inc., 320 E. Berlin Rd., York PA 17408.

Within our newsletter will be a lot of news concerning the 2019 year and everything that may be happening. Please look for the newsletter and support us in 2019 as, like we said earlier, WE ARE THE WEST MANCHESTER'S EMERGENCY AMBULANCE SERVICE.



The West Manchester Township Police Department has two certified safety seat technicians available to the public. Officer Bradley Cleck and Officer Zachary Martz are the Department's Car Seat Technicians. They are available to install citizen's car seats by appointment. Please call the Police Department at 717-792-9514.

Car Seat Safety Tips

- **Buckle up your child every trip**
- **Keep your child in the back seat**
- **Use the appropriate child seat**
- **Never leave a child alone in the car**



COMMUNITY CONTACTS

WHO TO CALL? WHAT TO DO?

Whether you are new to the Township or just confused about youth athletic teams in our area, here is a handy reference when you need to know who to call for the facts. This does not include any of the sports offered by the West York School District.

ACTIVITY	AGE	CONTACT	REGISTRATION	SEASON
SOCCER	4-8	W. Manchester Twp. Lori Trimmer 792-3505	May/June	August/September
SOCCER	6-16	West York Bulldogs FC Robert Berry 717-659-7503 westyorksoccer@gmail.com	Fall-late April Spring-November	August-November March-June
TEE BALL	5-8	W. Manchester Twp. Lori Trimmer 792-3505	January/March	May
BASEBALL	5-13	West York Boys Club Blake Chronister 443-844-7640 bchronister@gbp.com	January/February July	April-July Spring August-October Fall
GIRLS SOFTBALL	8-18	W. Manchester Twp. Lori Trimmer 792-3505	January/February	May-July
FOOTBALL	6-13	West York Boys Club Chad Dotzel 717-819-0073 chaddotzel@gmail.com	April – July	August-October
BASKETBALL	2-6	West York Boys Club Todd McGladrie 717-873-1950 toddmcgl@comcast.net	August/September (Registration)	November-March (Comp) January-March (Rec)
CHEERLEADING	6-14	Football	April – May	August-October
	2nd - 6th Grade	Basketball	September	November-March
	6-14	Competition Brandy Shiflett 717-916-4282 shiflettbrandy@yahoo.com Gina Webb 717-5151831 wybccheer@gmail.com	May	August – February
LACROSSE	7-14	K9 Lacrosse Club	December - January	March - May
BOYS		Tim McNicholas 717-668-5846 irishgumz77@yahoo.com		
GIRLS		Nikki King 717-887-5012 wyk9lax@gmail.com		
WRESTLING	2-6th gr.	Elementary Wrestling Justin Wilkins 819-8616	October	November
GIRL SCOUTS	K-12 gr.	Ida Berkheimer 846-2069	All Year	September-May
CUB SCOUTS	Boys & Girls K-5th gr.	Jason Stratford 825-6869 Stratford.bsa@gmail.com	All Year	All Year

WEST MANCHESTER

Township

380 EAST BERLIN ROAD
YORK, PENNSYLVANIA 17408

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U.S. POSTAGE

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HARRISBURG PA
PERMIT NO. 592

Public Meeting Schedule

JANUARY

- 7 Reorganizational Meeting @ 7:30 AM
- 8 Planning Commission
- 22 Zoning Hearing Board
- 24 Board of Supervisors

FEBRUARY

- 12 Planning Commission
- 20 Recreation Advisory Committee
- 25 Fire Services Advisory
- 26 Zoning Hearing Board
- 28 Board of Supervisors

MARCH

- 12 Planning Commission
- 26 Zoning Hearing Board
- 28 Board of Supervisors

APRIL

- 9 Planning Commission
- 17 Recreation Advisory Committee
- 23 Zoning Hearing Board
- 25 Board of Supervisors

Local Lawmakers

HOUSE OF REPRESENTATIVES

Representative Seth Grove

196th District
2501 Catherine Street
York, PA 17408
717.767-3947 - York
717.783-2655 - Harrisburg

Representative Carol Hill-Evans

53 E. North Street,
Suite 3 York, PA 17401
(717) 848-9595

STATE SENATE

Senator Kristin Phillips-Hill

6872 Susquehanna Trail South
PO Box 277
Jacobus, PA 17407
(717) 428-9889

Your Local Officials

West Manchester Township is a second class Township and is governed by a three member Board of Supervisors. Presently, the three members are as follows:

CHAIRMAN

Rosa G. Hickey

VICE CHAIRMAN

Steve L. Harlacher

SUPERVISOR

Dave S. Markel

Water Authority Meetings

Meetings are held at the Water Authority Office, 2115 Log Cabin Road, York, PA 17404 at 8:00 PM,
January 30, February 27,
March 27, April 24. January 3 –
Reorganization Meeting @ 7:00 PM

Office Hours

8:00 AM to 4:30 PM (M-F)
717.792.3505 (P) | 717.792.4374 (F)
NEW info@wmtwp.com