



WEST MANCHESTER

Fall 2024 Newsletter

Township

380 EAST BERLIN ROAD | YORK, PENNSYLVANIA 17408

UNBE-LEAF-ABLE FALL FUN

- Leaf Collection4
- Adult Speak Easy16
- Truck Touch22

717.792.3505 | www.wmtwp.com

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	Holiday Bingo for Adults		



We Caught You Having Fun!

Photo Release Statement: By registering for any West Manchester Township program, class or event, you are agreeing to allow the publication of any photos taken of you and/or your child at any program, class, event or facility of West Manchester Township.

THE BOARD OF SUPERVISORS

CHAIRMAN

Steven J. Harlacher

VICE CHAIRMAN

Ronald G. Ruman

SUPERVISOR

George H. Margetas

TOWNSHIP MANAGER

Kelly K. Kelch

TAX COLLECTOR

Bill Niehenke

717.793.9651

MAGISTERIAL DISTRICT

District 19-2-03

717.793.5200

FREQUENTLY CALLED NUMBERS

SHILOH WATER - 717.764.3624

YORK WATER - 717.845.3601

FIRST CAPITAL EMS

717.792.1610

POLICE DEPARTMENT

717.792.9514

Basic Residential Trash & Recycling Guidelines

All items must be curbside **BEFORE** 6 a.m. on the day of your collection.
The safe rule of thumb is put it out the night before.

TRASH GUIDELINES:

- One, 64-gallon mobile cart **OR** two, 32-gallon bags will be collected each collection day. Bags cannot exceed 50 pounds in weight.
- If you need to put out additional bags, \$2 stickers are available for purchase at any Rutter's in the Township or the Weis Markets on White Street. Stickers should be placed on all additional garbage bags with the sticker forward so the driver can see it.
- No Construction debris will be collected curbside.
- If laying a large item out that contains glass, please put tape in an 'X' shape on both sides of glass.
- Mobile carts, cans, bags, bulk items cannot be sitting against any personal property of the homeowner. Example: mailbox, car, lamp post, etc. Items against property will not be collected.
- Mobile carts can be requested at no charge by calling the Township office at 717-792-3505.

RECYCLING GUIDELINES

- Recycling amounts are unlimited and are collected once a week on your specified day.
- Please use the mobile cart provided by Penn Waste or an open container without a lid. Clear bags are also acceptable
- Please break down all cardboard boxes so they lay flat in your toter or on the ground.
- Please refer to page 6 for recycling guidelines.
- Please refer to page 8 for the Yard Waste calendar and page 5 for yard waste guidelines.

GENERAL INFORMATION

- Please contact the Township office at 717-792-3505 with any issues/questions regarding your collection.
- Bulk Items are collected once a week on your SECOND collection day. Please see guidelines on page 7 for bulk items. Bulk Items are collected by a different truck and will typically get picked up in the afternoon.
- For collection delays and updates, please sign up for the Township text alert by texting "Hello" to 1-855-976-9968. You can also receive email notifications from Penn Waste by visiting their website and signing up.

Leaf Vacuum Collection Schedule

Beginning Monday, October 21st and continuing until Wednesday, December 11th, West Manchester Public

Works will be collecting organized leaf piles along the curb. During this time, Public Works will provide residents with multiple collections.

Any leaf piles put out AFTER December 11th will not be collected and will be the responsibility of the owner to dispose of appropriately.*

Please follow these DO's and DON'Ts to help for a smooth leaf season....

- **DO** put leaves in organized piles. Leaves raked or blown randomly onto the street will not be collected.
- **DO** put leaf piles as close to the curb as possible. Leaf piles that cannot be reached with the collection hoses will not be collected.
- **DO NOT** put leaf piles near intersections. These piles create dangerous traffic situations during collection and put both lives and equipment at great risk.
- **DO NOT** put branches, sticks, decorative grasses, or corn stalks in leaf piles. These items will jam the leaf collection machines and put the equipment out of service.
- **DO NOT** put grass clippings in leaf piles. Leaf collection is only for leaves.

- **DO NOT** put leaf piles around obstructions, such as telephone poles or mailboxes. This makes collection difficult and may result in damage to the collection hoses or the mailbox.
- **DO NOT** put leaf piles near any parked cars. Leaf trucks cannot get close enough for collection without risking potential damage to the parked car and will be left in place.
- **DO NOT** put pet waste in leaf piles. These piles will be avoided.
- **DO NOT** put leaf piles on top of decorative stone areas, or on any blocks, bricks, or stones. These items may cause serious damage to the leaf collection machines and cause potential harm to those operating the equipment.
- **DO NOT** put leaf piles on, or near, storm catch basins. Clogged grates and basins may result in street flooding and create hazardous situations.

**An appropriate way to dispose of your leaves is through the monthly Yard Waste Collection Service. Please see the calendar on page 8, of this edition. This is a year-round service. The last collection date in 2024 will be on December 21st. The 2025 Winter edition will have an updated calendar. It is important you follow the directions for yard waste preparation. See page 5, for instructions on "How to Prepare Yard Waste".*

Monthly Township Sewer and Stormwater updates
found on website (westmanchestertownship.com)
under latest breaking news.

Yard Waste Collection Guidelines



An option for residents, is to take your yard waste to H & H General Excavating located at 660 Hanover Road, Spring Grove, 717-225-4669, at no cost. Please see their website for additional information www.h-hgenexc.com.

As another option for residents, you may choose to take your yard waste to the York County Resource Recovery Center, located at 2651 Blackbridge Road, 717-845-1066. Please see their website for additional information www.ycswa.com. There is a fee charged here.

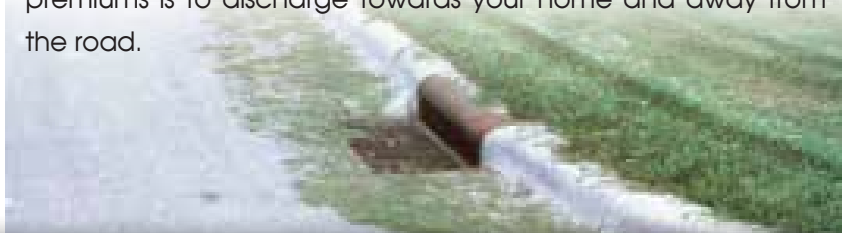
Questions?

Contact West Manchester Township at 717.792.3505.

Otherwise see page 8 for the yard waste collection calendar.

Grass Clippings

Grass clippings are not permitted in your trash or yard waste pick up. The best option is to use a mulching mower and let your grass clippings work for you. Mulched grass provides moisture and nitrogen to keep your lawn looking great. If you don't have a mulching mower, low-cost conversion kits are available that fit most mowers. Another idea is to place grass clippings on your vegetable garden or around your hedges. You can also add grass clippings in a backyard compost bin. There are many varieties of bins in stores or you can make a bin of your own. As a last resort, take your grass to the Resource Recovery Center (minimum \$20 waste disposal fee). The Resource Recovery Center is located at 2651 Blackbridge Road, York, PA 17406. Additionally, please remember to remove any grass clippings that may have been blown into the road. This causes an extreme danger to people riding motorcycles and bicycles. Another issue with grass clippings is they clog up storm drains, causing drainage and flooding issues. The best way for homeowners to avoid costly lawsuits and increased homeowners insurance premiums is to discharge towards your home and away from the road.



How to Prepare Yard Waste

Prepare yard waste with any of these options:

- ① In a container, which can be emptied
- ② In a biodegradable paper bag
- ③ Bundle it with biodegradable twine

If you choose to bundle your yard waste, please follow these instructions:

- Bundles are no longer than 5 ft. in length
- Bundles not to exceed 30 lbs. each
- Branches not to exceed 6 inches in diameter

An unlimited number of bags or bundles may be placed at the curb on the scheduled pick up day before 6:00 AM.

Please see page 8 for the Yard Waste Collection calendar.

RECOMMENDED RECYCLABLES



CANS

Aluminum & Steel



PLASTIC

Bottles & Jugs, 1, 2 & 5



NEWSPAPER

Clean & Dry, No Food Contact



GLASS

Bottles & Jars



CARDBOARD

Dry & Flattened, No Food Contact



CARTONS



Non-Recyclable Items

• Needles & Medical Waste

DO NOT place used needles or any other medical waste with recycling! This is a serious health hazard to everyone!



- Broken glass
- Windows, mirrors, ceramics
- Drinking glasses
- Aluminum foil
- Scrap metal
- Clothing hangers (metal and plastic)
- Plastic tableware (knives, forks, spoons, etc.)
- Plastic grocery bags
- Light bulbs
- Food soiled material
- Wet papers or cardboard
- Shredded paper
- Plastic food wrappers
- Used paper towels or tissues
- Styrofoam
- Pool chemicals
- Packing peanuts
- Plastic bubble wrap
- Hose
- Christmas lights
- Diapers
- Food waste
- Propane tanks



By law, as of January 24, 2013, Penn Waste is not allowed to collect your electronic waste.

The Covered Devices Recycling Act prohibits residents and businesses from placing their electronic waste at the curb or in their trash.

Covered devices include: desktop computers, laptops, monitors, computer peripherals (keyboard, mouse, printer, and speakers), televisions, or e-readers that browse the internet.



REV 2/2017

Bulk Item Guidelines

West Manchester Township residents may dispose of one (1) bulk item per week through curb side collection. Please have your bulk item available for collection at the curb by 6:00 am on your second collection day.

ACCEPTED MATERIALS –

Appliances, furniture, mattresses, box springs, one (1) car tire without the rim, lawn mowers (oil and gasoline removed), plumbing fixtures such as toilets and sinks, three (3) 4 ft. rolls of carpet (tied).



NON-ACCEPTABLE MATERIALS – Electronic Waste (computers, televisions, etc.) chemicals, stains, liquids, batteries, automobile parts, hazardous waste, tires on rims, commercial/industrial waste, construction materials (drywall, brick, block, lumber, shingles, tiles, concrete). To properly dispose of these items please contact the York County Resource Recovery Center at 845-1066 or www.ycswa.com.

ADDITIONAL INSTRUCTIONS – Items which are too heavy to be lifted into a truck by two people will not be accepted. Additional trash bags are NOT considered a bulk item.

Reminder FOR RESIDENTIAL CUSTOMERS

Penn Waste, Inc.

P.O. Box 3066, York, PA 17402 ♦ 717-767-4456



2024 West Manchester Township Trash & Recycling Calendar

JANUARY							FEBRUARY							MARCH							APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3						1	2		1	2	3	4	5	6
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13
14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20
21	22	23	24	25	26	27	18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27
28	29	30	31				25	26	27	28	29			24	25	26	27	28	29	30	28	29	30				
														31													

MAY							JUNE							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1		1	2	3	4	5	6					1	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
							30																				

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	4	5						1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

■ = CHRISTMAS TREE COLLECTION

■ = CURBSIDE YARD WASTE COLLECTION

Observed holidays are noted in RED. Collection days that fall on or after the holiday will be delayed one day. EXCEPTION: If holiday falls on a Saturday or Sunday, there is no change in service prior to or after the holiday.

BASIC RESIDENTIAL GUIDELINES

- Trash, Recycling, one bulk item and yard waste (see calendar above for scheduled dates) must be curb side by 6:00 AM on your scheduled collection day.
- Bags or containers must not exceed 32 gallons or 50 pounds.
- 64 gallon mobile carts for trash and recycling are provided as part of the contract.
- No more than two (2) trash bags or containers or one (1) 64-gallon mobile cart will be collected each collection.
- Yard waste must not exceed 5 feet in length and must be bundled.
- Bulk items that are too heavy to be lifted into a truck by two people will not be accepted.
- Bulk items will be collected on your second collection day only.
- Call Penn Waste to schedule collection of appliances containing freon (air conditioners, refrigerators, freezers, etc.)
- No construction debris will be collected curb side.
- To stay up to date on collection updates, sign up for our E-News Updates at www.pennwaste.com.

For additional details visit our website www.pennwaste.com

Thank you for this opportunity to serve you!



pennwaste.com



CREATING A GREEN COMMUNITY TOGETHER.

Electronics Recycling

The York County Solid Waste Authority's Residential Electronics Recycling Program is free and open to York County residents ONLY and is conducted Monday through Friday from 8:00 a.m. to 4:00 p.m. and Saturdays from 8 a.m. to noon at the Small Load Drop-off Facility at the York County Resource Recovery Center. Please note: The Small Load Drop-off Facility is located within the York County Resource Recovery Center campus. The Resource Recovery Center is located at 2651 Blackbridge Road. Enter the Resource Recovery Center's main gate entrance and proceed to the scales. You will be directed to the Small Load Drop-off Facility. If you are recycling a large item that will require more than one person to unload it, please bring a helper with you, as Authority assistance with unloading is not guaranteed. Residents are limited to delivery of five (5) TV's per visit. For additional details on acceptable and not acceptable items please refer to the York County Solid Waste Authority's Website: <http://www.ycswa.com/recycling/recycle-electronics/> 717-845-1066.

SPCA

The York County SPCA provides essential services that ensure public health and safety. One tenet of our lifesaving mission is to investigate and prosecute animal cruelty offenders. Did you know that the YCSPCA employs the only humane society police officer in York County? Officer Otto Cruz conducted more than 1200 animal welfare checks and completed more than 300 cruelty and neglect investigations in 2023. Officer Cruz does a tremendous job of working with York County pet owners to connect them to resources to keep their pets safe and healthy and to educate them. Officer Cruz prevents countless animals from ending up in our shelter or suffering unnecessarily.

With the weather warming up, you may wonder how long animals can be safely kept outside. According to Pennsylvania law, dogs cannot be kept outdoors without access to shelter and water in heat above 90 degrees or below 32 degrees. If found guilty and the animal is not harmed, this is a summary offense carrying a fine ranging from

\$50 to \$750 and/or 90 days in jail. If the animal is harmed, that is a criminal offense.

If you suspect animal cruelty or neglect in your community, please visit the animal welfare section of our website at www.ycspca.org. Scan this QR code to report animal cruelty or neglect in your community.





Make A Difference in West Manchester Township

If you are passionate about improving your community, help us out! There is a lot to be accomplished and we need you. Would you like to serve on one of the various Boards and Committees? Any West Manchester Township resident interested in serving is invited to complete the "Serving Your Community Application" located on our website (www.wmtwp.com) under the "Boards & Committees" tab. We will keep your application on file and reach out to you when a position you are interested in becomes available. Simply complete the application and mail it to:

West Manchester Township, ATTN: Laura Mummert
380 East Berlin Road, York, PA 17408 or email to Info@wmtwp.com

West Manchester Township- Serving Your Community Application

Name: _____
Last First Middle Initial

Address: _____
Street City State Zip Code

Phone Number: _____ Email: _____

Are you 18 years of age or older? ___Yes ___No

Service Interests: Check the appropriate box below for the appointed area(s) you are interested in serving:

- ☐ Water Authority ☐ Planning Commission ☐ Zoning Hearing Board
☐ Fire Advisory Committee ☐ Recreation Advisory Committee

My current occupation is: _____

Qualifications and Skills: _____

For office use only: Date received: _____

Effective
January 1,
2013

All new impervious area
(concrete, blacktop,
structures or any
non-vegetative area)
added is subject to a \$1 /
Square foot stormwater fee.



TUESDAY, SEPTEMBER 17, 2024

FROM 6:30 TO 7:30 PM

At the
Eagle View Park

*(If there is no rain, we will meet in the parking lot at the
Dover Township Building at the address below).
2480 West Canal Road • Dover PA 17315*

***Dover, West Manchester and
Manchester Townships Present:***

An opportunity to take a walking tour of Eagle View Park's Fox Run Stream Restoration Project and learn about the benefits of this type of project to the community and Chesapeake Bay.

Refreshments and an opportunity to win door prizes will be available to those that attend the event.

*In case of rain a presentation inside the
Dover Township Municipal Offices will be made.*

Stormwater

If you notice any dumping, spills or anything other than rain or rainwater flowing into storm inlets; or to drains or streams, or observe pollution events or pollutants entering a stream or fishkills, please call the hotline.

**STORMWATER ILLICIT
DISCHARGE HOTLINE:**

717.792.3505



What Type of Building Permit Do You Need? (Residential)

West Manchester Township requires permits for many types of construction and building work to residential structures. Some jobs will require only a "Zoning Permit" and other jobs will require a "Building Permit". These are separate permits with their own application forms. Zoning permits fall under Township rules and Ordinances. Building permits are for jobs that fall under the Pennsylvania Uniform Construction Code and require inspection. Keep in mind permits take time to review and process. Please allow up to seven business days for Zoning permits and three weeks for Building permits.

Examples of work

REQUIRING A ZONING PERMIT:

- Construction and/or installation of a fence.
- Construction and/or installation of a shed, unattached carport, or unattached garage, under 1,000 square feet.
- Construction and/or installation of a patio, including paver patio or porch with no roof or walls.
- Construction and/or installation of a walkway on the property other than the sidewalk along the street. (This requires a different permit.)
- Construction and/or installation of a deck where the deck is not more than 30" high.
- Widening, replacing or adding newly paved areas to an existing driveway.



Examples of work

REQUIRING A BUILDING PERMIT:

- Building an addition onto your house, including attached garages and carports.
- Above ground and inground swimming pools, even "wall-less" and portable pools! Any pool that can hold 24" needs a permit. If your pool is taken down every year, you need a permit to put it back up every year.
- Adding a roof to a patio, porch, or deck where the roof is attached to the house.
- Construction and/or installation of a deck where the deck is more than 30" from the ground.
- Installation of doors and windows if the new doors and windows are of a different size.
- Upgrading an electrical service.
- The addition or relocation of electrical wiring.
- Plumbing work where the "trap" seal is broken.

Examples of work

NOT REQUIRING ANY PERMIT:

- Repair to existing structures such as floorboards in a deck.
- Putting new shingles on your roof.
- Replacing or installing siding on a house.
- Replacing windows and doors with new ones of the same size.
- Replacing a garage door (however, replacing a manual door with an electric door will require an electrical permit).
- Wallpaper, carpet, tile, paint, and interior cabinetry such as kitchen cabinets.

PLEASE CONTACT THE ZONING OFFICER AT 792-3505 IF YOU ARE UNSURE WHAT KIND OF PERMIT YOU NEED!

Hiring a Contractor?

Once you hire a contractor, but at least three weeks before work is scheduled to begin, the homeowner or the contractor must apply for a permit. Building permits can take up to 15 business days because they are reviewed by a third party agency.

If the contractor applies for the permit, the homeowner must ask the contractor for the permit so it may be posted in the window of the residence. If the contractor does not get a permit, the homeowner is still legally responsible.

If you have a question as to whether a permit is needed for the work to be done or if you have a problem with the actual permit, please call the Zoning Officer, Rachelle Sampere, at 717-792-3505.

BE SURE OF THE PERMIT AND ITS COST BEFORE YOU PAY A CONTRACTOR FOR IT!

Parks & Recreation Department

PARKS & RECREATION DIRECTOR

Lori Trimmer
ltrimmer@wmtwp.com

ASSISTANT DIRECTOR

Kristi Swartz
kswartz@wmtwp.com

RECREATION ADVISORY COMMITTEE MEMBERS

Jennifer Bennett
Charlie Jacobs
Tim Young
Ron Stare
Lisa Krout
Tom Wolfgang

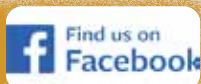
DELEGATES

Roy Gentzler
Denise Drais
Zack Kern
Jeff Ludwig
Paul Mancia
Laura Mummert

SCHOOL BOARD LIAISON

Jeanne Herman

West Manchester
Township Parks
and Recreation



Park Rules

WEST MANCHESTER TOWNSHIP WELCOMES YOU TO USE OUR PARKS. THANKS FOR KEEPING THE PARK A BEAUTIFUL, FUN AND SAFE PLACE.

Please read and abide by the rules, as set forth by Ordinance 85-5. **PARK HOURS ARE DAWN TO DUSK**

- ◆ Alcoholic beverages or illegal drugs are not permitted.
- ◆ Golf practice is not permitted.
- ◆ Loud, boisterous or indecent conduct is not permitted.
- ◆ Use proper trash receptacles. Don't be a litter bug!
- ◆ Vandalism, graffiti, or destruction of any equipment will not be tolerated.
- ◆ Motorized model airplanes, skateboards, roller blades, skates, or any motorized, wheeled vehicles such as **electric bikes and golf carts** are not permitted.
- ◆ No open fires except in charcoal grills; dispose of hot coals, ashes in the designated areas.
- ◆ No soliciting of any food or services in the park.
- ◆ Speed limit at all parks is 15 mph. Park in designated areas only.
- ◆ Reservations for these facilities may be made in advance through the township office.
- ◆ If you see any violation of any of the above rules, please call 911.
- ◆ All violations are punishable by a fine and/or imprisonment.

For rental costs and additional information, please refer to page 14.

Refund Policy

- Full refunds will be given for classes canceled by the Parks and Recreation Department.
- Refunds will only be issued to the person who paid the fee.
- No cash refunds.
- Refunds may be prorated.
- Refunds will be by Township check and will be paid in accordance with the Finance Department's regular payment schedule.
- There will be no refunds after the registration deadline unless a participant offers extenuating circumstances or a medical excuse.
- Participant requesting refunds are only given if requested in writing.
- All refunds incur a \$10 processing fee.
- Refunds for trips are issued only if the seat can be resold or the trip is canceled by the Recreation Department.

FIND A MISTAKE? It is our policy to include something for everyone. Since some people like to find errors, we regularly include a few in our bulletin to meet this need. **HAVE FUN!!!**

RATES

SUNSET LANE PARK PAVILION

(Weekdays) \$50/day

DUNEDIN PARK PAVILION

(Weekdays) \$50/day

SUNSET LANE PARK PAVILION

(Weekends) \$75/day*

DUNEDIN PARK PAVILION

(Weekends) \$75/day*

SMALLER PARK PAVILIONS

Weekdays \$40/day

Weekends \$65/day*

**This includes a \$25.00
refundable garbage fee*

COURTS/FIELDS \$15/hr

Facility Reservations

The Recreation Department is announcing the following facility reservation fees. Residents are asked to call the Recreation Department at 792-3505 to schedule the use of one of the facilities for your upcoming picnics, family reunions, etc. These fees will help us to properly maintain and control our facilities while offering our residents the opportunity to use them for a planned event. If a pavilion is reserved, the park and its other facilities such as baseball/ softball fields, volleyball and basketball courts are still available for use by the public.

Equipment Rental Fees (Based on cost): Balls, bats, frisbees, horseshoes, etc.

The West Manchester Township Parks and Recreation Department welcomes people with disabilities to participate in all programs and services. Please call and let us know how to best serve you. Our number is 717.792.3505.

Dogs Are Permitted In The Following Parks!!

DUNEDIN PARK 🐾 SUNSET LANE PARK 🐾 LITTLE CONEWAGO CREEK
CONSERVATION AREA 🐾 WESTGATE PARK

Responsible ownership is the key. We ask that everyone abide by the following rules:

- 🐾 Dogs are permitted in Dunedin, Sunset Lane, Westgate Park & Little Conewago Conservation Area Parks Only. Pets are not permitted in any other Township Park.
- 🐾 Dogs must be vaccinated against rabies and display a current license. Dogs must be confined, leashed, or otherwise under the physical control of a person at all times.
- 🐾 Dogs may not be tied to trees, bushes, tables, shelter facilities, even when the owners are present.
- 🐾 Dogs must be well-behaved at all times.
- 🐾 Dog owners are required to pick up after their pets and properly dispose of all pet droppings in trash receptacles.
- 🐾 Pets may not create a disturbance or nuisance. Excessive barking is a disturbance. Owners may be asked to remove dangerous or noisy pets from the park.

Dumpsters in Parks are NOT for Public Use

Violators will be prosecuted.
Theft of services Title 18 3926



2024-2025 Bus Trip Schedule

.....

OCTOBER 26 - SUNFEST

\$60 RESIDENT, \$70 NON-RESIDENT

DECEMBER 7 - DICKENS CHRISTMAS

\$70 RESIDENT, \$80 NON-RESIDENT

DECEMBER 14 - NEW YORK CITY

\$84 RESIDENT, \$94 NON-RESIDENT

DECEMBER 21 - NEW YORK CITY

\$84 RESIDENT, \$94 NON-RESIDENT

APRIL 7-12, 2025 - SAVANNAH, JEKYLL ISLAND & BEAUFORT

\$837 PRICE PER PERSON BASED ON DOUBLE OCCUPANCY

**JUNE 5-12, 2025 -
AMERICA'S COWBOY COUNTRY -
YELLOWSTONE, GRAND TETONS****AUGUST 31-SEPT 6, 2025 -
MACKINAC ISLAND**

\$985 PRICE PER PERSON BASED ON DOUBLE OCCUPANCY

NOVEMBER 1-10, 2025 - IRELAND**DECEMBER 1-4, 2025 -
BILTMORE ESTATE & ASHVILLE, NC**

\$662 PRICE PER PERSON BASED ON DOUBLE OCCUPANCY

For more details visit – www.dovertwprec.com

The discount code for West Manchester Township's residents is WMT.
You can put this discount code in when you checkout.



Senior Fun

Hey Seniors! Do you want to meet some new friends? Socialize? Snack and play bingo for fun? Join Lori and Kristi at the Shiloh Fire Department located at 2190 Carlisle Road, York, PA 17408, from 10:30 – Noon. If you want, bring a snack to share. There is no cost for this activity so mark your calendars and bring a friend.

TUESDAY, SEPTEMBER 10

TUESDAY, OCTOBER 8

TUESDAY, NOVEMBER 12

Shiloh Fire Company



OXYMORONS C·O·M·E·D·Y

Speakeasy Heist:

In this 1920's themed murder mystery, guests are enjoying a night at the local museum-by-day, speakeasy-by-night, when a famous jewel goes missing.

Alliances are tossed aside when the evening turns deadly and every person is out for themselves ... and not a single one of them is to be trusted.

Costumes encouraged.

**Saturday,
November 9, 2024**

Shiloh Fire Company
2190 Carlisle Road

Doors Open at 5:00 PM

Dinner at 5:30 PM
with meals between acts

Show at 6:00 PM

Meal from Mission BBQ

Iced Tea and water are included but you're welcome to BYOB! | Must be 21+ to attend

Tickets are available at the Twp Office
380 East Berlin Road, York, PA 17408

Cost: \$30 per person

Questions about your Medicare?

We are here to
HELP

Understanding Medicare can be difficult.

PA MEDI counselors are specially trained staff and volunteers who can answer your questions and provide you with nonbiased, objective, easy-to-understand information about Medicare. They can help you:

- Make informed choices about Medicare coverage options, Medigap policies and Medicare Advantage Plans
- Apply for Medicare Savings Programs to save you money... and more!



Call the PA MEDI Helpline,
Monday - Friday, 8AM - 5PM

1-800-783-7067

York County Area Agency on Aging

717-771-9008

This project was supported, in part by grant number 90SAPG0059-03-00, from the U.S. Administration for Community Living, Department of Health and Human Services, Washington, D.C. 20201. Grantees undertaking projects under government sponsorship are encouraged to express freely their findings and conclusions. Points of view or opinions do not, therefore, necessarily represent official Administration for Community Living policy.

Rent A Kid Program

This program provides an opportunity for middle and high school students, in grades 7 through 12, to assist older adults in completing routine light-duty household chores and yard work such as mowing lawns and shoveling snow. The goal of the Rent-A-Kid program is not only to get an important job done, but also to foster friendships between older adults and youth.

Adults age 60 and older in need of assistance with chores can call the Rent-A-Kid coordinator who will provide names and phone numbers for youth in their area. It is the responsibility of the older adult to contact the youth and discuss the job to be done, when it is to be done, the rate of pay for the job, and any other arrangements that need to be made.

Recommended pay rate is at least minimum wage. However, depending on the type of work and the ability of the older adult to pay, the youth may negotiate a more satisfactory rate of pay.

Youth interested in the Rent-A-Kid program should contact their school guidance counselor or call the Coordinator at York County Agency on Aging for an application at 717-771-9103.



AARP Seniors Safe Driving Program

WHO: Motorists Age 50 and older

WHEN: October 7 & 9
(9:00 AM – 1:00 PM)

Registration forms are available at the West Manchester Township Office, 380 East Berlin Road, York, PA 17408. All registration forms must include a copy of your driver's license and AARP card if you are a member.

WHERE: Lincolnway Fire Company, 300 East Berlin Road, York, PA 17404

DEADLINE FOR REGISTRATION: Two weeks prior to start date

COST: \$20 with AARP Membership or \$25 without AARP membership
Checks must be made payable to AARP, credit cards are not accepted

CLASS SIZE: Minimum 6 Maximum: 20



This course is designed to meet the specific needs of older drivers. It covers age-related physical changes, declining perceptual skills, rules of the road, local driving problems, and license renewal requirements. Persons 55 and older taking this course may qualify for a minimum 5% discount on their auto insurance premiums. We recommend you check with your insurance agent. This eight hour course is **all classroom** and there are **NO tests**. Participants must attend both sessions for certification.

New Program! Carving with Tom Wolfgang

Have you ever thought about wood carving as a hobby?

Want to see if it is something you would like to try/learn?

Tom Wolfgang, a West Manchester Township resident, will lead a discussion about wood carving on Tuesday, October 1, at the Shiloh Fire Company beginning at 6:30 PM to 8:30 PM. This informational session is free. Tom will share his experiences with different types of carving, different techniques, tools, different types of wood, safety, sharpening ... etc. After 40 years of wood carving and trying various styles he will show/discuss some of what he has learned and give you a chance to explore if wood carving could be a hobby for you. Please call 717.792.3505 to reserve your spot for this informative wood carving session.

Are you interested in exploring more about carving after the free seminar? Tom will have registration forms available for two hands on classes scheduled for October 8 and 15. There will be a morning session scheduled for 10:00 AM until Noon and an

evening session scheduled for 6:30 PM until 8:30 PM. The cost will be \$30 for two sessions and supplies are included. You must register in advance for these hands on classes.

Deadline for the informative class is September 23 – Simply Call 717-792-3505 and reserve your spot.

Deadline for Two Hands on Classes is October 3 – Tom will have registration forms available at the information class for the hands on classes.

Minimum Number of Participants = 4

Maximum Number of Participants = 10



Ghosts, Ghouls and Goblins

(ages 12 and under) will take over West Manchester Township on October 31, from 6:00-8:00 PM. Drivers are encouraged to take special care during this time. Any resident wishing to participate should turn on their front porch light!

Remember these Halloween safety tips:

- 1) Don't go out alone.
- 2) Let parents inspect all treats before you eat them.
- 3) Wear white or reflective clothing.
- 4) Watch out for cars.
- 5) Stay away from unfamiliar neighborhoods.
- 6) Trick or Treat only at homes that have turned on their front porch light.
- 7) Have Lots of Fun!!!

Join Santa for Pancakes!

Santa will be arriving, **Saturday, December 14**, at the Shiloh Fire Company. Please plan to join the Shiloh Lions and the Scouts from Troop 94 to greet Santa as he arrives at 10:00 AM. Scout Troop 94 will be making pancakes and sausages from 7:00 AM - 11:00 AM, plan to arrive early to join Santa for breakfast. The cost is \$7.00 for adults with a discounted rate for the kids.

The breakfast includes all you can eat pancakes, plus sausage, orange juice and coffee. Extra sausage will be available to purchase. Of course Santa's visit is free!!! The proceeds from the breakfast will benefit the boy scouts' accounts. Join Santa, as he spreads holiday cheer to put everyone in a festive mood! Santa's elves will be available to show the kids how to create a holiday craft as well.



Are You Interested In Placing An Ad In This Newsletter?

West Manchester Township would like to extend an opportunity for you to showcase your business. Advertise in our newsletter and help us, help you! For a nominal fee, information on your business can reach approximately 18,894 residents in West Manchester Township. Your advertisements help defray the cost of the newsletter.

Your support helps us bring valuable information to the community in a timely manner.

Partner with us and get the word out to residents about your business!

For details please contact Lori Trimmer at ltrimmer@wmtwp.com

Information on your business can reach approximately **18,894 residents** in West Manchester Township



Holiday Bingo FOR ADULTS



WHEN: Thursday, December 19 | 1:00 - 3:00 PM

WHERE: Shiloh Fire Company | 2190 Carlisle Rd, York

CALL TO REGISTER 792-3505 | **By December 13**

COST: \$8 Per Person

Do Not Park In Emergency Designated Areas.

**Please Bring A Dabber With You,
We Will Have A Limited Number Available.**

Doors Open At 12:30 PM

Shiloh Lions Soft Pretzel Dates



WHEN: THURSDAYS - August 29, through October 31, beginning at 3:00 until sold out.

WHERE: Across the Street from the Vault Pizza and Grill



WHERE THERE'S A NEED THERE'S A LION

Join The Shiloh Lions

www.shilohlionsclub.org

717-781-2191



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717-873-8665
kakohr@comcast.net

Shiloh Lions

CHICKEN BBQ

SHILOH FIRE COMPANY

SEPT

21st

11 AM

Sold Out

Truck Touch

WHEN: Saturday, October 5 • 11:00 AM - 2:00 PM

WHERE: West Manchester Township Complex

Touch the backhoe, climb up on the front loader, sit in the seat of the street sweeper, kick the tires on the dump truck, blow the siren on the police car, check out the inside of an ambulance. Do all these things and more at our annual WMT Truck Touch! Boys and girls of all ages accompanied by an



adult are welcome to attend. Please park at the Township Building (380 East Berlin Road) or Lincolnway Elementary (2625 Philadelphia Street).

**CoCo the Bear from Hershey
will be making an appearance
at Truck Touch this year!!!!**

**COME FOR THE FUN AT
TRUCK TOUCH ... STAY FOR
THE FOOD!**

The Lincolnway Fire Company will be selling hot food, bake sale items and drinks during the event. Proceeds from the sale of all food will help support the efforts of our 100% Volunteer Fire Company. Plan to eat lunch and support the Firefighters in their efforts to help us when we need them the most.

While at the event, don't forget the poster contest for Lincolnway and Trimmer Elementary Schools. You can vote for your favorite poster as many times as you like for \$.50 per vote. The winners of the poster contest get a ride to school on a fire truck and their photo taken. The money raised goes to the National Fallen Firefighters Foundation.

**DON'T FORGET
TO BRING YOUR
CAMERA!**



Gift Card Bingo is Back

DATE: Sunday, March 23rd, 2025

WHERE: Shiloh Fire Company, 2190 Carlisle Rd, York

TIME: Doors open at 10:00 AM - Bingo starts at Noon

COST: \$25 advance tickets - \$30 at the door (if not sold out)

Must be 18 to attend

TICKETS CAN BE PURCHASED AFTER JANUARY 3, 2025 AT THE:
West Manchester Township Office, 380 E. Berlin Road,

QUESTIONS...Call 717-792-3505



COMMUNITY CONTACTS

WHO TO CALL? WHAT TO DO?

Whether you are new to the Township or just confused about youth athletic teams in our area, here is a handy reference when you need to know who to call for the facts. This does not include any of the sports offered by the West York School District.

ACTIVITY	AGE	CONTACT	REGISTRATION	SEASON
SOCCER	4-8	W. Manchester Twp.	May/June	August/September
		Lori Trimmer 717-792-3505		
SOCCER	5-16	West York Bulldogs FC	Fall-late April	August-November
		Scott Eskew 717-916-7365	Spring-November	March-June
		westyorksoccer@gmail.com		
TEE BALL	5-8	W. Manchester Twp.	January/March	May
		Lori Trimmer 717-792-3505		
BASEBALL	5-18	West York Boys Club/Shiloh Legion	January/February	April-July Spring
		Blake Chronister 443-844-7640	July	August-October Fall
		bchronister@gbp.com		
GIRLS SOFTBALL	8-18	W. Manchester Twp.	January/February	May-July
		Lori Trimmer 717-792-3505		
FOOTBALL	6-13	West York Boys Club	April – July	August-October
		James Welch 717-841-6552		
		wybc.football@outlook.com		
BASKETBALL	2nd - 6th	West York Boys Club	August/September (Registration)	November-March (Comp)
		Jeremy Overlander		January-March (Rec)
		wybcbasketball34567@gmail.com		
CHEERLEADING	2nd - 6th	Football/Flag Football	April – May	August-October
	2nd - 6th	Basketball	September	November-March
		Brandy Andrews 443-866-7956		
		cheerwybc@gmail.com		
LACROSSE	7-14	West York Boys Club	December - January	March - May
BOYS & GIRLS		Tim McNicholas 717-668-5846		
		mcnicholas.t@yahoo.com		
		717-668-5846		
WRESTLING	K-6th	Elementary Wrestling	October	November
		Glendonn Forsythe		
		wybcwrestling@yahoo.com		
GIRL SCOUTS	K-12	Ida Berkheimer 717-887-3968	All Year	September-May
		stead5@msn.com		
CUB SCOUTS	Boys & Girls K-5th	Melissa Kopp-Smith 717-578-8918	All Year	All Year
		melissakopp16@comcast.net		

West Manchester Township Fire Department

380 EAST BERLIN RD, YORK, PA 17408 | (717) 792-3505



2024 Fundraisers

Fall Yard Sale

September 28th 8am – 2pm

Shiloh Fire Company

2190 Carlisle Rd

For Spaces contact Barb at 717-764-2756

Election Day Soup & Sandwich Sale

General Election – November 5th

10am – 6pm (or Sold Out)

Shiloh Fire Company 2190 Carlisle Rd

Lincolnway Fire Company 300 East Berlin Rd

Grocery Bingo

November 24th

Doors Open at 12 Noon, Bingo Starts at 2pm

Shiloh Fire Company

2190 Carlisle Rd

For Tickets contact Shawn at 717-870-7839

Truck Touch

Saturday, October 5

Lincolnway Fire Co – 300 East Berlin Rd

11:00 AM – 2:00 PM

9th Annual Truck-or-Treat by WMTFD

Stop out at Loman Park during the West Manchester Township Trick-or-Treat on Thursday, October 31st from 6pm – 8pm and meet with the WMTFD Firefighters, tour the Fire Trucks, and get a special treat.



10th Annual Santa Tour

The West Manchester Township Fire Department has received word from The North Pole that Santa has once again chosen to tour the Township in a Fire Truck.

He will be touring all parts North of Route 30 on December 21st and South of Route 30 on December 22nd. Watch for updates on facebook on those evenings.

College Students *Save Lives AND Money* at West Manchester Township Fire Department!

West Manchester Township Fire Department provides plenty of opportunities for college students to save money and serve their community while being educated!



WHY VOLUNTEER?

- Receive up to **\$1,000** per semester toward tuition
- **Free housing** and access to facilities through the Live-In Program
- Gain a sense of pride through serving the community
- Develop new skills that can translate into a future career
- Build lifelong friendships with other volunteers

LIVE-IN PROGRAM

Active firefighters are eligible to live with us at the station for **FREE!** Fire stations are equipped with four comfortable dormitories with full kitchens, free laundry, and fitness centers. In between calls, you and your new roommates can stay entertained with pool tables, TVs with external gaming hook-ups, free WiFi, and free streaming services.



REQUIREMENTS

No prior experience is needed to join, and training and gear are provided for **FREE!** In order to be eligible for tuition credit and the Live-In Program, volunteers must:

- Be 18 or older
- Be a full-time college student
- Possess Interior Firefighting Certification
- Respond to calls when available
- Attend regular meetings, public education events, & fundraisers



NEARBY SCHOOLS

- Harrisburg Area Community College, York Campus – 10 minutes away
- York College of Pennsylvania – 12 minutes away
- Penn State's York Campus – 20 minutes away
- Harrisburg Area Community College, Harrisburg Campus – 40 minutes away



**WEST MANCHESTER PRIDE.
WEST MANCHESTER PURPOSE.**

Is it in YOU?

Learn more at **WESTMANCHESTERFIREFIGHTER.ORG**

The Heritage Golf Classic

Friday, October 4, 2024
at The Bridges Golf Club
6729 York Road, Abbottstown, PA 17301

Benefits the Heritage Senior Center
New Building Capital Campaign

Sponsorships available to promote your business. Please call Heritage Senior Center at 717-292-7471 or email center.heritage@yahoo.com for information and to register.

Foursome cost: \$500.00/\$125.00 per person

Foursome includes:
Cart and greens fees
Hot Grab and Go Breakfast
Lunch Buffet

2 contest entries: Closest to the Pin and Longest Drive

Golfer Registrations and payment due to Heritage Senior Center: September 9, 2024

Sponsorship registration, payment and camera-ready artwork due to Heritage Senior Center: September 1, 2024

Visit our Website at Heritageseniorcenter.com

Heritage Senior Center

Heritage Senior Center, 3700 Davidsburg Road, Suite 4, Dover PA 17315

Thanks for Making Fun Stuff Happen!

We Appreciate You!

BENNETT WILLIAMS STAFF

Megan Waltersdorff, Supervisor
Logan Claycomb, Coordinator
Elizabeth Rikas, Coordinator
Lia Cristofoletti, CIT
Kayla Mooney, CIT
Addison Claycomb, CIT
Peyton Ream, CIT
Bryn Lindenmuth, CIT

SUNSET LANE STAFF

Jocelyn Kern, Supervisor
Brendan Kern, Coordinator
Hailey Coble, Coordinator
Cameron Snell, Coordinator
Ruthanne Foster, Coordinator
Dru Thomson, Coordinator
Kaitlyn Bowser, Coordinator
Jewels, Coordinator
Lilah Van Vorst, CIT
Luke Van Vorst, CIT
Matthew Walizer, CIT
Melanie Bruder, CIT
Ryelan Swartz, CIT
Meredith Grigas, CIT
Minh Nguyen, CIT
Ryan Crane, CIT
Bella Swartz, CIT

LOMAN STAFF

Steph Runkle, Supervisor
Caleigh Brumbaugh, Coordinator
Maddie Strayer, Coordinator
Ian Thomson, Coordinator
Steven Steele, Coordinator
Collin Biehl, Coordinator
Zach Althoff, Coordinator
Wesley Sweitzer, CIT
Reid Thomson, CIT
Avery Appnel, CIT
Delany McGlynn, CIT
Brooke Hogue, CIT
Daphne McNamara, CIT
Christian Myers, CIT
Caine Carlucci, CIT
Harmony Hawkins, CIT
Brianna Tabasko, CIT
Philip Lingenfelter, CIT
Landon Shue, CIT



The use of motorized vehicles such as minibikes, mopeds, golf carts and electric bikes are not permitted in our parks. Any person who violates this ordinance could be sentenced to a fine of not more than \$600, plus cost of prosecution.



West Manchester Township Historical Society

The **West Manchester Township Historical Society** was created in the year 2000. The Society continues to meet on a regular basis, hosting guest speakers and taking trips to historical locations. Over the years, the Society has collected and cataloged thousands of historical documents related to the history of West Manchester Township.

The Society's meetings are open to the general public and are held at the Township Building, 380 East Berlin Road (Third Monday of the month: January, February, March, November at 6:00 PM; rest of the year at 7:00 PM; there is no December meeting) There is also an active Facebook site:

West Manchester History-York, PA

Hope to see you at the next meeting!



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Sewer/Trash Quarterly Billing Dates

1ST QUARTER (JAN 1- MAR 31) -

Bills generated in January

2ND QUARTER (APR 1- JUNE 30) -

Bills generated in April

3RD QUARTER (JULY 1-SEPT 30) -

Bills generated in July

4TH QUARTER (OCT 1- DEC 31) -

Bills generated in October

PLEASE NOTE: FAILURE TO RECEIVE A BILL DOES NOT VOID RESPONSIBILITY FOR ITS PAYMENT OR WAIVE THE PAST DUE PENALTY. A 10% penalty is imposed on current charges not paid by the due date.

Income Taxes

West Manchester Township uses the York Adams Tax Bureau (YATB) to collect the following employee taxes:

Earned income (EIT)

Emergency Services (LST)

York Adams Tax Bureau

1405 N Duke St, York, PA 17404

Phone (717) 845-1584

Sewer/Trash Payment

DO NOT MAIL OR BRING PAYMENTS TO THE TOWNSHIP OFFICE

West Manchester Township offers the following methods for paying your sewer bill. One of the three options must be used. NO PAYMENTS ARE ACCEPTED AT THE TOWNSHIP OFFICE.

1. **Credit or Debit Card** - Please visit our website at www.wmtwp.com and click on the Civic Pay Payment Portal link, which is located in the left hand side of the main page to process your payment. You can set up Auto Pay through the Civic Pay Payment Portal. A phone payment can be made by calling 717-801-1219. You will need your account number.
2. **Automated Clearing House (ACH) or direct debit** - The Township can direct debit a checking or savings account for your quarterly sewer/ trash payments. To set this up, go to our website at www.wmtwp.com and go to forms, click on the Automatic Debit Form and complete it. Please return the form along with a **voided check** to the Township. This form must be returned **ONE** month prior to the quarterly billing cycle to ensure your account will be debited properly. You must notify us immediately if your account number or any changes occur with the account to be debited. Failure to notify us will result in late fees and a nonsufficient fund charge applied to your account.
3. **Mail** - mail your check with your account number along with your coupon to the our lock box at the following address:

West Manchester Township
PO BOX 62542, Baltimore, Md 21264-2542

Payments sent to our office will be returned and are subject to late fees. These payments will be returned to you and a returned postage fee of \$5.00 will be added to your account.

PLEASE NOTE: FAILURE TO RECEIVE A BILL DOES NOT VOID RESPONSIBILITY FOR ITS PAYMENT OR WAIVE THE PAST DUE PENALTY

A 10% penalty is imposed on current charges not paid by the due date.

Sewer Rate

For calendar year 2024, there will be a sewer rate increase. The data has indicated a need for an increase. However, I remain optimistic that the max increase by 2027 will be significantly less.

The Township Finance Department continues to evaluate the billings from PA American as previously advised. I hope to better determine rates by the middle of 2024.

Item	2	3**	4**	5**
Year	2024	2025	2026	2027
Rate	\$224	\$251	\$278	\$305
Annual Inc.	\$27	\$27	\$28	\$28
Twp offset/ Qtr.	\$6.75	\$6.75	\$7.02	\$7.02
Billed rate	\$217.25	\$244.25	\$270.98	\$297.98

** CPI Increase

The staff continues to monitor the situation and will keep the Board of Supervisors and our customers informed of any further changes to the rates.

Keith E. Whittaker, Director of Finance

CIVIC PAY

Pay your sewer/trash bill online with no fees at www.westmanchestertownship.com Click on “Civic Pay Payment Portal”



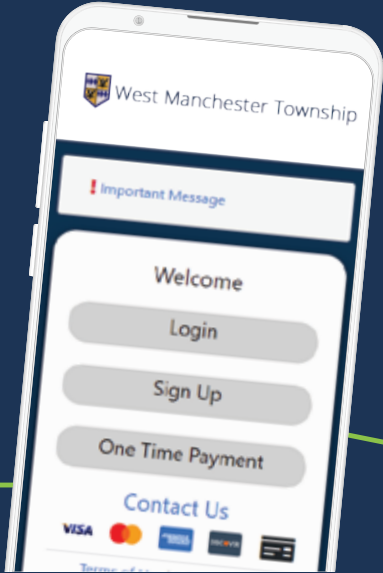
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Sponsors - Fall 2024



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717-885-5468 • FAX 717-885-5978
www.drgregbennett.com

Sherry Coble
Property Manager

Lincoln Ridge Apartments
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WEST MANCHESTER PRIDE. WEST MANCHESTER PURPOSE. *Is it in YOU?*

If so, West Manchester Township Fire Department wants to meet you!

As the most active volunteer fire department in the county, averaging 1,200 emergency calls, we are trained to arrive first, save property, and do it all over again. If you want to make a difference in your community and learn new skills, West Manchester Township Fire Department will welcome you into our firefighting family.

**"I *volunteer*
because there is
no better feeling than
helping someone
in need."**

– Bob Sells, Firefighter



**The West Manchester Township Fire Department
offers a variety of ways to volunteer.
They include:**

- **Firefighter** – Learn how to respond to emergencies, help save lives, and protect property. Must be 18 or older.
- **Fire Police** – Direct traffic, provide crowd control, and assist firefighters at the scene of emergencies.
- **Junior Firefighter** – High school students can assist firefighters at the scene of an emergency and develop skills that can be translated into a career in emergency services. Available to ages 14 through 17.
- **Administrative Member** – Help out by assisting with social media, vehicle maintenance, fundraising, volunteering at community events, teaching children about fire safety, and more!

No prior experience needed to join! Gear & training are provided at no cost!

Learn more at WESTMANCHESTERFIREFIGHTER.ORG

Tax Information

William J. Niehenke

West Manchester Township Tax Collector • 380 East Berlin Road, York, PA 17408

Email: westmanchestertax@outlook.com • Phone: (717) 793-9651 • Fax: (717) 430-6508

Office Hours: Tuesday, Wednesday, and Thursday

9:30 am – 1:30 pm

(Appointments available upon request)

***Additional office hours during the DISCOUNT period are listed on the insert included with your tax bill.**

If the Tax Office is closed and you wish to make a payment, there is a secure after-hours mailbox located outside the Tax Collector's entrance door. Credit will be given for payments made on that date. If you place your payment in the after-hours mailbox or mail your payment, and would like a copy of your paid receipt, please enclose a self-addressed stamped envelope with your tax bill OR an email address and note indicating you would like a digital receipt. Additionally, please include your **PHONE NUMBER** on your **BILL or CHECK**.

Please make checks payable to:

"West Manchester Tax Collector"

Forms of payment accepted: Personal Check, Money Order, or Certified Check.

Using "**Bill Pay**" from your bank account is discouraged, as many times these checks are not received in a timely manner resulting in missed deadlines. If you choose to use bill pay here are some things to keep in mind:

- Allow adequate time prior to deadline for processing by your bank.
- Ensure that the check is identifiable to your property (address/parcel number).
- Bill pay checks that don't include these identifiers cannot be processed.

Change of Address

If you have moved or will be moving, please notify the tax office so that the records can be updated to ensure that the tax bills are sent to the correct address/owner in a timely manner. This can be done by mailing the form below to the tax office at 380 East Berlin Road York, PA 17408, email or by calling the tax office.

Change of Address

Name: _____

Phone: _____

Property Address: _____

New Mailing Address: _____

When will I receive my tax bill?

- Real Estate tax bills are mailed to taxpayers in mid-February by the York County Treasurer's Office.
- School tax bills are mailed to taxpayers at the beginning of July.

***All taxpayers will receive a copy of their tax bill regardless of their escrow status. If your taxes are escrowed, contact your mortgage provider to see if they would like you to forward a copy of the bill.**

If paying the County/Municipal Real Estate tax bill AND School tax bill at the same time, please make sure they are on separate checks. One check for County/Municipal tax and one check for the School tax.

If you don't receive a copy of your bill, contact the tax office.

Paid Receipts

To obtain a paid receipt:

- Stop by the tax office during office hours.
- Send an email request to westmanchestertax@outlook.com.
- Send a self-addressed stamped envelope and indicate which tax receipt you are requesting.

Text “Hello” to (855) 97-MYWMT (69968)

**Connect with West Manchester Township
via text message!**

MyWMT

ASK QUESTIONS

REPORT ISSUES

SIGN UP FOR ALERTS



West Manchester Township



On Wednesday, June 19, the Recreation Advisory Committee along with the Board of Supervisors celebrated Don Gable with his family and friends at Sunset Lane Park. Don, was a Member of the Committee since it's inception and served for more than 39 years. A bench in memory of Don was unveiled and was paid for with memorial donations as designated by his family. The bench is located between two trees at the top of Sunset Lane Park overlooking the softball and basketball courts. The bench was engraved with the following information:

"IN MEMORY OF DON GABLE REC COMMITTEE MEMBER FOR 39 YEARS"

Additionally, there is a sign posted along the path that reads "Don Gable Way". Several people shared their memories of Don. Mary and Missy, Don's wife and daughter, were extremely grateful. We believe many people will miss Don, he was an icon in our community and impacted many lives in the West York Area.



WEST MANCHESTER

Township

380 EAST BERLIN ROAD
YORK, PENNSYLVANIA 17408

PRSRT STD
U.S. POSTAGE
PAID
GREENCASTLE, PA
PERMIT NO. 10

Public Meeting Schedule

SEPTEMBER

- 10 Planning Commission
- 24 Zoning Hearing Board
- 26 Board of Supervisors

OCTOBER

- 2 Fire Service Advisory
- 8 Planning Commission
- 16 Recreation Advisory Committee
- 22 Zoning Hearing Board
- 24 Board of Supervisors

NOVEMBER

- 12 Planning Commission
- 14 Board of Supervisors
- 26 Zoning Hearing Board

DECEMBER

- 10 Planning Commission
- 17 Zoning Hearing Board
- 18 Recreation Advisory Committee
- 19 Board of Supervisors

Local Lawmakers

HOUSE OF REPRESENTATIVES

Representative Seth Grove

196th District

2501 Catherine Street

York, PA 17408

(717) 767-3947 - York

(717) 783-2655 - Harrisburg

Representative Carol Hill-Evans

95th District

53 E. North Street

Suite 3 York, PA 17401

(717) 848-9595 - York

(717) 714-7514 - Harrisburg

STATE SENATE

Senator Mike Regan

31st District

1 Harrisburg Street

Dillsburg, PA 17019

717-432-1730 - Dillsburg

Your Local Officials

West Manchester Township is a second class Township and is governed by a three member Board of Supervisors. Presently, the three members are as follows:

CHAIRMAN

Steven J. Harlacher

VICE CHAIRMAN

Ronald G. Ruman

SUPERVISORS

George H. Margetas

Water Authority Meetings

Meetings are held at the Water Authority Office, 2115 Log Cabin Road, York, PA 17404 at 7:00 PM,
September 19, October 17,
November 21, December 19

Office Hours

8:00 AM to 4:30 PM (M-F)

(717) 792-3505 (P) | (717) 792-4374 (F)

info@wmtwp.com